

**AGREEMENT  
BETWEEN  
FRATERNAL ORDER OF POLICE  
CHICAGO LODGE No. 7  
AND THE  
CITY OF CHICAGO**



**Fraternal Order of Police  
Chicago Lodge No. 7  
1412 West Washington Boulevard  
Chicago, Illinois 60607-1821  
Phone: 312-733-7776  
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**July 1, 2007  
to  
June 30, 2012**

**WWW.CHICAGOFOP.ORG**

A special thanks to all those who dedicated their time and effort in bringing this contract to fruition, from all of the suggestions received from the membership to the work done in the office by our experienced staff to the long and often contentious hours spent at the table with the city and department representatives by the various committee members. This was a team effort. The Negotiating Team members in particular are due the gratitude of the Lodge Membership for their commitment to this most important responsibility, they are:

Percy Allen	Frank Balestri
Darrin Bourret	Bill Burns
Joe Butney	Mike Garza
Kevin Graham	Kurt Hageman
Ed King	Rick King
Tom McDonagh	Jim Moriarty
Sandy Nash	Steve Schorsch

Early on in this negotiations process much hard work and determination for improving benefits to our members was contributed by our then Financial Secretary Tim Fallon who passed away on February 16, 2009. It is to Tim's memory that we dedicate this contract.

Mark Donahue  
Bill Dougherty  
Greg Bella  
Rich Aguilar  
Jim Bailey



## FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

Dear Brothers and Sisters,

This Contract book contains changes in benefits that have been obtained both through the negotiations process as well as being rendered by an Arbitrator. This Contract will be in effect from 1 July 2007 through 30 June 2012.

The full effect of the benefits in compensation and working conditions will be felt long after this contract expires as what we build on in the future will be based upon the contents of this booklet and the input of our current and future Lodge Members. The benefits in this Contract reflect negotiations that took place during the most difficult economy since the Great Depression. The decisions that were handed down by an arbitrator are explained in his award and he explains that his rationale in making his economic decisions will not be binding when the economy improves.

This Contract reflects enhancements in the three areas of most importance as told to us by the membership. Those three areas are wages, work schedule and retiree health costs. And all three have been addressed favorably. Two of the three are unprecedented improvements. Strengthening our Pension Fund and fixing our manpower problems are not issues that could be negotiated in this process but we are working to change that for the future.

Fraternally,

Mark P. Donahue



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## **ARTICLE 1 — PREAMBLE**

This Agreement is entered into by and between the City of Chicago, an Illinois municipal corporation (hereinafter referred to as the “Employer”) and the Fraternal Order of Police, Chicago Lodge No. 7 (hereinafter referred to as the “Lodge”).

It is the purpose of this Agreement and it is the intent of the parties hereto to establish and promote mutual harmonious understanding and relationships between the Employer and the Lodge, to promote departmental efficiency and effectiveness, to establish wages, hours, standards and other terms and conditions of employment for officers covered by this Agreement, and to provide for the equitable and peaceful adjustment and resolution of differences which may arise from time to time over the negotiations, interpretation and application of this Agreement.

In consideration of the mutual promises, covenants and agreements contained herein, the parties hereto, by their duly authorized representative and/or agents, do mutually covenant and agree as follows:

## **ARTICLE 2 — RECOGNITION**

The Employer recognizes the Lodge as the sole and exclusive collective bargaining representative for all sworn Police Officers below the rank of sergeant (herein referred to as “officer”), excluding probationary officers employed by the Employer in its Department of Police, provided said probationary period shall not extend beyond an eighteen (18) month period.

The normal probationary period shall consist of eighteen (18) months of actual presence during active duty. Consequently, time absent from duty or not served, for any reason, shall not apply toward satisfaction of the probationary period, except as provided in Appendix P. During the probationary period, an officer is not entitled to any rights, privileges or benefits under this Agreement, except as provided in Appendix P.

Officers covered by the Agreement who have completed their probationary period as defined in Article 2 of the Agreement and thereafter commence disability or approved leaves of absence but subsequently return to active duty shall not be considered probationary and shall be entitled to all rights and benefits provided for in the Agreement, including, but not limited to, the right to invoke the provisions of Article 9 of the Agreement.

## **ARTICLE 3 — LODGE SECURITY**

### **Section 3.1 — Maintenance of Membership and Agency Shop.**

- A. Each officer who on the effective date of this Agreement is a member of the Lodge, and each officer who becomes a member after that date, shall, as a condition of employment, maintain their membership in good standing in the Lodge during the term of this Agreement.
- B. Any present officer who is not a member of the Lodge shall, as a condition of employment, be required to pay fair share (not to exceed the amount of Lodge dues) of the cost of the collective bargaining process and contract administration. All officers hired on or after the effective date of this Agreement and who have not made application for membership shall, on or

after the thirtieth day following the completion of their probationary period, also be required to pay a fair share of the cost of the collective bargaining process and contract administration.

### **Section 3.2 — Lodge Presentation at Orientation.**

The Employer shall grant the Lodge an opportunity during the orientation of new officers to present the benefits of membership in the Lodge.

### **Section 3.3 — Dues Deduction.**

- A. With respect to any officer on whose behalf the Employer receives written authorization in a form agreed upon by the Lodge and the Employer, the Employer shall deduct from the wages of the officer the dues and/or financial obligations uniformly required and shall forward the full amount to the Lodge by the tenth (10th) day of the month following the month in which the deductions are made. The amounts deducted shall be in accordance with a schedule to be submitted to the Employer by the Lodge. Authorization for such deduction shall be irrevocable unless revoked by written notice to the Employer and the Lodge during the fifteen (15) day period prior to the expiration of this contract. The Employer will not similarly deduct the dues of any other organization as to officers covered by this Agreement.
- B. With respect to any officer on whose behalf the Employer has not received a written authorization as provided for in **Section 3.3A** above, the Employer shall deduct from the wages of the officer, the fair share financial obligation, including any retroactive amount due and owing, and shall forward said amount to the Lodge by the tenth (10th) day of the month following the month in which the deduction is made, subject only to the following:
  - 1. The Lodge has certified to the Employer that the affected officer has been delinquent in his or her obligation for at least sixty (60) days;
  - 2. The Lodge has certified to the Employer that the affected officer has been notified in writing of the obligation and the requirement of each provision of this Article;
  - 3. The Lodge has certified to the Employer that the affected officer has been given a reasonable opportunity to prepare and submit any objections to the payment and has been afforded an opportunity to appear before the Board of Directors of the Lodge or its designee for the purpose of being heard on said objections.

### **Section 3.4 — Indemnity.**

The Lodge shall indemnify and save the Employer harmless against any and all claims, demands, suits or other forms of liability that shall arise out of, or by reason of, action taken by the Employer for the purpose of complying with the above provisions of this Article, or in reliance on any list, notices, certification or assignment furnished under any of such provisions.

## **ARTICLE 4 — MANAGEMENT RIGHTS**

The Employer has and will continue to retain the right to operate and manage its affairs in each and every respect. The rights reserved to the sole discretion of the Employer shall include, but not be limited to, rights:

- A. to determine the organization and operations of the Department of Police;
- B. to determine and change the purpose, composition and function of each of its constituent departments, and subdivisions;
- C. to set standards for the services to be offered to the public;
- D. to direct the officers of the Department of Police, including the right to assign work and overtime;
- E. to hire, examine, classify, select, promote, restore to career service positions, train, transfer, assign and schedule officers;
- F. to increase, reduce or change, modify or alter the composition and size of the work force, including the right to relieve employees from duties because of lack of work or funds or other proper reasons;
- G. to contract out work when essential in the exercise of police power;
- H. to establish work schedules and to determine the starting and quitting time, and the number of hours to be worked;
- I. to establish, modify, combine or abolish job positions and classifications;
- J. to add, delete or alter methods of operation, equipment or facilities;
- K. to determine the locations, methods, means, and personnel by which the operations are to be conducted, including the right to determine whether goods or services are to be made, provided or purchased;
- L. to establish, implement and maintain an effective internal control program;
- M. to suspend, demote, discharge, or take other disciplinary action against officers for just cause; and
- N. to add, delete or alter policies, procedures, rules and regulations.

Inherent managerial functions, prerogatives and policymaking rights, whether listed above or not, which the Employer has not expressly restricted by a specific provision of this Agreement are not in any way, directly or indirectly, subject to the grievance and arbitration procedures contained herein, provided that no right is exercised contrary to or inconsistent with other terms of this Agreement.

## **ARTICLE 5 — NO STRIKE**

### **Section 5.1 — No Strike Commitment.**

Neither the Lodge nor any officer will call, institute, authorize, participate in, sanction, encourage, or ratify any strike, work stoppage, or other concerted refusal to perform duties by any officer or officer group, or the concerted interference with, in whole or in part, the full, faithful and proper performance of the duties of employment with the Employer. Neither the Lodge nor any officer shall refuse to cross any picket line, by whomever established.

### **Section 5.2 — Resumption of Operations.**

In the event of action prohibited by Section 5.1 above, the Lodge immediately shall disavow such action and request the officers to return to work, and shall use its best efforts to achieve a prompt resumption of normal operations. The Lodge, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

### **Section 5.3 — Union Liability.**

Upon the failure of the Lodge to comply with the provisions of Section 5.2 above, any agent or official of the Lodge who is an officer covered by this Agreement may be subject to the provisions of Section 5.4 below.

### **Section 5.4 — Discipline of Strikers.**

Any officer who violates the provisions of Section 5.1 of this Article shall be subject to immediate discharge. Any action taken by the Employer against any officer who participates in action prohibited by Section 5.1 above shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance procedure; except that the issue whether an officer in fact participated in a prohibited action shall be subject to the grievance and arbitration procedure.

## **ARTICLE 6 — BILL OF RIGHTS**

### **Section 6.1 — Conduct of Disciplinary Investigation.**

All complaints against an officer covered by this Agreement shall be processed in accordance with the procedures set forth in Appendix L.

Whenever an officer covered by this Agreement is the subject of a disciplinary investigation other than Summary Punishment, the interrogation will be conducted in the following manner:

- A. The interrogation of the officer, other than in the initial stage of the investigation, shall be scheduled at a reasonable time, preferably while the officer is on duty, or if feasible, during daylight hours.
- B. The interrogation, depending upon the allegation, will normally take place at the officer's unit of assignment, the **Independent Police Review Authority**, the Internal Affairs Division or other appropriate location.
- C. Prior to an interrogation, the officer under investigation shall be informed **of the identities of: the person in charge of the investigation, the interrogation officer and all persons present during the interrogation and shall be advised whether the interrogation will be audio recorded.** When a formal statement is being taken, all questions directed to the officer under interrogation shall be asked by and through one interrogator.
- D. Unless the Superintendent of Police specifically authorizes in writing, no complaint or allegation of any misconduct concerning any incident or event which occurred five (5) years prior to the date the complaint or allegation became known to the Department shall be made the subject of a Complaint Register investigation or be re-opened or re-investigated after five (5) years from the date the Compliant Register number was issued.

No anonymous complaint made against an officer shall be made the subject of a Complaint Register investigation unless the allegation is a violation of the Illinois Criminal Code, the criminal code of another state of the United States or a criminal violation of a federal statute.

No anonymous complaint regarding residency or medical roll abuse shall be made the subject of a Complaint Register investigation until verified. No ramifications will result regarding issues other than residency or medical roll

abuse from information discovered during an investigation of an anonymous complaint regarding residency or medical roll abuse, unless of a criminal nature as defined in the preceding paragraph.

- E. Immediately prior to the interrogation of an officer under investigation, he or she shall be informed in writing of the nature of the complaint and the names of all complainants.
- F. The length of interrogation sessions will be reasonable, with reasonable interruptions permitted for personal necessities, meals, telephone calls and rest.
- G. An officer under interrogation shall not be threatened with transfer, dismissal or disciplinary action or promised a reward as an inducement to provide information relating to the incident under investigation or for exercising any rights contained herein. The Department shall not retaliate in any manner against any officer covered by this Agreement who cooperates in a Department disciplinary investigation.
- H. An officer under investigation will be provided with a copy of any **and all statements he or she has made that are audio recorded or in writing within seventy-two (72) hours of the time the statement was made. In the event a re-interrogation of the officer is required within the seventy-two- (72-) hour period following the initial interrogation, the officer will be provided with a copy of any prior statements before the subsequent interrogation.**
- I. If the allegation under investigation indicates a recommendation for separation is probable against the officer, the officer will be given the statutory administrative proceedings rights, or if the allegation indicates criminal prosecution is probable against the officer, the officer will be given the constitutional rights concerning self-incrimination prior to the commencement of interrogation.
- J. An officer under interrogation shall have the right to be represented by counsel of his or her own choice and to have that counsel present at all times during the interrogation, and/or at the request of the officer under interrogation, he or she shall have the right to be represented by a representative of the Lodge, who shall be either a police officer on leave to work for the Lodge or a retired police officer working for the Lodge. The interrogation shall be suspended for a reasonable time until representation can be obtained.
- K. **The provisions of this Agreement shall be deemed to authorize the Independent Police Review Authority and the Internal Affairs Division to require officers under interrogation to provide audio recorded statements, provided that the provisions in Section 6.1 are satisfied.**
- L. **If an officer provides a statement during the investigation conducted promptly following a shooting incident and then is later interrogated by the Independent Police Review Authority or the Internal Affairs Division as part of an investigation related to such incident, the officer shall be provide with a copy of the portion of any official report that purportedly summarizes his or her prior statement before the interrogation.**

## Section 6.2 — Witness Officer’s Statements in Disciplinary Investigations.

**When an officer covered by this Agreement is required to give a statement, in the presence of an observer, as a witness in a disciplinary investigation other than Summary Punishment, or as a witness in a police-related shooting investigation, at the request of the officer the interview shall be conducted in the following manner:**

- A. The interview of the officer shall be scheduled at a reasonable time, preferably while the officer is on duty, or if feasible, during daylight hours.
- B. The interview, depending on the nature of the investigation, will normally take place at the officer’s unit of assignment, the **Independent Police Review Authority**, the Internal Affairs Division or other appropriate location.
- C. Prior to an interview, the officer being interviewed shall be informed **of the identities of: the person in charge of the investigation, the interviewing officer and all persons present during the interview; whether the interview is being audio recorded;** and the nature of the complaint, including the date, time, location and relevant R.D. number, if known. When a formal statement is being taken, all questions directed to the officer being interviewed shall be asked by and through one interviewer.
- D. The officer will be provided with a copy of any **and all** statements he or she has made **that are audio recorded or in writing** within **seventy-two (72)** hours of the time the statement was made. **In the event a re-interview of an officer is required within the seventy-two (72) hour period following the initial interview, the officer will be provided with a copy of such statements before the subsequent interview.**
- E. An officer being interviewed pursuant to this section shall, upon his or her request, have the right to be represented by counsel of his or her own choice and to have that counsel present at all times during the interview, or at the request of the officer being interviewed, he or she shall have the right to be represented by a representative of the Lodge who shall be either a police officer on leave to work for the Lodge or a retired police officer working for the Lodge. For purposes of this paragraph E, “represented” shall mean that the officer’s counsel and/or representative shall only advise the officer but shall not in any way interfere with the interview. The interview shall be postponed for a reasonable time, but in no case more than forty-eight (48) hours from the time the officer is informed of the request for an interview and the general subject matter thereof and his or her counsel or representative can be present; provided that, in any event, interviews in shooting cases may be postponed for no more than two hours.
- F. This Section 6.2 shall not apply to: questions from a supervisor in the course of performing his or her normal day-to-day supervisory duties or to requests to prepare detailed reports or To-From-Subject Reports, except To-From-Subject Reports that relate to the police-related shooting.
- G. The length of interviews will be reasonable, with reasonable interruptions permitted for personal necessities, meals, telephone calls and rest.
- H. **The provision of this Agreement shall be deemed to authorize the Independent Police Review Authority and the Internal Affairs Division to**



**require officers being interviewed to provide audio recorded statements, provided that the provision in Section 6.2 are satisfied.**

- I. If an officer provides a statement during the investigation conducted promptly following a shooting incident and then is later interviewed by the Independent Police Review Authority or the Internal Affairs Division as part of an investigation related to such incident, the officer shall be provided with a copy of the portion of any official report that purportedly summarizes his or her prior statement before the interview.**

### **Section 6.3 — Non-Adoption of Ordinance.**

The City of Chicago shall not adopt any ordinance and the Chicago Police Department shall not adopt any regulation which prohibits the right of an officer to bring suit arising out of his or her duties as an officer.

### **Section 6.4 — Photo Dissemination.**

No photo of an officer under investigation shall be made available to the media prior to a conviction for a criminal offense or prior to a decision being rendered by the Police Board.

### **Section 6.5 — Compulsion of Testimony.**

The Chicago Police Department shall not compel an officer under investigation to speak or testify before, or to be questioned by any nongovernmental agency relating to any matter or issue under investigation.

### **Section 6.6 — Auto-Residency Card.**

No officer shall be required to submit the information now required in an Auto-Residency Card as it applies to any other member of his or her family or household.

### **Section 6.7 — Polygraph.**

No officer shall be disciplined for refusal to take a polygraph exam and the results of the polygraph exam shall not be admissible as evidence in proceedings before the Police Board or in any proceeding where the officer may appeal to the Police Board, unless by Illinois or Federal Court decision or statute, such evidence shall become admissible before the Police Board.

In the event that the results of a polygraph exam become admissible as evidence before the Police Board and the Department determines a polygraph exam is necessary, the complainant will be requested to take a polygraph exam first. If the complainant refuses to take a polygraph exam, the accused police officer will not be requested to take a polygraph exam. If the complainant takes the polygraph exam and the results indicate deception, the accused officer may be requested to take a polygraph exam covering those issues wherein the examiner determines that the complainant is truthful.

When the polygraph is used, the accused member will be advised twenty-four (24) hours prior to the administering of the test, in writing, of any questions to which the Department will request an answer.

### **Section 6.8 — Disclosure.**

An officer shall not be required to disclose any item of his or her property, income, assets, source of income, debts, or personal or domestic expenditures (including

those of any member of his or her family or household) unless such information is reasonably necessary to monitor the performance of the officer's job, violations of reasonable Employer rules, statutes, ordinances, or this Agreement. In the administration of fringe benefits applicable to all employees of the Employer, officers covered by this Agreement may be required to disclose any coverage they (including any member of their families or households) may have under health or medical insurance and the name and appropriate identification of the carrier and coverage. The parties agree that the disclosure of such personal information shall not be made available for public inspection or copying because such would be an unwarranted invasion of personal privacy of the officer, and/or is intended to otherwise be exempt from any state or local freedom of information statute, ordinance or executive order.

**Section 6.9 — Media Information Restrictions.**

The identity of an officer under investigation shall not be made available to the media unless there has been a criminal conviction or a decision has been rendered by the Police Board (or by the Superintendent). However, if the officer is found innocent, the officer may request and the Department shall issue a public statement.

**Section 6.10 — Discipline Screening Program.**

The Discipline Screening Program shall be available to officers covered by this Agreement who, as a result of a sustained Complaint Register investigation, receive a recommendation for discipline of fifteen (15) days or less. The Rules of Procedure for the Discipline Screening Program are set forth in Appendix Q of this Agreement.

**Section 6.11 — Prohibition on Use and Disclosure of Social Security Numbers.**

The Social Security Number of an officer covered by this Agreement shall not be disclosed and shall not be included on documents, except those essential for payroll or compensation purposes.

**Section 6.12 — Mediation.**

At any time during an investigation, prior to an accused officer giving a statement, the parties may agree to mediate the resolution of the Complaint Register investigation. The "parties" shall mean the accused officer, with or without his or her Lodge representative, and a representative of **IAD or IPRA**, as appropriate. The **IAD/IPRA** investigator assigned to the case will not be present at the mediation.

Prior to the mediation session, **IAD/IPRA** shall cause the accused officer to be served with a Notice of Administrative Rights and a Notice of Charges and Allegations, which will include the rule violation and the factual basis therefore. Neither party is required to meet.

The representatives at the meeting shall discuss the allegations and **IAD's/IPRA's** position regarding the finding of the case. The parties shall discuss whether they can reach accord as to a disposition. By accepting the discipline, the accused officer is waiving his or her right to grieve or appeal the decision, and the accused officer is not required to submit any statement or response. If the accused officer does not agree with **IAD's/IPRA's** position, the disciplinary process will continue as designated.

Statements made and information relayed at the mediation which are not included in the file will not be used against the officer or included in the file at any later date.

If IAD/IPRA and the accused officer agree on a penalty less than separation, it is binding on both parties. However, the Superintendent retains the right to seek the separation of an officer.

### **Section 6.13 — Review Procedures.**

The procedures for the review of recommendations for discipline, such as Command Channel Review, and the procedures by which officers covered by the Agreement may challenge the recommendation and imposition of discipline which currently exist, such as the Discipline Screening Program, Direct Appeal to the Superintendent, the Police Board, etc., will continue to exist and be available to said officers except as expressly modified or eliminated as set forth in the Agreement.

## **ARTICLE 7 — SUMMARY PUNISHMENT**

### **Section 7.1 — Administration of Summary Punishment.**

It is agreed that the provisions contained elsewhere in this Agreement shall not apply to Summary Punishment action, which action shall be considered as an alternative to formal disciplinary procedures, provided that in each such action the following shall apply:

- A. The Summary Punishment which may be administered conforms to the “Notice To Supervisors Regarding Progressive Discipline,” as set forth in this Agreement, and is limited to:
  - 1. reprimand;
  - 2. excusing a member for a minimum of one day to a maximum of three days without pay.

In lieu of days off without pay, an officer shall be permitted to utilize accumulated elective time to satisfy the Summary Punishment.

- B. The Department shall promulgate, maintain and publicize reasonable guidelines which will specify those acts, omissions or transgressions, the violation of which will subject an officer to summary punishment action, and the penalties for each such violation, which shall be uniformly applied.

### **Section 7.2 — Challenge of Summary Punishment.**

After Summary Punishment has been administered three (3) times within a twelve (12) month period, an officer who wishes to contest the application of Summary Punishment on a fourth occasion within the last twelve (12) months may contest the fourth and/or succeeding applications of Summary Punishment by timely challenge through the Complaint Register process or the grievance procedure.

## **ARTICLE 8 — EMPLOYEE SECURITY**

### **Section 8.1 — Just Cause Standard.**

No officer covered by this Agreement shall be suspended, relieved from duty or otherwise disciplined in any manner without just cause.

## **Section 8.2 — File Inspection.**

The Employer's personnel files, disciplinary history files and completed inactive investigative files, except for information which the Employer deems to be confidential, shall be open and available for inspection by the affected officer during regular business hours.

## **Section 8.3 — Limitation on Use of File Material.**

It is agreed that any material and/or matter not available for inspection, such as provided in Section 8.2 above, shall not be used in any manner or any forum adverse to the officer's interests.

## **Section 8.4 — Use and Destruction of File Material.**

All disciplinary investigation files, disciplinary history card entries, **Independent Police Review Authority and Internal Affairs Division** disciplinary records, and any other disciplinary record or summary of such record other than records related to Police Board cases, will be destroyed five (5) years after the date of the incident or the date upon which the violation is discovered, whichever is longer, except that not sustained files alleging criminal conduct or excessive force shall be retained for a period of seven (7) years after the date of the incident or the date upon which the violation is discovered, whichever is longer, and thereafter, cannot be used against the officer in any future proceedings in any other forum, except as specified below, unless the investigation relates to a matter which has been subject to either civil or criminal court litigation or arbitration prior to the expiration of the five- (5-) year period. In such instances, the Complaint Register case files normally will be destroyed immediately after the date of the final arbitration award or the final court adjudication, unless a pattern of sustained infractions exists.

Any information of an adverse employment nature which may be contained in any unfounded, exonerated, or otherwise not sustained file, shall not be used against the officer in any future proceedings. Information contained in files alleging excessive force or criminal conduct which are not sustained may be used in future disciplinary proceedings to determine credibility and notice.

A finding of "Sustained – Violation Noted, No Disciplinary Action" entered upon a member's disciplinary record or any record of Summary Punishment may be used for a period of time not to exceed one (1) year and shall thereafter be removed from the officer's disciplinary record and not used to support or as evidence of adverse employment action. The Department's finding of "Sustained – Violation Noted, No Disciplinary Action" is not subject to the grievance procedure.

Information relating to a preventable traffic accident involving a Department Vehicle may be used and/or considered in determining future discipline for a period of time not to exceed two (2) years from the date of such preventable traffic accident and shall thereafter not be used and/or considered in any employment action provided there is no intervening preventable traffic accident involving a Department Vehicle and if there is, the two-year period shall continue to run from the date of the most recent preventable traffic accident and any prior incidents may be used and/or considered in employment actions. In no event shall any prior incident five (5) or more years old be used and/or considered.

### **Section 8.5 — Direct Appeal to the Superintendent.**

An officer covered by this Agreement who receives a recommendation for suspension for sixteen (16) days up to and including three hundred and sixty-five (365) days shall have the option of filing a written report within fourteen (14) working days directly to the Superintendent in order to contest the finding, the recommendation for suspension, or to offer new evidence for the Superintendent's consideration.

### **Section 8.6 — Notification.**

In the event the Employer receives subpoena or other legal process requiring the inspection, tender or submission of personnel, disciplinary or investigative records and/or files (other than Grand Jury subpoena or other subpoena or process which would preclude disclosure), the Employer will promptly send a copy of such subpoena or process to the officer whose records have been requested and to the Lodge. However, failure to furnish such notice shall not in any way affect the validity of any disciplinary action or personnel action taken by the Employer, provided that the Lodge will not be barred from asserting and does not waive any right(s) an officer may have to inspect or to otherwise challenge the use of files under applicable rules, statutes or this Agreement including Article 8.

### **Section 8.7 — Detectives, Evidence Technicians, Police Laboratory Technicians, Forensic Investigators and Field Training Officers.**

The Employer agrees not to remove officers in the position of Detective except for just cause.

During this Agreement, the Employer agrees that the ranks of Detective, Evidence Technician, Police Laboratory Technician, Forensic Investigator and Field Training Officer will not be eliminated from the budget.

### **Section 8.8 — Tactical Response Reports (TRR).**

The number of Tactical Response Reports (TRR), in and of itself, will not be used for disciplinary purposes.

### **Section 8.9 — Superintendent's Authority.**

The Superintendent's authority to suspend an officer, as set forth in section 2-84-030 of the Municipal Code of Chicago, shall be increased from the current limit not to exceed thirty (30) days, to a limit not to exceed three hundred and sixty-five (365) days.

In cases where the Superintendent seeks an officer's separation from the Department, the Superintendent's current and past practice of suspending officers for thirty (30) days and filing charges with the Police Board seeking the officer's separation will not change.

## **ARTICLE 9 — GRIEVANCE PROCEDURE**

### **Section 9.1 — Definition and Scope.**

A grievance is defined as a dispute or difference between the parties to this Agreement concerning interpretation and/or application of this Agreement or its provisions. Summary Punishment shall be excluded from this procedure, except as provided in Article 7.2. The separation of an officer from service is

cognizable only before the Police Board and shall not be cognizable under this procedure, provided, however, that the provisions of Article 17 shall be applicable to separations.

### **Section 9.2 — Procedures, Steps and Time Limits for Standard Grievances.**

A grievance may be initiated by the Lodge or an aggrieved officer. Any officer shall have the right to present a grievance at any time, although it is understood that the officer should attempt to satisfy his or her concerns on an informal basis before invoking the procedure. In the event an informal resolution proves to be unsatisfactory, a grievance may be filed in a form to be agreed upon between the Lodge and Employer and shall be processed in accordance with this Agreement. Upon request, the grievant shall be represented by an appropriate Lodge representative, provided, however, the grievant officer may have the grievance adjusted without a Lodge representative, so long as such adjustment is not inconsistent with the provisions of this Agreement.

**Step One: Initiating a Grievance.** The grievant will first submit his or her grievance in writing to his or her immediate supervisor in his or her unit of assignment within seven (7) of the officer's working days following the events or circumstances giving rise to the grievance or where first known by the grievant, or thirty-five (35) days, whichever period is shorter. The grievance will be reduced to writing on a pre-printed, standard grievance form set agreed upon between the Lodge and Employer.

**Step Two: Supervisory Responses.** Within seven (7) days of receipt of the member's grievance, the supervisor will respond to the grievance on the grievance form set and then immediately present the grievance form set to the Commanding Officer of the unit of assignment. Following the submission of the written grievance, the Commanding Officer shall render a decision in writing within fourteen (14) days of receiving the grievance. The response shall be written on the bottom portion of the pre-printed, standard grievance form set. The Commanding Officer must forward one (1) copy of his or her decision to the grievant, one (1) copy to the Lodge's unit representative, and three (3) copies to Management and Labor Affairs Section (MLAS). MLAS will then forward to the Lodge a copy of the Commanding Officer's decision within fourteen (14) days of its receipt. If the grievant is directed by the Employer to meet concerning his or her grievance at a time when the officer is not scheduled to work, he or she shall be compensated for such time at the applicable rate provided for in this Agreement, including the provisions of Article 20.

**Step Three: Mediation.** If the response at Step Two is not satisfactory to the grievant and the Lodge, the Lodge and MLAS will meet for the purpose of mediation of the grievance. Either party may request the presence of a Mediator at such meeting, the selection of whom shall be mutually agreed upon. The mediation meeting shall be conducted no less than once each month between the Lodge Grievance Chairman, Lodge President or his or her designee and a Department representative having authority to resolve the grievance. The parties shall split evenly the cost of the Mediator's expenses and fees.

**Step Four: Arbitration.** If the parties cannot resolve the grievance at Step Three, either party may at any time demand arbitration.

### **Section 9.3 — Arbitration of Standard Grievances.**

If either party proceeds to arbitration, the following procedure shall apply:

- A. Within ten (10) days, the Employer and the Lodge shall attempt to mutually agree upon an Arbitrator. If they fail to agree, a list of seven (7) qualified neutrals shall be requested from the American Arbitration Association. Within five (5) days after receipt of the list, the parties shall select an Arbitrator. Both the Employer and Lodge each shall alternately strike names from the list. The remaining person shall be the Arbitrator.
- B. The Employer or the Lodge, by mutual agreement, may submit the matter to expedited arbitration under rules to be determined by the parties. Discipline cases may be processed under Expedited Arbitration Rules agreed upon by the parties and subject to the jurisdictional and procedural limitations of the parties' Expedited Arbitration Rules.

Whenever discipline cases are processed pursuant to the parties' Expedited Arbitration Rules, the parties shall submit the cases to a screening process, known as the Summary Opinion Process, and the Arbitrator designated by the parties for the process shall issue a Summary Opinion. This report shall be submitted to the parties and reviewed by them each month. The parties shall meet and discuss the recommendations contained in the Summary Opinion for a minimum of two days each month. In the event the cases are not resolved based upon discussions of the parties, the Arbitrator's summary recommendations will not be binding upon the parties. Any cases not resolved by the Summary Opinion Process shall be submitted to arbitration under the parties' Expedited Arbitration Rules. The Arbitrator shall issue a minimum of ten (10) Summary Opinions each month.

**When an officer exercises his or her right to contest a disciplinary recommendation, Complaint Register files shall be provided to the Lodge promptly upon request.**

- C. The parties shall develop a roster of 12 arbitrators who shall commit to pre-schedule hearing dates on a regular basis. From this roster the parties shall schedule a minimum of six (6) cases to be heard in expedited arbitration. The parties shall have the option in any month to decrease the number of cases to be heard that month in expedited arbitration and refer the remainder of cases to the Summary Opinion Process, but only upon mutual agreement to exercise this option. The total number of cases to be heard in either expedited arbitration or the Summary Opinion Process shall be a minimum of twenty-five (25) cases per month. The parties shall make every effort (including the substitution of cases in the event of settlement or inability to try a case when scheduled) to insure that such dates are not cancelled.

The parties shall avoid continuances. Requests for continuances are disfavored and shall be granted only upon showing good cause.

### **Section 9.4 — Psychological Review.**

Grievances concerning involuntary removal from active duty due to psychological or psychiatric reasons will comply with the following procedures:

Step One: An officer who wants to challenge the Employer's decision to place him

involuntarily on the medical roll will file a grievance with the Medical Services Section within ten (10) calendar days of being placed on the medical roll, or if the member was on full authorized furlough during his or her involuntary placement, within thirty-five (35) calendar days of being placed on the medical roll.

If the Employer's psychiatrist/psychologist recommends that the officer is fit for full duty and also was fit when he or she was involuntarily placed on the medical roll due to psychological or psychiatric reasons, the officer shall have any paid medical time used during such period of being involuntarily placed on the medical roll restored and will be made whole for lost pay and other benefits to which he or she is entitled.

Step Two: For a member who has filed a timely grievance at Step One, and/or when the Employer's psychiatrist/psychologist recommends that the officer is unfit for full duty and was also unfit when he or she was involuntarily placed on the medical roll due to psychological or psychiatric reasons, then upon written request made by the Lodge within ten (10) calendar days of notice to the member that he or she is unfit for duty, the Lodge may file a grievance at Step Two and may request review of that decision by a three-member psychological review panel. The officer shall, as promptly as feasible, be evaluated by a panel of three psychiatrists or psychologists, one appointed by the Lodge, one appointed by the Employer and a third appointed by mutual agreement of the Employer's and the Lodge's psychiatrist or psychologist knowledgeable about police duties. This panel shall have the authority to examine and evaluate the officer, and recommend whether or not the officer is fit for duty. In making its recommendations, the primary considerations of the panel shall be the protection and safety of, and need for effective service to, the public. These considerations shall prevail over all others in any case of conflict of interests between the officer and the Employer.

If the panel recommends that the officer is fit for duty, and was also fit when he or she was placed involuntarily on the medical roll due to psychological or psychiatric reasons, then the officer shall have any paid medical time used during such involuntary period on the medical roll restored, and will be made whole for lost pay and other benefits to which he or she is entitled.

If the panel determines that the member was unfit for duty at the time he or she was involuntarily placed on the medical roll, but became fit for duty sometime thereafter, the panel shall identify the point at which the member was fit for duty and the member will be made whole for lost pay and benefits from the date that the panel determined he or she was fit for duty.

Each party shall bear the full cost of the panel member appointed by it, with the cost of the mutually-appointed panel member to be split equally between the parties. The recommendations of the panel shall be binding upon the Employer, the Lodge and the officer.

The Lodge and the Employer acknowledge that procedural disputes which prevent the Psychological Review Panel from going forward with the review process set forth above may arise. The Lodge and the Employer acknowledge that it is in the best interests of all persons involved in the Psychological Review process to have these procedural disputes resolved as promptly and as fairly as possible. Once such a procedural dispute arises, the parties will have seven (7) working days to resolve the dispute. If they cannot resolve the dispute, either party may initiate the



Summary Arbitration Process if the dispute involves the timeliness of the grievance or the period of time which the review panel is to consider when determining when the officer became fit. Any other procedural dispute may be submitted to the Summary Arbitration process only by mutual agreement of the parties. The Lodge and the Employer will maintain a group of three (3) arbitrators for the Summary Arbitration Process. One arbitrator will be selected from this group to decide the dispute. The parties will share equally the cost of the arbitrator. At the earliest possible time, representatives of the Lodge and the Employer will appear before the arbitrator. Either party may call witnesses, provided notice is given to the other party before the hearing date is selected. No written briefs will be permitted. No court reporter will be allowed. The arbitrator will issue a decision within ten (10) working days following the hearing. The decision of the arbitrator will be binding on the Lodge, the Employer, and the members of the review panel. The decision will not set a binding precedent on subsequent procedural disputes.

### **Section 9.5 — Medical Grievances.**

Grievances concerning medical issues (excluding issues covered under Section 9.4) shall follow the procedure below. Medical issues are defined as grievances involving medical issues, including but not limited to the nonpayment of I.O.D. bills; removal of an officer from duty for medical reasons; refusal to return an officer to duty from medical roll; classification of an injury as non-I.O.D. and the Benefits Management Office's denial of payment of medical and hospital bills of an officer or his or her covered dependent under the Employer's self-funded health care plan.

**Step One: Initiating a Medical Grievance.** Grievances concerning the Benefits Management Office's denial of payment of medical and hospital bills will be filed with the Management and Labor Affairs Section within ten (10) working days following the events or circumstances giving rise to the grievance or where first known by the grievant, but in no event later than thirty-five (35) calendar days following the events or circumstances giving rise to the grievance.

All other grievances concerning medical issues will be filed with the Medical Services Section within ten (10) working days following the events or circumstances giving rise to the grievance or where first known by the grievant, but in no event later than thirty-five (35) calendar days following the events or circumstances giving rise to the grievance. If the determination at Step One is not satisfactory, the Lodge may by written request made within fifteen (15) days of the Step One response, or the expiration of the period for said response submit the matter for mediation.

**Step Two: Mediation of Medical Grievances.** At mediation, representatives of the Lodge, the Police Department, the Benefits Management Office and the Finance Committee of the City Council, shall participate, as needed. Any settlements reached in the mediation proceedings shall be binding upon the parties. Medical mediation sessions shall occur each thirty (30) days. The parties shall split evenly the cost of the Mediator's fees and expenses.

The grievant shall be provided with the relevant medical records within the possession of the Medical Section, the Committee on Finance, Benefits Management Office and Management & Labor Affairs Section. A release shall be required for production of medical records. The relevant medical records

shall include the Medical Services Section's determination of the grievant's status and the response to the grievance. The above records shall be submitted to the Lodge by the Department within forty-five (45) days of the Department's receipt of the Lodge's releases and mediation agenda, setting forth the grievants' names. Relevant records from the Medical Section, the Committee on Finance, the Benefits Management Office and Management and Labor Affairs Section shall be provided as stated above and throughout the grievance process until the grievance is fully resolved.

Relevant documents to be produced by the Benefits Management Office in mediation are limited to medical records, claim forms, medical bills, explanation of benefits, and recommendation to and decision of the Benefits Committee regarding the claim. This definition of relevant records to be produced by the Benefits Management Office does not preclude the Lodge from subpoenaing additional relevant documentation in response to the scheduling of an arbitration of a grievance.

Step Three: Arbitration. If the grievance is not resolved at Step Two, the Lodge upon written request within thirty (30) days of the date of mediation, may demand arbitration. The Mediator shall not be selected as the Arbitrator for the same case. The arbitration hearing shall be scheduled to commence within thirty (30) days of the selection of the Arbitrator unless the parties agree otherwise. Within ten (10) days of the Lodge's demand for arbitration, the Employer and Lodge shall attempt to mutually agree upon an Arbitrator. If they fail to agree, a list of seven qualified neutrals shall be requested from the American Arbitration Association. Within five (5) days after receipt of the list, the parties shall select an Arbitrator. Both the Employer and the Lodge shall alternately strike names from the list. The remaining person shall be the Arbitrator.

### **Section 9.6 — Suspension Grievances.**

Grievances challenging a recommendation for suspension (excluding Summary Punishment except as specified in Section 7.2 and suspensions accompanied by a recommendation for separation) will comply with the following procedures:

#### **A. Suspensions from Sixteen (16) to Thirty (30) Days.**

Officers who receive a recommendation for discipline from sixteen (16) to thirty (30) days as a result of a sustained Complaint Register investigation (CR#) shall have one of four options. Within ten (10) working days of receiving the recommendation for discipline the officer(s) shall elect one of the following options:

1. A direct appeal to the Superintendent as set forth in section 8.5 of the Agreement; or
2. A review by the Police Board as set forth in the Police Board's Rules of Procedure, Article IV, Section B. paragraphs 3 through 9 (published November 1, 1975); or
3. The filing of a grievance challenging the recommendation for discipline; or
4. Accept the recommendation.

In the event an officer does not make an election within ten (10) working days,

the recommendation for suspension will be reviewed by the Police Board.

When an officer elects to file a grievance, the Lodge will have forty-five (45) days from receipt of the investigative file to inform the Department whether the Lodge will advance the grievance to arbitration, and if so, whether the grievance will be advanced to “full”, “fast track” or “Summary Opinion” arbitration. When “Summary Opinion” or “fast track” arbitration is selected by the Lodge, the grievant officer will not be required to serve the recommended suspension until the arbitrator rules on the merits of the grievance. In the case where “Summary Opinion” arbitration is selected when the Arbitrator’s summary opinion is received, the Lodge and the Department will attempt to settle the grievance. If settlement is not possible, the grievant officer will serve his or her suspension and the grievance may be advanced to “full” arbitration. When “full” arbitration is selected by the Lodge, the grievant officer will serve the suspension prior to the arbitrator’s decision in “full” arbitration.

In the event the Lodge decides not to advance the grievance to arbitration, the officer will have ten (10) working days to elect review of the recommendation for suspension as set forth in paragraphs 9.6.A.1 and 9.6.A.2 above.

In the event an officer does not make an election within ten (10) working days, the recommendation for suspension will be reviewed by the Police Board.

The parties will develop rules for the conduct of these “fast track” arbitrations. The parties will cooperate in the scheduling of all arbitration hearings.

**B. Suspensions from Thirty-One (31) to Three Hundred Sixty-Five (365) Days.**

Officers who receive a recommendation for discipline from thirty-one (31) to three hundred sixty-five (365) days as a result of a sustained CR# shall have one of four options. Within ten (10) working days of receiving the recommendation for discipline the officer(s) shall elect one of the following options:

1. A direct appeal to the Superintendent as set forth in section 8.5 of the Agreement; or
2. A review by the Police Board as set forth in the Police Board’s Rules of Procedure, Article I, II and III (published November 1, 1975); or
3. The filing of a grievance challenging the recommendation for discipline; or
4. Accept the recommended discipline.

In the event an officer does not make an election within ten (10) working days, the recommendation for suspension will be reviewed by the Police Board.

When an officer files a grievance, the Lodge will have forty-five (45) days from the receipt of the investigative file to inform the Department whether the Lodge will advance the grievance to arbitration. In the event the Lodge advances the grievance to arbitration, the officer will not be required to serve the recommended suspension until the arbitrator rules on the merits of the grievance. These grievances, if not settled or withdrawn, will be adjudicated in “full” arbitration. The parties will cooperate in the scheduling of all arbitration hearings.

In the event the Lodge decides not to advance the grievance to arbitration, the

officer will have ten (10) working days to elect review of the recommendation for suspension as set forth in paragraphs 9.6.B.1 and 9.6.B.2 above.

In the event an officer does not make an election within ten (10) working days, the recommendation for suspension will be reviewed by the Police Board.

C. Lodge Rights.

This agreement does not create or convey to any member of the bargaining unit a right to determine whether any grievance shall be advanced to arbitration. The right to evaluate any grievance and determine whether that grievance is withdrawn, settled or advanced to any form of arbitration remains solely the right of the Lodge. In the event the Lodge determines it will not advance of grievance(s) to arbitration, the officer(s) who filed the grievance(s) will be afforded the existing procedures for the review and/or challenge of recommendations of discipline.

**Section 9.7 — Authority of the Arbitrator.**

- A. Except as specified in Subsection C below, the Arbitrator shall have no right to amend, modify, nullify, disregard, add to, or subtract from the provisions of this Agreement. The Arbitrator shall only consider and make a decision with respect to the specific issue or issues presented to the Arbitrator and shall have no authority to make a decision on any other issues not so submitted. The Arbitrator shall submit in writing his or her decision to the Employer and to the Lodge within thirty (30) days following the close of hearing unless the parties agree to an extension thereof. The decision shall be based upon the Arbitrator's interpretation of the meaning or application of the terms of this Agreement to the facts of the grievance presented, and shall be final and binding upon the parties.
- B. In the case of a sustained finding that is subject to the parties' grievance procedure, the Arbitrator has the authority to review whether **IPRA or IAD** made a good faith effort to secure an affidavit from the complainant and whether the affidavit of the head of **IPRA or IAD** was based upon objective evidence of the type specified in Appendix L, in addition to the issues of just cause and the appropriateness of the penalty in determining whether to grant the grievance.
- C. Any officer who is a member of and adheres to the established and traditional tenets or teachings of a bona fide religion, body or sect which has historically held conscientious objections to financially supporting organizations such as the Lodge, upon proof thereof, may be excused from the obligations set forth in Section 3.1 Article 3; and the Arbitrator may require, in lieu of such obligations, the payment by such officer of a sum equal to the fair share agency fee to a non-religious charitable fund exempt from taxation under Section 501(c)(3) of Title 26 chosen by such officer from a list of at least three such funds to be submitted by the Lodge. The Employer shall not participate in but shall be bound by such an arbitration.

If an officer who holds conscientious objections pursuant to this section requests the Lodge to use the grievance-arbitration procedure on the officer's behalf, the Lodge may charge the officer the reasonable costs of using the procedure.

### **Section 9.8 — Expense of the Arbitrator.**

The fee and expenses of the Arbitrator shall be borne by the party whose position is not sustained by the Arbitrator. The Arbitrator in the event of a decision not wholly sustaining the position of either party, shall determine the appropriate allocation of his or her fees and expenses. Each party shall be responsible for compensating its own representative(s) and witness(es). The cost of a transcript, where requested by either party, shall be paid by the party so requesting it.

The party requesting a cancellation, rescheduling or other postponement of a set hearing date shall pay the Arbitrator's cancellation fee.

### **Section 9.9 — Processing and Time Limits.**

The resolution of a grievance satisfactory to the Lodge at any step shall be deemed a final settlement, and any grievance not initiated or taken to the next step within the time limit specified herein will be considered settled on the basis of the last answer by management. The time limits specified in this Article may be extended or waived by mutual agreement. Grievances may be initiated at any appropriate step corresponding with the nature of the grievance and the manner in which it arose.

### **Section 9.10 — Normal Operation.**

Grievance meetings shall be scheduled at reasonable times and in a manner which does not unreasonably interfere with the Employer's operations. Reasonable duty time shall be allowed the grievant officer(s) and the watch representative or unit representative under this Article, for the pre-arbitral steps under Section 9.2.

### **Section 9.11 — Exhaustion.**

It is the intent of the parties to this Agreement that the procedures set forth in this Article shall be mandatory as to any grievance unless expressly and specifically excluded by the terms of this Agreement.

## **ARTICLE 10 — NON-DISCRIMINATION**

### **Section 10.1 — Equal Employment Opportunity.**

The Employer will continue to provide equal employment opportunity for all officers, and develop and apply equal employment practices.

### **Section 10.2 — Non-Discrimination.**

In the application of the terms and conditions of this Agreement, the Employer shall not discriminate against officers, and employment-related decisions will be based on qualifications and predicted performance in a given position without regard to race, color, sex, religion, age (40-63), sexual orientation or national origin of the officer nor shall the Employer discriminate against officers as a result of membership in the Lodge. Nothing contained in this Agreement shall be deemed to preclude the mandatory retirement of any officer upon or after the attainment of age 63. Officers shall not be transferred, assigned or reassigned for reasons prohibited by this Section 10.2.

### **Section 10.3 — Political Activity or Campaigning.**

The Employer shall not prohibit a police officer from, or discriminate against, his

or her engaging in political activities or campaigning while off duty, provided that the officer does not:

- A. wear a uniform or any part thereof which would identify the individual as a police officer, or use property (including documents or records) of the Chicago Police Department;
- B. display or otherwise lead others to believe he or she is carrying a badge, baton or gun;
- C. hold himself/herself out as a police officer, except that a truthful response to a legitimate question shall not be a violation of this section;
- D. engage in such activities in a District(s) where he or she is assigned unless the officer lives in the District except that the Employer shall not transfer an officer into a District for the purpose of preventing him from engaging in such activities.

An officer who runs for political office may, but need not, take a leave of absence; provided that if the officer does not choose to take a leave of absence, he or she shall first fully exhaust all accumulated paid time off and any time off thereafter shall be subject to meeting the operational needs of the Police Department.

**Section 10.4 — Religious Holiday Accommodation.**

The obligation to accommodate the religious beliefs of officers covered by the Agreement is fulfilled if those officers whose religious beliefs require that they not work but who are scheduled to work on a recognized religious holiday are permitted at the officer's option one of the following choices in order to be excused from their regular tour of duty: (a) the use of a personal day; (b) the use of compensatory time; (c) voluntary change of regular day off (as permitted in Section 20.3 of the Agreement); or (d) excused from duty non-disciplinary (Code 89). This option may be applied for certain recognized religious holidays of faiths whose tenets require abstinence from work subject to the determination of the Commanding Officer that this accommodation does not unduly interfere with operational needs.

**Section 10.5 — Americans with Disabilities Act.**

In the event the Employer shall be required to make reasonable accommodation under the Americans with Disabilities Act to the disability of an applicant or incumbent officer that may be in conflict with the right of an officer under this Agreement, the Employer shall bring this matter to the attention of the Lodge. In the event the parties cannot reach an agreement on such accommodation, the provisions of Article 9 shall be available and the Arbitrator shall consider the Employer's and the Lodge's (if any exists) obligations under the Americans with Disabilities Act and this Agreement, provided that no officer shall be displaced by such decision.

**ARTICLE 11 — HOLIDAYS**

**Section 11.1 — Designated Holiday.**

The Employer agrees that the following days shall be considered holidays:

New Year's Day

1 January

M. L. King, Jr. Birthday	3rd Monday in Jan.
Lincoln's Birthday	12 February
Washington's Birthday	3rd Monday in Feb.
Pulaski Day	1st Monday in Mar.
Community/Police Partnership Day	29 April
Memorial Day	Last Monday in May
Independence Day	4 July
Labor Day	1st Monday in Sept.
Columbus Day	2nd Monday in Oct.
Veteran's Day	11 November
Thanksgiving Day	4th Thurs. in Nov.
Christmas Day	25 December

**Section 11.2 — Compensation for Holidays.**

Compensation for the holidays listed in Section 11.1 is granted as follows:

- A. Employees who are required to work a regular tour of duty (eight hours) on a holiday will be credited with eight (8) hours of compensatory time and four (4) hours of compensatory time or additional pay, as the officer elects.
- B. Employees whose regular day-off coincides with an established holiday will be credited with eight (8) hours of compensatory time.
- C. Employees whose regular day off coincides with an established holiday, and who are required to work a regular tour of duty (eight hours) on that holiday, will be credited with twenty (20) hours of compensatory time and four (4) hours of compensatory time or additional pay, as the officer elects.

In the event that an officer covered by this Agreement is required to attend court on his or her regular day off and that day is also a holiday, the officer will be compensated at the rate of double-time for the minimum set forth in 20.5 or double-time for the actual hours worked, whichever is greater, plus eight (8) hours of compensatory time or additional pay, as the officer elects.

- D. All hours in excess of a regular tour of duty on a holiday will be compensated in accordance with the provisions of Article 20, Hours and Overtime.
- E. Compensatory time will not be credited to an employee on a holiday if he or she is on the medical roll (excluding I.O.D.), absent due to sickness, or death in family, on military leave, suspended, excused non-disciplinary, or on a leave of absence.

**Section 11.3 — Personal Day.**

For each calendar year, officers shall be entitled to receive, in addition to the days specified in Section 11.1, four (4) personal days. Officers shall not be required to work on a personal day provided that written notice of the personal day is given

to the appropriate supervisor no later than ten (10) days prior to the personal day and that the granting of the personal day does not adversely affect Department operations. A holiday specified in Section 11.1 may not be selected as a personal day. Officers covered by this Agreement may elect to be paid for all unused personal days each year in lieu of taking the time off. Where officers elect such payment, the payment shall be made by April 1 of the following year. Officers may carry over up to four (4) unused personal days for use in the following year. Any dispute within a unit as to the selection of a personal day shall be resolved by seniority as defined in Section 23.5.

**Section 11.4 — Special Compensation Time.**

If, as a result of a declaration by the Mayor, all employees of the City of Chicago except for police and fire department employees are given a day off or portion thereof with pay, then all officers who are required to work during such excused time shall be given compensatory time off at straight time rate equivalent to the hours worked during such excused time.

**Section 11.5 — Holiday Declaration.**

To the extent that any additional holiday is declared by federal, state or municipal authority during the term of this Agreement, and such holiday is granted to any employee of the Employer, then said holiday shall be added and incorporated into Section 11.1 above and compensated for as provided in Section 11.2 above.

**ARTICLE 12 — PROMOTIONS**

For positions within the bargaining unit for which there is an appointment, selection and promotion process, the Employer will provide the Lodge with copies of any department level directives announcing an appointment and selection process, if any are issued, prior to the time the process is initiated. The Employer will provide the Lodge with the names of officers appointed to those positions. At the Lodge's request, the Employer will provide the Lodge with material regarding the selection and appointment process.

Effective for BIS D2A examinations that are announced and administered after the ratification of this Agreement which include a written qualifying test, each applicant who takes the written qualifying test shall be given a copy of his or her answer sheet prior to the departure from the test site. Applicants will be allowed to review a copy of the written qualifying test and to challenge items on that test, in writing, during an announced challenge period.

After the BIS D2A selection process is complete and the promotional list has been finalized, the City shall provide the Lodge with a copy of the list, a copy of the written qualifying test and the correct answer key.

The Employer will announce BIS D2A examinations sixty (60) days before the examination is administered, whenever possible.

**ARTICLE 13 — LAYOFFS – RE-EMPLOYMENT**

**Section 13.1 — Notice of Layoffs.**

When there is an impending layoff with respect to any officers in the bargaining unit, the Employer shall inform the Lodge in writing no later than thirty (30) days prior to such layoff. The Employer will provide the Lodge the names of all



officers to be laid off prior to the layoff. Probationary officers shall be laid off first, then officers shall be laid off in accordance with their seniority. The officers with the least amount of seniority in the Police Department shall be laid off first, unless special qualifications dictate retention. All officers shall receive notice in writing of the layoff at least thirty (30) days in advance of the effective date of such layoffs.

### **Section 13.2 — Hiring During Layoffs.**

No employees may be hired to perform or permitted to perform those duties normally performed by an officer while any officer is in layoff status. In the event special qualifications requiring expert skills of a technical or professional nature are unavailable in the bargaining unit, but essential to the operation of the Department, the parties shall meet to resolve such issue. If a mutual resolution is not reached, the Employer may invoke the grievance procedure.

### **Section 13.3 — Recall.**

Any officer who has been laid off shall be placed on the appropriate reinstatement list and shall be recalled on the basis of seniority in the Police Department, as provided in this Agreement prior to any new officers being hired.

## **ARTICLE 14 — BULLETIN BOARDS**

The Employer shall provide the Lodge with designated space on available bulletin boards, or provide bulletin boards on a reasonable basis, where none are available, upon which the Lodge may post its notices.

## **ARTICLE 15 — SAFETY ISSUES**

### **Section 15.1 — Cooperation.**

The Employer and the Lodge agree to cooperate to the fullest extent reasonably possible to promote the use of safe equipment and facilities.

### **Section 15.2 — Safety Committee.**

Up to a maximum of five (5) officers designated by the Lodge and five (5) persons designated by the Employer shall comprise a Safety Committee for the purpose of discussing and investigating safety and health issues relating to officers and to recommend reasonable safety and health criteria relating to equipment and facilities. The Committee shall meet at least once each calendar quarter or more frequently by mutual agreement. Formal recommendations of the Committee shall be submitted in writing to the Superintendent of Police with a copy to the Lodge, but such recommendations shall not be binding upon the Employer or the Lodge. In addition to Committee recommendations, the Lodge may submit additional written recommendations to the Superintendent.

For purposes of this section, the term “investigating” shall be limited to the right of the Lodge Committee members to obtain information upon request and observe conditions regarding identified safety and health hazards and to discuss such matters with officers and members of management provided such discussions do not unduly interfere with the performance of duty by any officer or Committee member.

In the event the Employer agrees in writing to adopt the recommendation of the Committee or the Lodge, the recommendation shall be implemented within a

reasonable period of time, unless the failure to implement in a timely fashion was beyond the reasonable control of the Employer. However, no monetary relief shall result from the failure to implement any such recommendation.

If the Superintendent disagrees with the recommendation of the Committee or the Lodge, he or she shall so notify the Committee or the Lodge in writing. Within ten (10) calendar days of such notice, the Lodge may request arbitration of any such dispute if such dispute raises a good faith issue regarding the use of equipment or materials which are alleged to present a serious risk to the health or safety of an officer beyond that which is inherent in the normal performance of police duties. The decision of the Arbitrator under this section shall be advisory only and shall not be binding upon the Employer; provided that this procedure shall not be exclusive and shall not affect the right of an officer or the Lodge to invoke Article 9, where otherwise appropriate. No such advisory opinion shall constitute a determination of the existence of any safety or health hazard under this Agreement, nor shall any such advisory opinion be introduced in any proceeding under Article 9 of this Agreement.

### **Section 15.3 — Disabling Defects.**

No employee shall be required to use any equipment that has been designated by both the Lodge and the Employer as being defective because of a disabling condition unless the disabling condition has been corrected. When an assigned department vehicle is found to have a disabling defect or is in violation of the law, the police officer will notify his or her supervisor, complete required reports, and follow the supervisor's direction relative to requesting repair, replacement or the continued operation of said vehicle.

### **Section 15.4 — Notice.**

The Employer shall post in conspicuous places where notices to officers are customarily posted, all safety and health notices required by law.

## **ARTICLE 16 — SECONDARY EMPLOYMENT AND SPECIAL EMPLOYMENT**

### **Section 16.1 — Secondary Employment.**

The Employer reserves the right to restrict secondary employment when it has reasonable cause to believe that the number of hours which the officer spends on secondary employment is adversely affecting his or her performance as a police officer. The Employer retains the existing right to limit, restrict or prohibit the nature or type of secondary employment that an officer undertakes.

### **Section 16.2 — Special Employment.**

- A. The special employment program is a voluntary program that allows non-probationary full-duty officers to work on their days off for the Chicago Housing Authority, the Chicago Transit Authority, Chicago Midway Airport or Chicago O'Hare International Airport, subject to the terms and conditions set forth below.**
- B. An officer's eligibility for special employment is governed by the following terms and conditions:**
  - 1. An officer is not eligible to work any special employment assignment under the following circumstances:**

- a. The officer's most recent overall performance rating was "requires improvement" or "unacceptable."
  - b. The officer is serving a suspension or has been relieved from regular duty as a result of summary punishment.
  - c. The officer is on the medical roll or has been released from the medical roll for furlough.
  - d. During the thirty- (30-) day period prior to the date of the officer's application, the officer was absent from duty for five (5) or more days as a result of a non-duty-related injury or illness.
  - e. The officer's disciplinary record contains three (3) or more summary punishment actions within the prior twelve- (12-) month period.
  - f. The officer has been disqualified from participating in the program based on his or her performance while working a special employment or Department-procured outside employment assignment.
2. An officer will be suspended from working a special employment assignment for a period of thirty (30) calendar days if the officer was scheduled for a special employment assignment and failed to work such assignment without reasonable cause for such absence acceptable to the Employer (e.g., a death in the family, an injury on duty or a change in the officer's regular duty schedule).
  3. An officer will be suspended from working a special employment assignment for a period of ninety (90) calendar days if the officer was scheduled for a special employment assignment and failed to work such assignment without advance notice to the Employer of his or her absence (i.e., a "no call/no show").
- C. If an officer believes that he or she has been wrongfully declared ineligible to work special employment, the officer shall submit a "To-From-Subject Report" to the coordinator of the special employment program no later than four (4) calendar days following his or her receipt of notification of ineligibility. If the program coordinator's response is unsatisfactory to the officer, then the officer may initiate a grievance at Step One of the grievance procedure set forth in Section 9.2 no later than seven (7) of the officer's working days following his or her receipt of such response.
  - D. The Employer shall assign special employment opportunities to eligible officers based on seniority.
  - E. The Employer shall publish any limitations it establishes on the number of hours, tours or assignments that may be worked by officers in the program.
  - F. The exclusive remedy for any incorrect assignment of special employment shall be the assignment of future special employment opportunities in a manner that corrects the error in assignment (e.g., the opportunity to work an additional special employment assignment) or the grant of four (4) hours of compensation or compensatory time off at the officer's election.

## **ARTICLE 17 — FOP REPRESENTATIVES**

For the purposes of administering and enforcing the provisions of this Agreement, the Employer agrees as follows:

### **Section 17.1 — Meeting Participation and Scheduling.**

The Employer recognizes and agrees to meet with FOP representatives, including Watch and Unit representatives relating to matters covered by this Agreement. Meetings shall occur at reasonable times by mutual agreement. The names of designated representatives shall be certified to the Employer in writing by the Lodge.

### **Section 17.2 — Leave from Duty.**

In addition to the Lodge President, six (6) officers covered by this Agreement shall, upon written request, be granted leave from their duties for the Employer for the purpose of performing full time duties for the Lodge. During such a leave, the Employer will continue to pay said officers all salary and maintain all benefits, including pension contributions and seniority accruals, as if the officers were on full duty with the Employer, provided that, effective July 1, 2001, the Lodge reimburses the Employer an amount equal to the salary and benefits and provided that the Employer shall remain responsible for its portion of the pension contribution. The duration of such a leave shall not exceed three (3) years, but shall be renewable in the same duration. Such leaves may be revoked only by written notice to the Employer from the President of the Lodge. Up to two (2) additional officers covered by this Agreement who shall be elected to a State Lodge and/or the National Office of the Fraternal Order of Police shall, upon written request, be granted leave from duties for the Employer under the same terms and conditions previously set out in this Section.

### **Section 17.3 — Attendance at Lodge Meetings.**

Subject to the need for orderly scheduling and emergencies, the Employer agrees that elected officials and members of the Board of Directors of the Lodge shall be permitted reasonable time off, without loss of pay, to attend general, board or special meetings of the Lodge, provided that at least forty-eight (48) hours notice of such meetings shall be given in writing to the Employer, and provided further that the names of all such officials and officers shall be certified in writing to the Employer. Unit representatives shall also be included within the provisions of the preceding sentence, provided that such time off for such Unit representatives shall be without pay, unless the Unit representative has compensatory time available and elects to use it.

### **Section 17.4 — Grievance Processing.**

Reasonable time while on duty shall be permitted Lodge representatives for the purpose of aiding or assisting or otherwise representing officers in the handling and processing of grievances or exercising other rights set forth in this Agreement, and such reasonable time shall be without loss of pay.

### **Section 17.5 — Attendance at State and National Conferences.**

A. Subject to staffing needs, a reasonable number of appointed or elected delegates will be permitted to attend state and national conferences of the FOP. Such conference time shall be equal to the duration of the conference plus reasonable travel time to and from such conference.

- B. A maximum of twenty-two (22) members of the FOP Board of Directors will be permitted to attend state and national conventions of the FOP with pay. Such convention time shall be equal to the duration of the convention plus reasonable travel time to and from such convention, up to a maximum of seven (7) days every two (2) years.

**Section 17.6 — Lodge Negotiating Team.**

Members designated as being on the Lodge negotiating team who are scheduled to work on a day on which negotiations will occur, shall, for the purpose of attending scheduled negotiations, be excused from their regular duties without loss of pay. If a designated Lodge negotiating team member is in regular day-off status on the day of negotiations, he or she will not be compensated for attending the session.

**Section 17.7 — Lodge Activity.**

The Employer shall not prohibit discussion, solicitation, or distribution of literature, among officers covered by this Agreement with respect to matters concerning Lodge affairs, unless such activity interferes with the performance of the duties of any employee or with the orderly and efficient operations of the Employer, or unless it interferes with the transaction of business by the public with the City government.

**ARTICLE 18 — DISABILITY INCOME**

**Section 18.1 — I.O.D.**

Any officer absent from work on account of injury on duty (I.O.D.) for any period of time not exceeding twelve (12) months shall receive for each such I.O.D. full pay and benefits for the period of absence, provided such injury or illness is certified by the Medical Services Section. Such certification shall not be unreasonably withheld.

Officers who have exhausted said twelve (12) month paid I.O.D. leave shall be given the option to voluntarily go on non-paid medical leave instead of disability pension, provided:

- A. The officer must exhaust all furlough, personal days, baby furlough days, and accumulated compensatory time;
- B. Such non-paid leave shall continue for no more than three months, plus an extension of no more than three months, and shall not be granted or extended unless the Employer determines that the officer is likely to return to duty within the period of the leave or extension thereof; and
- C. Such non-paid leave shall be subject to Section 23.1.B herein below, and shall not be deemed duty disability leave.

**Section 18.2 — Non-I.O.D.**

Any officer absent from work on account of non-I.O.D. injury or illness for any period of time not exceeding twelve (12) months in any twenty-four (24) consecutive month period, shall receive full pay and benefits for the period of absence, provided such injury or illness is certified by the Medical Services Section. Such certification shall not be unreasonably withheld.

**Section 18.3 — Limited Duty I.O.D.**

Officers injured in the line of duty, who are certified by the Medical Services

Section as being able to perform limited duty assignments, shall be given limited duty assignments until they can perform regular duty assignments, or until they are mandatorily retired, whichever occurs first.

**Section 18.4 — Recognized Openings.**

Any officer who is certified by the Medical Services Section as being able to perform a limited duty assignment may be placed by the Employer in a recognized opening, as defined in Section 23.9, notwithstanding anything in Section 23.9 to the contrary.

**Section 18.5 — Certification.**

Certification that an officer has been injured in the line of duty shall not be unreasonably withheld.

**Section 18.6 — Return to Duty.**

In order to enable officers applying to return from leave for injury or illness to be processed back to duty as soon as possible, the Employer shall advise such officers in advance of the records needed and other requirements they must meet in order to permit such return. The Employer must consider medical records and reports from legally-qualified practitioners of the healing arts acting within the scope of his or her license, including, but not limited to, chiropractors, in its determination of whether an officer is fit to return to duty.

If the Employer requires and specifies certain additional medical tests to be performed and passed as a condition of the officer's return and said tests were not, and are not normally, performed in the normal course of appropriate medical treatment for the illness or injury involved, then the Employer shall, at its option, either provide the test, or reimburse the officer for the cost of both the test and any required record thereof to the extent that such cost is not covered by insurance.

The Employer shall not require a physician's certificate as a condition of return to duty from medical leave lasting three days or less, except for good cause.

**Section 18.7 — Advisory Committee.**

The Employer and the Lodge shall establish a joint Committee to develop solutions to problems of medical leave cost and abuse. The Committee shall be advisory only.

**Section 18.8 — Injuries on Duty and Recurrence Claims.**

The Employer and the Lodge have agreed upon procedures which will be followed by the Medical Services Section when an officer reports an injury on duty or a recurrence of an injury on duty. Those procedures are set forth in Appendix N of this Agreement.

**Section 18.9 — Employer Responsibility for Hospital, Medical and Prescription Costs and Pension Contributions.**

Pending the final determination of benefits by the Fund, officers covered by this Agreement who apply for duty, ordinary or occupational disability benefits will be required to contribute the same amount as active officers for health care benefits; and the Employer will continue to provide the same health care benefits.

Officers who receive duty or occupational disability benefits will continue to receive those benefits at no cost without any refund of their previous contributions. Officers who are awarded ordinary disability benefits will be required to contribute at the Public Health Services Act (PHSA) rate reduced by the administrative fee of 2%, as of the first day of the month following the Fund's final determination of the officer's claim.

The Employer agrees to pay all hospital, medical and prescription costs of an officer who is on a leave of absence for duty or occupational disability purposes, all at no cost to the employee. The Employer shall make pension contributions on behalf of the employee as if the employee had remained in active service.

### **Section 18.10 — Medical Benefit Statement.**

Upon the written request of an officer who is injured or becomes ill in the performance of his or her duties, the Employer will provide a written statement showing the period of absence and the amount of salary received during the period of absence due to such injury or illness. Upon the written request of an officer on a leave of absence for ordinary, occupational or duty disability pension, the Employer will provide a statement covering the period of absence prior to retirement and the amount of the disability benefit received by the officer during said period.

Any statements for any calendar year required of the Employer under this Section will be provided only once.

## **ARTICLE 19 — BEREAVEMENT LEAVE**

### **Section 19.1 — Death in Family.**

**The Employer agrees to provide to officers leave without loss of pay, not to exceed three (3) consecutive days any time within the seven (7) calendar days immediately following the death of a member of the immediate family, except for the death of a brother-in-law or sister-in-law which shall be for the day of the funeral only.**

Annual and time-due furlough will not be extended as a result of death occurring in the officer's immediate family during such furlough unless the death occurs during the last three (3) days of the furlough period, at which time the procedure outlined above will be followed.

### **Section 19.2 — Definition of Family.**

A member of the immediate family shall be defined to be any officer's mother or father (including step), wife, husband, domestic partner, daughter or son (including step or adopted), sister or brother (including half or step), father-in-law, mother-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparent or grandchild.

**In the event of the death of a domestic partner, the employee shall be granted three (3) consecutive days of leave any time within seven (7) calendar days immediately following the death provided that the employee has registered the name of the employee's domestic partner with the Department of Personnel.**

Domestic partners are defined as two persons, regardless of their gender, who have a close personal relationship, sharing the same regular and permanent residence for at least six months, are eighteen years of age or older, not married to anyone,

not related by blood closer than would bar marriage in the State of Illinois, and are each other's sole domestic partner, responsible for each other's common welfare and jointly sharing their financial responsibilities.

**Section 19.3 — Extended Bereavement Leave.**

Where an officer is entitled to bereavement leave pursuant to Section 19.1 above, and where death occurs and the funeral is to be held out of Illinois and beyond the states contiguous thereto, the officer shall be entitled to a maximum of five consecutive days. For purposes of this Section, those states contiguous to the State of Illinois are: Missouri, Iowa, Wisconsin, Indiana, Kentucky and Michigan.

**ARTICLE 20 — HOURS AND OVERTIME**

**Section 20.1 — Work Day and Work Week.**

All time in excess of the hours worked in the normal work day (8 hours) and the normal work week (40 hours) shall be compensated as provided in Section 20.2.

**Section 20.2 — Compensation For Overtime.**

All approved overtime in excess of the hours required of an officer by reason of the officer's regular duty, whether of an emergency nature or of a non-emergency nature, shall be compensated for at the rate of time-and-one-half. Such time shall be computed on the basis of completed fifteen (15)-minute segments.

**An officer who earns overtime pursuant to the federal Fair Labor Standards Act (FLSA) shall be paid overtime compensation at the FLSA rate agreed upon by the parties. An officer who earns non-FLSA overtime shall have the option of electing pay or compensatory time consistent with the provisions of this Agreement.**

**Section 20.3 — Sixth and Seventh Day Work.**

An officer who is in pay status for six (6) or seven (7) consecutive days within the pay period Sunday through Saturday will be compensated at the rate of time-and-one-half for work performed on the sixth (6th) day and seventh (7th) day. An officer who performs work on a regular day off which has been cancelled, will receive a minimum of eight (8) hours compensation or compensation at the rate of time-and-one-half times the actual hours worked, whichever is greater. Voluntary schedule changes will be exempt from this provision.

**Section 20.4 — Call-Back.**

A call-back is defined as an official assignment of work which does not continuously precede or continuously follow an officer's regularly-scheduled working hours. Officers who are directed to report to any of the Employer's premises or other specified location or are authorized to attend a beat meeting at a specified time on a regular scheduled work day or required to report to the Medical Section or are authorized to attend a beat meeting at a specified time on the officer's regular day off, shall be compensated for two (2) hours at the appropriate overtime rate or be compensated for the actual time worked, whichever is greater, at the overtime rate.

**Section 20.5 — Court Time.**

Officers required to attend court outside their regularly scheduled work hours shall



be compensated at the overtime rate with a minimum of two (2) hours, except (1) if the court time is during the officer's compensatory time and the officer knew of the court date before his or her request for compensatory time was approved, (2) while the officer is on paid medical leave, or (3) if the officer is compensated for such time by a secondary employer.

Officers required to attend authorized court or authorized pretrial conferences within one (1) hour immediately preceding their normal tour of duty will be compensated at the overtime rate for one (1) hour. Officers required to attend authorized court or authorized pretrial conferences commencing during their tour of duty and extending beyond the normal end of the tour of duty will be compensated at the overtime rate on the basis of completed fifteen (15)-minute segments. This overtime will be computed from the end of the normal tour of duty to the sign-out time at court or at conclusion of the pretrial conference.

Court appearances during off-duty hours will be credited at the rate of time-and-one-half with a minimum of two (2) hours when the actual time spent in court is two (2) hours or less. When the actual time spent in court exceeds two (2) hours, overtime will be computed on the basis of completed fifteen (15)-minute segments. Appearances at more than one court on the same day will be computed at the rate of time-and-one-half in the following manner:

- A. When the time between court appearances exceeds two (2) hours (sign-out time from the first court to sign-in time at the next court), a minimum of two (2) hours will be credited for each court appearance.
- B. When the time between court appearances is two (2) hours or less, overtime will be computed on the basis of completed fifteen (15)-minute segments for the total time between sign-in at first court and sign-out time at the last court. A minimum of two (2) hours will be credited when this total time is two (2) hours or less.

### **Section 20.6 — Tour of Duty Exchange.**

**Eligible officers may participate in the tour of duty exchange program. Any disputes arising out of this program shall be resolved through the expedited dispute resolution procedure applicable to this program.**

### **Section 20.7 — Change of Schedule.**

The Employer's right to assign officers for duty at any time and at different times during each **twenty-eight** (28)-day police period remains unrestricted and unchallenged. Watch assignments and designated starting times shall be established and posted for each police period. Watch assignments and designated starting times shall remain in effect for the duration of the **twenty-eight** (28)-day police period, except for:

- A. in-service training (including individualized training) with a maximum of six (6) programs per year for a maximum of eighteen (18) days per year and with seven (7) days' notice to the officer; or
- B. elective training (elective training are job-related programs the Department makes available to officers and in which the officer elects to participate); or
- C. mandatory proficiency training for employees receiving D-2 or D-2A pay

or otherwise receiving specialist or premium pay because of the position or assignment held, with a maximum of six (6) programs per year, for a maximum of thirty (30) days per year and with seven (7) days' notice to the officer; or

- D. pre-service training for promotions; or
- E. court appearances in excess of two (2) consecutive days; or
- F. initial assignment when detailed to the Alternate Response Section.

However, starting times may be adjusted by the Employer: (1) plus or minus two (2) hours from the designated starting times; or (2) for up to seven (7) hours within an officer's assigned watch for circumstances not known to the Department 48 hours prior to the start of the police period. Provided that where an officer who has been scheduled to attend in-service training and does not attend because of circumstances beyond the reasonable control of the Employer, the Employer may reschedule said officer for said in-service training without payment of premium time hereunder.

Any adjustment inconsistent with the above provision, made after the start of the **twenty-eight** (28)-day police period, will result in payment in accordance with Section 20.2 for the hours worked outside of the officer's tour of duty scheduled at the beginning of the officer's **twenty-eight** (28)-day police period for that period. Shift changes during a police period made voluntarily at the request of an officer and upon approval of the Employer shall not require additional compensation.

**This Section does not apply in the following situations:**

- A. The Superintendent and the Mayor have determined in writing that a serious emergency condition exists;**
- B. When officers are assigned to duties that by their very nature require changes in starting times, including personnel assigned to the following Offices, Bureaus, Divisions or Units:**
  - 1. Office of the Superintendent (Administration, Office of Legal Affairs, Management and Labor Affairs Section, News Affairs, CAPS Implementation Office, CAPS Project Office, Special Events and Liaison Section, Preventive Programs and Neighborhood Relations);**
  - 2. Office of the Assistant Superintendent (Administration and Detached Services Unit);**
  - 3. Bureau of Professional Standards (Administration, Inspections Division, Internal Affairs Division, Education and Training Division, Office of Management Accountability);**
  - 4. Bureau of Patrol (Administration, First and Eighteenth District Foot Patrol Units, District Tactical and Gang Teams, Community Policing Office, Detail Unit, Troubled Building Section and Area Deputy Chief Office);**
  - 5. Bureau of Strategic Deployment (Administration, Mounted Patrol Unit, Special Functions Section, Marine and Helicopter Unit);**
  - 6. Bureau of Administrative Services (Administration, Personnel Investigators in Human Resources Division, Information Services Division, Finance Division and Reproduction and Graphic Arts Division);**

7. **Bureau of Investigative Services [Administration, Organized Crime Division, Counterterrorism and Intelligence Division (Excluding Bomb and Arson, Public Transportation and Airport Law Enforcement Sections), Special Investigations Unit, Central Investigations Unit and Detective Division Mission Teams];**
8. **Officers assigned to dignitary protection as part of their regular duties, including temporary replacements; and**
9. **No more than two (2) members of the immediate staff of each exempt Commanding Officer.**

#### **Section 20.8 — Stand-By.**

Where the Employer requires an officer to remain on standby, available for work, and the officer is not able to come and go as he or she pleases, such time shall be paid as time worked.

#### **Section 20.9 — Day-Off Change.**

Days off assigned on “change day” shall remain unchanged for the duration of each 28-day police period except for:

- A. in-service training (including individualized training) with a maximum of seven (7) programs per year for a maximum of twenty-eight (28) days per year and with seven (7) days’ notice to the officer; or
- B. elective training (elective training are job-related programs the Department makes available to officers and in which the officer elects to participate); or
- C. mandatory proficiency training for employees receiving D-2 or D-2A pay or otherwise receiving specialist or premium pay because of the position or assignment held, with a maximum of twelve (12) programs per year, for a maximum of thirty (30) days per year and with seven (7) days’ notice to the officer; or
- D. pre-service training for promotions.

The Employer’s right to assign officers for duty while on regular day-off status is unrestricted and unchallenged. The Employer agrees, however, that in each such event it will pay the officer so assigned the optional premium time under Article 20 of the Agreement. No such optional premium time shall be paid, however, for officers assigned to School Patrol Unit for any change occurring during any police period which includes the start of the school year, or the end of the school year nor shall any such optional premium time be paid for in-service training program, with a maximum of three programs per year, for a maximum of nine days per year, provided the officer is given seven (7) days’ notice of such change, and pre-service training for promotion, provided, that where an officer who has been scheduled to attend in-service training does not attend for any reason beyond the reasonable control of the Employer, the Employer may reschedule said officer for said in-service training without payment of premium time hereunder.

Day off changes made voluntarily at the request of an officer, and upon approval of the Employer, shall not require premium pay pursuant to Section 20.3. Changes required to implement the provisions of Section 23.2 controlling scheduled days off for members of the bargaining unit going on or returning from furlough, also shall not require premium compensation.

The Lodge acknowledges that willingness to restrict summer furlough and days off on Saturdays, Sundays and holidays and accept varied days off each week are conditions of assignment among Mounted Patrol Unit officers covered by the collective bargaining agreement.

The mounted unit is a recognized exception to this Section, and a change of regular day-off status for personnel assigned to the mounted unit may be made on a day other than “change day” without payment of premium time under Article 20 of the Agreement, provided that affected personnel shall receive at least ten (10) days’ notice of such change.

Those officers assigned to events known as the Taste of Chicago, Mexican Independence Festival and Puerto Rican Independence Festival shall not have their day-off group changed for the purpose of avoiding the payment of overtime pay. In the event that days off must be canceled to supplement the personnel assigned to said events, the opportunity to earn overtime pay will first be offered to the officers assigned to said events. If there are not sufficient volunteers, said overtime pay opportunities will be offered to officers who are in regular day-off status in the District where the event occurs. In the event the City permits an event known as Oktoberfest, said event shall be added to the three above listed events.

**Section 20.10 — Day-Off Group Assignment.**

In the event the Employer determines to change an officer’s day-off group assignment, the Employer shall seek volunteers to satisfy its needs; provided, however, (1) if there are more volunteers than required, the volunteers with the greatest seniority on the watch in the day-off group affected shall be changed, and (2) if there are not sufficient volunteers, the officers with the lowest seniority on the watch in the day-off group affected shall be changed; provided further, said officers meet the Employer’s needs.

**Section 20.11 — Accumulation of Compensatory Time.**

The Employer will not restrict an accumulation of compensatory time **except as provided in Section 20.2.** The number of hours of compensatory time which an officer has on record shall not be the controlling factor in determining whether an officer will be allowed to take time due.

**Section 20.12 — Back to Back Shifts on Change Day.**

An officer shall normally not be required to work more than four hours on the first watch on change day if he or she has worked a full tour of duty on the third watch on the proceeding day. If he or she is required to work more than four hours on a change day on the first watch, he or she shall be paid at the rate of time-and-one-half for the hours worked on the first watch on change day.

**Section 20.13 — Duty Availability Allowance.**

A. Effective on each of the following effective dates, all officers shall be paid the following quarterly amounts:

Effective Date	Per Quarter
January 1, 2006	\$730.00
<b>January 1, 2011</b>	<b>\$755.00</b>
<b>January 1, 2012</b>	<b>\$805.00</b>

- B. In accord with applicable law, the Employer shall treat duty availability allowance payments as pensionable.
- C. Entitlement to duty availability pay is not dependent on an officer being present for duty for an entire pay period.

## **ARTICLE 21 — UNIFORMS**

### **Section 21.1 — Uniforms and Equipment Advisory Committee.**

The Lodge shall establish a three (3) member Uniforms and Equipment Advisory Committee. The Committee's function will be to offer recommendations relative to additions or deletions in the Departments Uniforms and Personal Equipment Program. The recommendations will be channeled through the Research and Development Division to the Department's Uniforms and Personal Equipment Policy Committee. Any and all recommendations made by the Uniform and Equipment Advisory Committee will be advisory only.

### **Section 21.2 — Major Change.**

The Department will apprise the Uniform and Equipment Advisory Committee of the Lodge whenever major changes to the Uniform and Personal Equipment Program are anticipated.

### **Section 21.3 — Uniform Allowance.**

**Each officer shall receive a uniform allowance of \$1,800.00 per year, payable in three (3) installments of \$600.00 on February 1, August 1, and December 1.**

### **Section 21.4 — Uniform Change or Modification.**

The Employer shall pay for the first issue of any change in, or modification of, the prescribed uniform announced and effective after November 15, 1981.

### **Section 21.5 — Uniform Option.**

Subject to seasonal uniform requirements, the prescribed dress uniform may be worn at any time at the officer's option. The current optional winter leather jacket is reclassified as an alternative to the prescribed long cloth coat, but an officer shall not be required to own both. When performing administrative/clerical duties inside a facility, the prescribed uniform short sleeved shirt may be worn irrespective of seasonal uniform requirements.

### **Section 21.6 — Lost Shields.**

In cases where discipline is warranted, the maximum suspension for the first offense of loss of shield shall be one-half day to be implemented by reducing the officer's compensatory time by four (4) hours or one actual one-half day suspension without pay if the officer does not have available compensatory time.

## **ARTICLE 22 — INDEMNIFICATION**

### **Section 22.1 — Employer Responsibility.**

The Employer shall be responsible for, hold officers harmless from and pay for damages or monies which may be adjudged, assessed, or otherwise levied against any officer covered by this Agreement, subject to the conditions set forth in Section 22.4.

## **Section 22.2 — Legal Representation.**

Officers shall have legal representation by the Employer in any civil cause of action brought against an officer resulting from or arising out of the performance of duties.

## **Section 22.3 — Cooperation.**

Officers shall be required to cooperate with the Employer during the course of the investigation, administration or litigation of any claim arising under this Article.

## **Section 22.4 — Applicability.**

The Employer will provide the protections set forth in Sections 22.1 and 22.2 above so long as the officer is acting within the scope of his or her employment and where the officer cooperates, as defined in Section 22.3, with the City of Chicago in defense of the action or actions or claims.

## **Section 22.5 — Expedited Arbitration.**

Grievances alleging a violation of Article 22 may be initiated at Step Four of the grievance procedure. In arbitrations thereunder, unless the parties agree otherwise, **said** hearing shall commence within thirty (30) days of the selection of the Arbitrator, and the Arbitrator shall issue his or her award in writing within fifteen (15) days following the close of the hearing; the full written decision of the Arbitrator may be issued within thirty (30) days of the close of the hearing.

## **ARTICLE 23 — SENIORITY**

### **Section 23.1 — Definition and Application.**

- A. Seniority shall be defined as an officer's continuous length of service from the date of last hire as a police officer, subject to subsection B below.

The seniority of an officer retained beyond the **eighteen (18)** month probationary period shall date back to the last date of hire as a police officer and be subject to the deductions provided in subsection B.

In the event two or more officers have the same seniority date, the older officer, as determined by referring to the officers' date of birth as recorded on their employment application, shall receive the higher seniority status.

**There shall be only one seniority for officers covered by this Agreement and that seniority shall control for the purpose of determining rights, benefits, and other conditions of employment affected by seniority under this Agreement.**

- B. **All absence from the Department's service without pay as a result of leaves for more than thirty (30) days (other than military, duty, occupational or ordinary disability), suspensions of more than thirty (30) days and all unexcused absences shall be deducted in computing continuous length of service for purposes of determining advancement within the salary schedule, amount of furlough, and seniority for other purposes covered by this Agreement.**
- C. The seniority of an officer and the employment relationship shall be terminated in the following circumstances:
1. Resignation;
  2. Separation (discharge);

3. Retirement;
4. Unauthorized absence for four (4) consecutive working days without notice to the Employer;
5. If laid off, failure to report fit for duty within seven (7) days of delivery of written notification of recall to the officer's last known address which notification shall be simultaneously provided to the Lodge;
6. Failure to report fit for duty upon termination of an authorized leave of absence; and
7. Laid off for a period of time as set forth in the City of Chicago Personnel Rules as in effect on Dec. 31, 1983.

### **Section 23.2 — Furlough Scheduling.**

An officer shall select his or her furlough within the unit of assignment, or if detailed for 28 days or more prior to the date selection begins, within the unit of detail on the basis of seniority. Officers may elect to take their full furlough or split the furlough to which they are entitled into two equal segments. Both furloughs, if split, shall be determined in one process and on the basis of seniority. A full furlough will commence on the 1st day of a police period. A split furlough will commence on either the 1st or 15th day of a police period.

Compensatory time furloughs will not be scheduled for officers who split their annual furloughs; however, such officers shall be allowed to take a compensatory time furlough by utilizing elective days between regularly-scheduled weekends off, subject to manpower requirements.

Furlough schedules may be adjusted to accommodate seasonal operations, significant revision in organization, work assignments or the number of personnel in particular ranks.

The day-off group of an officer on furlough (full or split) will not be changed during the remainder of the week in which the officer is scheduled to return, unless an officer who is required to work on his or her scheduled day(s) off during that week is compensated by the payment of premium benefits under Article 20 for all hours worked on his or her scheduled day off.

Officers who elect to either split their annual furloughs into two segments or take a full annual furlough will be returned to the day-off group they were in at the time their furlough or furlough segments were selected. Affected officers will notify their unit commanding officer two (2) weeks prior to the beginning of the furlough segment if their day-off group must be changed to match the original group. The change in day-off group should take place on the Sunday preceding the first day of the furlough segment.

### **Section 23.3 — Promotion.**

Seniority shall be considered in the promotion of officers covered by this Agreement. In considering officers for promotion, seniority shall in competitive testing, be utilized as a tie-breaker.

### **Section 23.4 — Seniority List.**

The Employer shall prepare a seniority list. The list shall be made available to officers in each unit. The Lodge shall receive a copy of said list at least once each

year. In addition to a seniority list by seniority, the Lodge shall be provided a seniority list in alphabetical order at least once each year.

**Section 23.5 — Priority Schedule for Use of Elective Time.**

Any dispute within a unit as to the selection of a personal day provided for in Section 11.3 shall be resolved by seniority.

Elective time used for an authorized furlough extension as defined in Section 29.A.4 shall receive first priority provided that a written request is submitted at least fourteen (14) days prior to the beginning of a furlough or furlough segment.

**Section 23.6 — Overtime for Pre-Planned Events.**

The following procedures will apply in case of events which will require the cancellation of days off and for which the Department has received a minimum of 21 days' prior notice.

In those units which have been designated to provide personnel, seniority will be the dominant factor in the selection of officers required to work their regular days off, provided that the member to be selected possesses the necessary skill or special qualifications to perform the duties required. The Employer shall seek volunteers on the basis of seniority from among those qualified officers in said unit. If there are insufficient qualified volunteers, the Employer shall select officers on the basis of reverse seniority, provided that the Employer may assign probationary officers without regard to seniority.

The Employer will post a notice of such events on the unit bulletin board and officers desiring to exercise the option to work will notify their unit commanding officer within seven days of the date the notice was posted.

For the purpose of pre-planned overtime assignments, a unit may be defined as a bureau, division, district, watch, tactical team, etc.

For duty on election or primary days, seniority will be the dominant factor in the selection of members required to work their regular day off in the polling place. Those officers who work overtime will be compensated in accordance with Sections 20.1 and 20.2. For purposes of this paragraph, officers in tactical teams on their regular day off shall be treated the same as other officers on the same watch in the same district, subject to operational needs.

For purposes of this paragraph, the Employer will select officers to work a four- (4) hour extended tour of duty on election or primary days on the basis of seniority from among those qualified officers working the affected watch who volunteer for the extended tour. If and to the extent that there are insufficient volunteers, the Employer shall select officers from the affected watch on the basis of reverse seniority.

**Section 23.7 — Holiday Assignment.**

When operational considerations require that some officers of a unit work on a holiday, as defined in Section 11.1 of this Agreement, the most senior officers will be given the option to work, provided that the holiday is not an officer's regular day off or a part of an officer's approved furlough extension and that the officer possesses the necessary skill or special qualifications to perform the duties required.

For the purpose of holiday assignments, a unit may be defined as bureau, division, section, group, watch, district, etc.



### **Section 23.8 — Filling Recognized Vacancies.**

This Section shall apply only to the Public Transportation Section including the Public Transportation Canine Unit, Public Housing Sections North and South, the Special Activity Section, Traffic Section/Detail Unit, Traffic Enforcement Unit, Traffic Court/Records Unit, Traffic Safety & Training Unit, Major Accident Investigation Unit, Loop Traffic, District Law Enforcement, Airport Law Enforcement North and South, Mounted Unit, Marine Unit, Gun Registration Section, Records Inquiry Section, Field Inquiry Section, Evidence & Recovered Property Section, Police Document Services Section, Central Detention Section, Auto Pound Section (D-1 Officers), Electronics and Motor Maintenance Division (D-1 Officers), Office of Emergency Communications (excluding the Alternate Response Section), Area Criminal Investigations, Missing Persons Section, Juvenile Court Liaison Section, Youth Investigation Group Areas (excluding Youth Investigation Group Special Investigation Unit and Youth Investigation Group Administration), Auto Theft Section, Bomb and Arson Section (except bomb technicians), excluding the immediate staff of each exempt commanding officer not to exceed two (2) staff members.

A vacancy for purposes of this Section (“recognized vacancy”) exists when an officer is transferred, resigns, retires, dies, is discharged, when there are new units created, or when the Department increases the number of employees in a unit, except for details for not more than three (3) months **and the Summer Lakefront Bike Detail**. The Employer shall determine at any time before said vacancy is filled whether or not a recognized vacancy shall be filled. If and when the Employer determines to fill a recognized vacancy, this Section shall apply.

In order to avoid the inefficiency of chain-effect bidding, the vacancy created by the reassignment of a successful bidder shall be a recognized vacancy herein; however, subsequent vacancies created thereby shall be filled within the Department’s discretion. Further, there is no recognized vacancy created as a result of emergencies, or when an officer is removed for disciplinary reasons for up to 30 days. When an officer is removed for disciplinary reasons for more than 30 days, a recognized vacancy is created.

The Employer shall post a list of recognized vacancies, if any, stating the requirements needed to fill the opening, at least 14 days before the start of the 28-day police period. A copy of such postings shall be given to the Lodge. Non-probationary officers within the same D-1 salary grade or D-2 job classification, within 72 hours of the time the list has been posted, may bid on a recognized vacancy in writing on a form to be supplied by the Employer. One copy of the bid shall be presented to the Employer; one copy shall be forwarded to the Lodge; and one copy shall be retained by the officer. Bidding under this Section 23.8 may only be for a recognized vacancy in a specific unit without regard to shift, day off, unit duty assignments, etc. The Employer shall respond to the successful bidder and the Lodge no later than 3 days prior to the change day for the new 28-day police period. During the bidding and selection process, the Employer may temporarily fill a recognized vacancy by assigning an officer to said vacancy until the recognized vacancy is filled.

An eligible bidder shall be an officer who is able to perform in the recognized vacancy to the satisfaction of the Employer after orientation without further

training. The Employer shall select the most senior qualified bidder when the qualifications of the officers involved are equal. In determining qualifications, the Employer shall not be arbitrary or capricious, but shall consider training, education, experience, skills, ability, demeanor and performance, except that the parties recognize that the unique operational needs of the Employer require flexibility in the delivery of public service and to meet this need the Employer may fill 20% of the recognized vacancies within its discretion, provided that, if the Employer does not utilize any or all of its 20% exception in any personnel order, the remainder of the unused exception may be carried forward and used to fill future recognized vacancies within a twelve (12)-month period.

Upon the effective date of this Agreement, an exception to the above paragraph will apply to Airport Law Enforcement North and South, and the Traffic Section/Detail Unit, **fifty percent (50%)** of all recognized vacancies in each of these units occurring after the ratification of the Agreement shall be filled by bid.

Bidding procedures will be done in conformance with the Memorandum of Understanding in this Agreement. The successful bidder may not bid for another recognized vacancy for one (1) year unless reassigned by the Employer during that year. A successful bidder may not be reassigned except for (1) emergencies for the duration of the emergency, (2) for just cause or (3) where the Superintendent determines that the officer's continued assignment would interfere with the officer's effectiveness in that assignment. When there are no qualified bidders, the Employer may fill the recognized vacancy within its discretion.

### **Section 23.9 — Filling Unit Duty Assignments.**

This Section shall apply only to the following jobs within the units set forth in Section 23.8: Warrant Clerk, Summary Investigation Detective, Review Investigation Detective, Review Officers, **Detective Division Administrative Desk Duty Assignment, District Desk, District Watch Relief, or Lockup** only as specifically set forth below. The Employer agrees not to eliminate any Unit Duty Assignments listed in this Section for the duration of this contract.

An opening in a unit duty assignment for purposes of this Section ("recognized opening") exists when an officer performing the above unit duty assignments is to be transferred, resigns, retires, dies, is discharged, when there are new unit duty assignments created, or when the Department increases the number of employees in a unit, except for details for not more than three (3) months. **A recognized opening will be created when an officer is voluntarily detailed and remains absent from his or her Unit duty assignment for more than three (3) months.** An officer's assignment to a detail shall not be rolled over solely for the purpose of avoiding the effect of this Section. The Employer shall determine at any time before said opening is filled whether or not a recognized opening shall be filled. If the Employer decides to fill a recognized opening utilizing Section 18.4, the Employer must provide the Lodge with the name of the limited duty officer within ten (10) days of filling the recognized opening. If and when the Employer determines to fill a recognized opening other than utilizing Section 18.4, this Section shall apply. Further, there is no recognized opening created as a result of emergencies, or when an officer is removed for disciplinary reasons for up to thirty (30) days. When an officer is removed for disciplinary reasons for more than thirty (30) days or when an officer is relieved of his or her police powers for

more than ninety (90) days for reasons other than placement on the medical roll, a recognized opening is created.

In the event a recognized opening is to be bid under this Section, the Employer shall post within the unit on the first Wednesday of the next police period a list of recognized openings therein, if any, stating the requirements needed to fill the opening. This list will remain posted for seven (7) calendar days. A copy of such postings shall be given to the Lodge at the time of the bid posting. Non-probationary officers within the same unit and within the same D-1, D-2 or D-2A job classification, may bid on a recognized opening in writing on a form to be supplied by the Employer. One copy of the bid shall be presented to the Employer, one copy shall be forwarded to the Lodge, and one copy shall be retained by the officer. The Employer shall respond to the successful bidder and the Lodge no later than three (3) days prior to the change day for the new 28-day police period. During the bidding and selection process, the Employer may temporarily fill a recognized opening by assigning an officer to said opening until the recognized opening is filled by bid; however, the Employer may not assign officers to a vacated position to avoid bidding the recognized opening.

An eligible bidder shall be an officer who is able to perform in the recognized opening to the satisfaction of the Employer after orientation. The Employer shall select the most senior qualified bidder when the qualifications of the officers involved are equal. In determining qualifications, the Employer shall not be arbitrary or capricious, but shall consider training, education, experience, skills, ability, demeanor and performance.

The successful bidder may not bid for another recognized unit duty assignment opening for one (1) police period year. A successful bidder may not be reassigned except for (1) emergencies for the duration of the emergency, (2) for just cause, (3) where the Superintendent determines that the officer's continued assignment would interfere with the officer's effectiveness in that assignment, or (4) temporary unit duty assignments for operational needs, provided the Employer shall not fill the vacated unit duty assignment. When there are no qualified bidders, the Employer may fill the recognized opening within its discretion. Unit duty assignments in District Desk, District Watch Relief, or Lock-up shall be treated in accordance with this Section 23.9 in all respects except the following: (1) only non-probationary officers within the same watch and within the same D-1 salary grade shall be eligible to bid for recognized openings in such assignments.

The District Watch Secretary position may be filled at the Employer's discretion. These positions are limited to one (1) position per watch in each district. If the Employer decides to fill the District Watch Secretary position, the daily unit duty assignment sheets will identify the officer assigned to the District Watch Secretary position. The duties and responsibilities of the District Watch Secretary are to be determined by the Employer provided that the lockup, review and the desk officer bid positions as set forth in the Agreement shall be filled by either the bid officer or District Watch Relief personnel prior to filling these positions with the District Watch Secretary.

If the Employer violates this Section by improperly filling a recognized opening by not placing the opening up for bid, the affected officer(s) will be compensated at the rate of time and one-half in quarter hour increments until the violation is

remedied. The Employer is granted the ability to remedy the violation without waiting until the next police period.

If the Employer violates this section by improperly selecting a bidder or improperly determining qualifications for a recognized opening, the affected officer(s) will be compensated at the rate of time and one-half in quarter hour increments up to a maximum of fifty (50) hours of compensatory time.

### **Section 23.10 — Non-Disciplinary Demotion.**

In the event of non-disciplinary demotions for economic reasons, the Employer shall select the most junior officer when the qualifications of the officers involved are equal. In determining qualifications, the Employer shall not be arbitrary and capricious, but shall consider training, education, experience, skills, ability, demeanor and performance.

### **Section 23.11 — Details.**

Officers assigned to units designated to provide personnel to the Summer Mobile Force, Expressway Detail, Auto Snow Tow Detail, and the Winter Holiday Season Traffic Detail will be permitted to bid for this detail on the basis of seniority. If and to the extent that there are insufficient qualified bidders from a designated unit to meet that unit's allocation, the Employer will select officers who are deemed qualified by reverse seniority from the designated unit to fill that unit's allocation.

If the Employer decides to assign an officer to a detail outside the area, district, or unit, to a sports event, parade, festival, or labor dispute; or to another event detail which constitutes a tour of duty, the Employer shall announce the detail at a roll call preceding the event, which roll call is for the same roll call on the same watch in the same unit from which officers are to be assigned to the detail. If notification at roll call is not feasible or appropriate, the Employer shall determine the method of notification. The Employer shall select officers to work the detail on the basis of seniority from among those qualified officers on said watch who are not in bid jobs and who volunteer for the detail. If and to the extent that there are insufficient qualified volunteers, the Employer shall select officers on the basis of reverse seniority. The Employer may assign probationary officers during their initial twelve (12) month period of probation without regard to seniority.

When the Employer decides to assign an officer to a detail outside the officer's unit of assignment for more than ten (10) days to a unit listed in Section 23.8 to provide relief for a temporary manpower shortage due to furlough, medical, or suspension, the Employer shall select officers to work the detail on the basis of seniority from among those qualified officers who volunteer for the detail. If and to the extent that there are insufficient volunteers, the Employer shall select officers on the basis of reverse seniority, provided that the Employer may assign probationary officers during their initial twelve (12) month period of probation without regard to seniority.

When the Employer decides to assign an officer to a detail outside the officer's unit of assignment for more than thirty (30) days to a unit listed in Section 23.8 to provide relief for a temporary manpower shortage due to the actual strength being more than ten (10%) percent below authorized strength, the Employer shall select officers to work the detail on the basis of seniority from among those qualified officers who volunteer for the detail. If and to the extent that there are insufficient

volunteers, the Employer shall select officers on the basis of reverse seniority, provided that the Employer may assign probationary officers during their initial twelve (12) month period of probation without regard to seniority.

The Employer's right to assign Tactical Teams, Mission Teams, District Gang Tactical Teams, or other specialized units shall not be restricted in any way by this Section. In emergency situations, or situations where the Employer reasonably anticipates civil disorder will occur, or does occur, this Section shall not apply.

For purposes of bidding, the Employer may disregard seniority if and to the extent necessary to achieve the balance of experience and qualifications the Employer determines to be desirable in the detail and unit involved.

For purposes of selecting officers on the basis of reverse seniority, the Employer may retain a junior officer if and to the extent necessary to fulfill operational needs.

If the Employer assigns an officer to a detail or denies an officer(s) assignment to a detail in any manner contrary to the provisions of this Agreement, the affected officer(s) will be entitled to compensation at the rate of time and one-half in quarter hour increments for the duration of the detail.

### **Section 23.12 — Reassignment of Duties.**

**No provision** in this Agreement shall be deemed to prohibit the Employer from hiring or assigning any non-bargaining unit personnel to perform any unit duties as described in Appendix B and/or C, provided that no officer covered by this Agreement shall be laid off either as a result thereof or if his or her non-bargaining unit replacement, if any, has not been laid off.

Any officer who is to be displaced by a non-bargaining unit person shall be given 60 days' prior notice of said displacement. The Employer shall designate the positions and duties to which displaced officers shall be assigned. Displaced officers may be assigned to other job duties within the same unit without regard to Section 23.8 and 23.9. If the Employer decides to assign displaced officers to different units, such displaced officers shall be permitted to bid for such assignments which the Employer decides to fill with such officers on the basis of seniority and qualifications in accordance with Section 23.8. If officers other than those displaced are permitted by the Employer to bid for such assignments, then all the displaced officers shall be deemed to be more senior than all of the non-displaced bidders for purposes of said bid.

An officer who has been given a limited duty assignment pursuant to Section 18.3 shall not be displaced from limited duty under Section 23.12 for the duration of his or her eligibility for limited duty.

### **Section 23.13 — Acting Desk Sergeant.**

Officers regularly assigned to District Desk duties by virtue of successful bid under the provisions of Section 23.9 shall be given the option by seniority for the assignment as Acting District Desk Sergeant.

## **ARTICLE 24 — EDUCATIONAL REIMBURSEMENT**

Employer agrees to provide tuition reimbursement to officers for extra-departmental education subject to the following conditions:

A. To be eligible for reimbursement:

1. Each course taken must be job-related or necessary for a degree.
  2. Proof of acceptance for a degree program must be presented upon request.
  3. Each course taken must grant college level credit.
  4. Each course must be taken through an accredited college or university.
- B. Employees must file applications for reimbursement on the appropriate forms no later than thirty (30) days after the beginning of the course of study.
- C. Reimbursement will be granted on the following basis:
1. Grade "A"            100%
  2. Grade "B"            75%
- and other grades classified by the school as passing.
- D. Reimbursement may be denied if an officer's work performance is deemed inadequate or if an officer has a record of sustained infractions of Department orders, directives or procedures.
- E. Reimbursement will not be granted if:
1. Tuition costs are covered by Veteran's Administration or other funds, or
  2. The program in which the officer is enrolled is reimbursable through a federal grant-in-aid program for which the officer is eligible.
- F. Reimbursement will be made for a maximum of two (2) courses per school term.
- G. Reimbursement will be granted when an officer is required by the Superintendent of Police to attend an educational or training program.
- H. In the event an officer commences an undergraduate or graduate degree (including a law degree) program after the execution of this Agreement, and obtains an undergraduate or graduate degree with the assistance of the tuition reimbursement program, and the officer, within one (1) year of obtaining such degree, voluntarily resigns from the Department, all tuition costs (100%) reimbursed to the officer by the Employer for obtaining such a degree shall be repaid to the Employer. If the officer voluntarily resigns after one (1) year but less than two (2) years after obtaining the degree, the officer shall repay one-half (50%) of the tuition reimbursement to the Employer. If the officer does not complete the degree program and voluntarily resigns from the Department, the officer shall repay 100% of all tuition reimbursement received for any course completed within two (2) years of such resignation. Officers receiving tuition reimbursement for such degrees shall, as a condition of receiving such reimbursement, execute an appropriate form consistent with this paragraph.

The provision shall not apply to reimbursement under Subsection G of this Article, nor shall this provision apply to officers who resign from the Department for the purpose of accepting employment within another City of Chicago Department.

## ARTICLE 25 — LIFE AND HEALTH INSURANCE PROVISIONS

### Section 25.1 — Life Insurance.

The Employer agrees to provide a **\$75,000** life insurance benefit at no cost to the officer; and AD&D to be increased to \$5,000. Officers must complete a City of Chicago Group Term Life Insurance enrollment formset including the employee beneficiary section of the formset in order to qualify for coverage in the Basic Group Term Life Plan. The failure of the officer to complete the enrollment formset will result in termination of the officer's Basic Group Term Life Insurance coverage.

The Employer agrees to provide procedures for officers to purchase optional Group Term Life Insurance and Universal Life Insurance in addition to basic Group Term Life Insurance coverage provided above at nominal additional cost to the officer. Officers will be permitted to purchase any amount of optional insurance coverage in \$1,000 multiples up to an amount equal to their annual salary rounded up to next multiple of \$1,000. The optional Group Term Life Insurance shall continue to be provided officers at the Employer's then current cost.

### Section 25.2 — Medical and Dental Plans.

**The Employer's medical, dental, and prescription drug plans are incorporated by reference into this Agreement.** All newly hired employees shall be required to participate in the PPO plan for the first eighteen (18) months of their employment. These employees shall be eligible to participate in the first open enrollment period following the eighteen (18) month anniversary of their dates of hire.

**The Employer shall provide officers with the opportunity to enroll in a Flexible Spending Account ("FSA") plan,** which will permit officers to fund, on a pre-tax basis, an individual account that the officer may use to pay for qualified unreimbursed medical expenses, as provided under Section 213 of the Internal Revenue Code. Subject to IRS regulations, the FSA will allow participants to pay the following qualified expenses on a pre-tax basis: dental expenses; vision expenses; health plan contributions, deductibles, and co-payments; prescription drug co-payments **and payments for over-the-counter drugs;** and other unreimbursed medical expenses. Participation is voluntary and participants may contribute up to \$5,000 annually on a pre-tax basis, which will be deducted pro-rata each payroll period. Officers may enroll in the FSA or change the amount of their election once per year during open enrollment or when they have a change in family status. As mandated by the Internal Revenue Code, a "use it or lose it" rule applies to Section 125 plans. Any amount that remains in the participant's account at the end of the year will be forfeited. **During open enrollment, the parties will engage in a joint educational campaign to inform officers of the benefits of the FSA plan and otherwise increase employee participation in such plan.**

The Employer shall make available to officers covered under this Agreement and their eligible dependents **summaries of the benefits provided by the Employer's health care plan either electronically or in print.** The cost of such coverage to be borne by the Employer.

The plans for medical, dental, and prescription drug benefits, including the provisions on eligibility and self-contribution rules in effect as of the date of this Agreement, may not be changed by the Employer without the agreement of the Lodge.

The medical plan (health insurance plan) shall consist of **two (2)** separate alternative coverages – a PPO plan (“PPO”); **and two (2) HMO plans (“HMO”)**. **In** the event that a new health care plan becomes available to the City during a Plan year, the Employer shall have the right to include that new plan in the Plan alternatives upon reasonable prior notice to and discussion with the Lodge.

The Employer agrees to make available to the following other persons the above-described hospitalization and medical program and the dental plan: officers covered by this Agreement who retire on or after age 60 and their eligible dependents; surviving spouse and children of officers covered by this Agreement killed in the line of duty; officers covered by this Agreement on a leave of absence for disability (both duty and occupational) and their eligible dependents; **and the** surviving spouse and children of deceased officers covered by this Agreement who were formerly on pension disability (both duty and occupational.) The Employer will contribute the full cost of coverage for any of the above-enumerated officers covered by this Agreement who elect coverage under any plan or plans. However, coverage under a plan for officers covered by this Agreement shall terminate when an officer covered by this Agreement either reaches the age for full Medicare eligibility under federal law or ceases to be a dependent as defined in a plan, whichever occurs first. After an officer covered by this Agreement reaches the age for full Medicare eligibility, that officer shall be covered under the medical program for annuitants, provided the person pays the applicable contributions.

### **Section 25.3 — Ambulance Fees.**

Officers and their eligible dependents will be exempt from fees for emergency medical services performed by the Chicago Fire Department.

### **Section 25.4 — Labor Management Committee on Health Care.**

The City of Chicago and the Lodge hereby establish the “Labor Management Committee on Health Care.” The Committee shall consist of four representatives selected by the Fraternal Order of Police, Chicago Lodge No. 7 and four representatives elected by the City, plus the City Comptroller or his or her designee, who shall serve as Committee Chair. The Committee shall meet not less than once each calendar quarter.

The purpose of the Committee shall be to monitor the performance of the City’s health care plan and to discuss ways to improve plan operation and administration on an on-going basis, including such items as:

- the prescription drug plan, provider network and the mail order program,
- carve-outs for administrative efficiency and benefit efficiency,
- revisions to the list of providers participating in the hospital PPO,
- revision to the list of providers participating in the physician PPO.

This Committee is advisory only. It is intended to promote collaboration and discussion over the efficient and cost-effective operation of the benefit plan. It in no way diminishes the right regarding the benefit plan contained in any collective bargaining agreement nor does it in any way diminish the responsibilities, right and prerogatives of the City regarding the administration of the plan.

The size and composition of this Committee may be increased upon agreement of the parties.



## ARTICLE 26 — WAGES

### Section 26.1 — Salary Schedule.

- A. Effective **July 1, 2007**, the basic salary of all officers covered by this Agreement shall be increased as follows: effective **July 1, 2007, one percent (1%)**; effective **January 1, 2008, three percent (3%)**; effective **January 1, 2009, two percent (2%)**; effective **January 1, 2010, one percent (1%)**; effective **January 1, 2011, two percent (2%)**; effective **January 1, 2012, one percent (1%)**.

The salary schedule for employees with more than thirty (30) years of service prior to January 1, 2006 is set forth in Appendix A, “Salary Schedule for Officers on Step 11 Prior to January 1, 2006.”

- B. Officers covered by this Agreement who are assigned as Armorer, Canine Handler, Evidence Technician, Explosives Detection Canine Handler, Extradition Officer, Fingerprint Examiner, Field Training Officer, Marine Unit Officer, Mounted Patrol Unit Officer, Police Agent, Police Technician or Traffic Specialist shall receive D-2 pay as base salary.
- C. Officers covered by this Agreement who hold the position of Detective shall receive D-2A pay as base salary.
- D. Officers covered by this Agreement who are assigned as a Field Training Officer shall continue to be allowed to work up to an additional one-half (1/2) hour per day prior to or at the conclusion of his or her tour of duty which time is to be compensated in accord with Article 20-Overtime.
- E. **Officers covered by this Agreement who are assigned as Explosive Technician I, Firearms Identification Technician I, Legal Officer I, Police Forensic Investigator I, Security Specialist, or Supervising Substance Abuse Counselor shall receive D-3 pay as base salary.**

### Section 26.2 — Bi-lingual Compensation.

All officers covered by the terms of this Agreement who are capable of reading, writing and translating a language other than English into the English language and English into a language other than English who are directed to perform such services by a supervisor outside of his or her unit shall be entitled to compensation for the time spent performing such services at the rate of time and one-half.

Officers who are directed to report to duty or remain on duty to perform such services at a time other than their regularly-assigned duty hours or perform such services during their regularly-scheduled duty hours will receive a minimum of two hours of compensation and such compensation will be at the rate of time and one-half.

In order to be eligible for the benefits of this section, an officer must be certified by the Department and placed on an eligibility list. The Department may promulgate rules to determine who is capable to perform such services. Subject to the above criteria and the ability to perform the assigned task, opportunities to provide such services will be rotated on the basis of the officer’s seniority.

### Section 26.3 — Work Out of Grade.

- A. Any officer covered by this Agreement being paid D-1 salary who is directed to perform substantially all the duties and assumes substantially all the

responsibilities of a **Field Training Officer** for two (2) or more hours within a single eight (8)-hour tour of duty, shall be paid at a D-2 rate consistent with his or her own tenure for an eight (8) hour tour of duty, or for the time spent, whichever is greater.

Any officer covered by this Agreement being paid D-1 or D-2 salary who is directed to perform substantially all the duties and assumes substantially all the responsibilities of Sergeant (other than in the Internal Affairs Division, Training Division, or Research and Development Division) or a **Forensic Investigator** for more than two (2) hours within a single eight (8)-hour tour of duty, shall be paid at a D-3 rate consistent with his or her own tenure for an eight (8)-hour tour of duty, or for the time spent, whichever is greater.

- B. Any officer covered by this Agreement regularly assigned to a position which is paid at a D-2 or D-2A rate, who is temporarily detailed to perform the work of a lower rated employee, which work is normally paid at the D-1 or D-2 rate, shall continue to be paid at the D-2 or D-2A rate for such work. This paragraph B does not apply to demotions or reassignments.

#### **Section 26.4 — Payment of Wages.**

Except for delays caused by payroll changes, data processing or other breakdowns, or other causes outside the Employer's control, the Employer shall continue its practice with regard to the payment of wages, which generally is: (1) payment of wages provided herein shall be due and payable to an officer no later than the 1st and 16th of each month, (2) holiday premium pay shall be due and payable to the officer no later than the 22nd day of the month following the month in which the holiday premium was earned, (3) other premium pay shall be payable to the officer no later than the last day of the period following the period in which the premium work was performed. The Employer shall not change said pay days except after notice to, and, if requested by the Lodge, negotiating with the Lodge. "Negotiating," for the purposes of this Section, shall mean as it is defined in Section 8(d) of the National Labor Relations Act.

#### **Section 26.5 — Payment of Time.**

An officer covered by this Agreement who resigns, retires or dies, shall be entitled to and shall receive all unused compensatory time accumulated by said officer including furlough time, baby furlough days, personal days, and holidays. An officer who is separated for cause shall be entitled to receive only unused compensatory time accumulated as a result of earned overtime for hours worked in excess of 171 per 28-day period.

### **ARTICLE 27 — RESIDENCY**

All officers covered by this Agreement shall be actual residents of the City of Chicago.

### **ARTICLE 28 — DURATION, ENFORCEMENT AND DISPUTE RESOLUTION**

#### **Section 28.1 — Term of Agreement.**

This Agreement shall be effective from **July 1, 2007** and shall remain in full force and effect until **June 30, 2012**. It shall continue in effect from year to year thereafter unless notice of termination is given, in writing, by certified mail, by

either party no earlier than February 1, 2012 and no later than March 1, 2012. The notices referred to shall be considered to have been given as of the date shown on the postmark. Written notice may be tendered in person, in which case the date of notice shall be the written date of receipt. It is mutually agreed that the Articles and Sections shall constitute the Agreement between the parties for the period defined in this Section.

**Section 28.2 — Continuing Effect.**

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after any expiration date while negotiations or Resolution of Impasse Procedure are continuing for a new Agreement or part thereof between the Parties.

**Section 28.3 — Impasse Resolution, Ratification and Enactment.**

A. If the parties reach a complete agreement as to the items for negotiation at the end of any negotiating period, the following procedure shall apply:

1. The agreement will first be presented to the Lodge membership with the recommendation of the Executive Board for ratification.
2. Within ten (10) days after such ratification by the Lodge membership, the agreement will be submitted to the City Council of the City of Chicago, with the Superintendent of Police and the Mayor's recommendation for ratification and concurrent adoption in ordinance form pursuant to the City's Home Rule authority. The Employer and Lodge shall cooperate to secure this legislative approval.
3. In the event the City Council should reject the recommended agreement, the parties shall meet again within ten (10) days of the Council's vote to discuss the reasons for the Council's rejection and to determine whether any modifications can be made to deal with the problems; but either party may thereafter invoke arbitration in accordance with Section 28.3(B) of this Article upon ten (10) days' written notice to the other party.

For purposes of this Article, rejection by the City Council means affirmative rejection by a three-fifths (3/5) vote of the members of the City Council within thirty (30) days of the date the contract is submitted to it.

B. If complete agreement is not reached between the parties as to the items for negotiation at the end of any negotiating period, the following procedure shall apply:

1. In the event that disputed items cannot be resolved during the negotiation period, all disputed items shall be referred to a three person Arbitration Board, one member to be selected by each of the parties and the third member to be jointly agreed upon by the parties.
2. A Dispute Resolution Board shall be convened and shall be composed of three (3) persons: one appointed by the Employer, one appointed by the Lodge and one impartial member to be mutually selected and agreed upon by the Employer and the Lodge. If, after a period of five (5) days from the date of the appointment of the two representatives of the parties, the remaining Board member has not been selected or otherwise agreed upon, then either representative may request the American Arbitration

Association, or its successor in function, to furnish a list of seven members of said service from which the remaining Board member shall be selected. The Association shall be advised that the eligibility for names to be placed upon the list shall include the following: membership in the National Academy of Arbitrators; at least five (5) years' experience in labor relations dispute resolutions in either the private or public sector; United States citizenship; and a commitment by any such individual that, if appointed or selected, said individual agrees to comply with the time limits set forth in subsection 28.3(B)5, below. Upon mutual written agreement of the Employer and the Lodge, the parties' right to appoint any Board members other than the impartial member may be mutually waived.

3. The list shall be immediately published and the representative appointed by the Employer shall within five (5) days after publication of said list eliminate three (3) names from the list. Within two (2) days after such elimination, the representative appointed by the Lodge shall eliminate three (3) names from the list. The remaining individual, plus the individual appointed by the Employer and the individual appointed by the Lodge, shall compose the Dispute Resolution Board.
4. The member of the Dispute Resolution Board selected, pursuant to subsection 28.3(B)3, above, shall act as Chairman. He or she shall be an impartial, competent and reputable individual and shall be administered and subscribe to the constitutional oath or affirmation of office. The Employer and the Lodge shall each pay half of the fees and expenses of the impartial member.
5. The Chairman shall have the authority to convene and adjourn proceedings, administer oaths, compel testimony and/or documents, and employ such clerical or research assistance as in his or her judgment and discretion are deemed warranted. He or she shall convene proceedings on the issues presented to the Dispute Resolution Board within ten (10) days after his or her appointment and/or selection; and the Board shall make its determination within thirty (30) days after it has convened. The time limits set forth herein may be extended only upon written mutual agreement of both the Board member appointed by the Lodge and the Board member appointed by the Employer.
6. The Employer and the Lodge shall attempt to agree upon a written statement of the issue or issues to be presented to the Board. In lieu of, or in addition to, such mutual statement of issues, each party may also present its own list or statement of issues, provided only that any such issue not mutually agreed upon shall have been an issue previously the subject of negotiations or presentation at negotiations. During the course of proceedings, the Chairman of the Board shall have the authority as necessary to maintain decorum and order and may direct, (absent mutual agreement) the order of procedure; the rules of evidence or procedure in any court shall not apply or be binding. The actual proceedings shall not be open to the public and the parties understand and agree that the provisions of 5 ILCS 120/1 et seq. are not applicable. If, in the opinion of the impartial member of the Board, it would be appropriate in his or her discretion to meet with either the Employer or Lodge for mediation

- or conciliation functions, the Board may do so, provided only that notice of such meetings shall be communicated to the other party.
7. The compensation, if any, of the representatives appointed by the Lodge shall be paid by the Lodge. The compensation of the representative appointed by the Employer shall be paid by the Employer.
  8. The terms decided upon by the Board shall be included in an agreement to be submitted to the City Council for adoption. The terms of this Agreement shall continue to bind both parties hereto during all negotiations and impasse resolution procedures.
  9. If the City Council should reject the arbitrated agreement, the parties shall meet again within ten (10) days of the Council's vote to discuss the reasons for the Council's rejection and to determine whether any modifications can be made to deal with the problems; but either party may thereafter terminate this Agreement upon ten (10) days' written notice to the other.
  10. There shall be no implementation of any provisions of a successor agreement without Council ratification and adoption in ordinance form of the agreement; except, however, that the terms of this Agreement shall remain in full force and effective until a successor agreement is adopted in ordinance form or this Agreement is terminated pursuant to subparagraph 28.3(B)9.
  11. As permitted by 5 ILCS 315/14(p), the impasse resolution procedure set forth herein above shall govern in lieu of the statutory impasse resolution procedure provided under 5 ILCS 315/14, except that the following portions of said 315/14 shall nevertheless apply; Subsections (h), (i), (k) and (m).

**ARTICLE 29 — BABY FURLOUGH DAYS**

**Section 29.1**

Officers with the following years of service as determined by the officer's seniority date shall receive the following number of Baby Furlough Days (BFD) (eight (8) hours for each BFD) for each calendar year:

<u>Years of Service</u>	<u>Baby Furlough Days</u>
15 or more	6
10 but less than 15	5
5 but less than 10	4
1 but less than 5	3

**Section 29.2**

An officer's BFD shall be granted pursuant to and in accordance with the Department's policy of granting compensatory time off, except if an officer elects not to use or is denied all his or her BFD in a calendar year, he or she may, at his or her option, carry over for use as days off in the next year four (4) of his or her BFD to the next succeeding calendar year.

**Section 29.3**

Any BFD not used in a calendar year shall be paid to the eligible officer in the

following calendar year, except as provided for in Section 29.2 above. Payment shall be based upon the salary schedule in effect at the time of payment. Payment shall be made by April 1 for BFD not used in the preceding calendar year.

## **ARTICLE 29A — FURLOUGHS**

### **Section 29A.1**

Furlough shall be granted to officers for each calendar year of this Agreement.

### **Section 29A.2**

Effective January 1, 1994 and thereafter, officers with the following years of service shall receive the following number of furlough (vacation) days:

<u>Years of Service</u>	<u>Furlough Days</u>
1 but less than 5 years	20 Straight Days
5 but less than 10 years	24 Straight Days
10 but less than 15 years	22 Working Days
15 years or more	25 Working Days

### **Section 29A.3**

Furlough shall be selected in accordance with this Agreement and procedure subject to operational needs, and approved individual furlough days may be taken by officers so requesting at the discretion of the Department.

### **Section 29A.4**

Furlough may be extended at the request of an officer with the approval of the Department by the use of any accumulated compensatory time, baby furlough days, personal days and individual furlough days. A furlough extension is defined as the Sunday through Wednesday prior to the start of a furlough or the Thursday through Saturday at the completion of the furlough.

## **ARTICLE 30 — PERSONAL LEAVES OF ABSENCE**

### **Section 30.1 — Personal Leave.**

Applications for personal leaves of absence shall be governed by the applicable provisions of the City of Chicago Personnel Rules as in effect on December 31, 1983, provided that the Lodge shall be promptly notified of all personal leaves of absence and extensions thereof taken by officers covered by this Agreement.

### **Section 30.2 — Military Leave.**

Any **officer** who is a member of a reserve force or a national guard of the United States or of the State of Illinois, and who is ordered by appropriate authorities to attend a training program or to perform other duties under the supervision of the United States or the State of Illinois, shall be granted paid leave of absence during the period of such activity, not to exceed fourteen (14) calendar days in any calendar year, in the case of a member of a reserve force, and not to exceed fifteen (15) calendar days in the case of the National Guard. Employees hired after 1 January 1997 shall deposit their military pay with the City Comptroller for all days compensated by the City of Chicago.

Effective January 1, 2005, officers who are deployed for military service in excess

of fifteen (15) calendar days in a combat zone (as designated pursuant to the Executive Orders of the President of the United States) shall not be required to reimburse the Employer the amount of military pay they receive. The Employer will continue to make its pension contributions for such officers.

## **ARTICLE 31 — STEADY WATCH**

### **Section 31.1 — Implementation.**

- A. 1. District and units in which assigned officers have selected a steady watch will continue to select a steady watch each year. These units include **the following**:
- District Law Enforcement
  - Airport Law Enforcement (O’Hare and Midway)
  - Bomb and Arson Unit
  - Central Detention
  - Crime Lab (including Mobile Crime Unit)
  - Detective Division
  - Evidence & Recovered Property
  - Marine Unit
  - Major Accident Investigation
  - Mounted Unit
  - Office of Emergency Communications (COS)
  - Public Transportation (including Canine)
  - Traffic Enforcement
2. The employer will not expand excluded units or assign officers to excluded units for the purpose of avoiding the provisions of this Article.
- B. After initial implementation, it is the intention that the above units will continue on steady watch. In the event that there is a dispute as to whether a newly created unit is susceptible to steady watches after the effective date of this Agreement, the dispute shall first be subject to procedures set forth at Section 31.7 hereof, then Section 31.8, if available, or the dispute resolution as set forth in Article 28.

### **Section 31.2 — Alternate Response Section Bidding.**

Officers covered by this Agreement who are detailed to the Alternate Response Section will be allowed to bid by seniority for a steady watch subject to the following provisions:

- A. Fifty percent, up to a maximum of thirty-one (31), of the most senior officers who are in a convalescent duty status or limited duty status and have been detailed to the Alternate Response Section for a minimum of two (2) years will be allowed to bid for a steady watch.
- B. The Employer will calculate the number of eligible bidders and identify the number of positions on each watch that will be put to bid.
- C. This bidding procedure is to be done on an annual basis prior to the Annual

Furlough Selection. The Filling of Vacancies provision of Section 31.5 and the Temporary Watch Assignments provision of Section 31.6 do not apply to the Alternate Response Section. Vacancies that occur after the annual bidding process will be filled at the Employer's discretion.

- D. Successful bidders may be removed at any time from their bided watch by the Employer if: 1) it can be demonstrated that the officer's continued assignment to the watch would interfere with the officer's effectiveness in that assignment; 2) there are emergencies, for the duration of the emergency; or 3) there is just cause for removal.

### **Section 31.3 — Exclusions.**

The following officers are not subject to the bid process for steady watch assignments: Police officers voluntarily assigned as Tactical Officers, police officers voluntarily assigned to Foot Patrol in the 1st and 18th Districts, the immediate staff of each commanding officer and the District Law Enforcement Community Policing Officers (including Senior Services Officers) are not subject to the bid process for steady watch assignments. The Employer will not expand the excluded assignments or assign officers to the excluded assignments for the purpose of avoiding the provisions of this Article.

For the purposes of this Section, the number of excluded staff positions is limited to two (2) staff members. For the purposes of this Section, the number of excluded Community Policing Officers is limited to seven (7); five (5) on the second watch and two (2) on the third watch. In the event that the staff members or Community Policing Officers are removed from that assignment, said officers shall not be involuntarily removed from their assigned watch for the remainder of the calendar year unless they are affected by reverse seniority required movements.

In the event that a tactical officer is involuntarily removed from the tactical team, said officer will be given the opportunity to submit a bid for a steady watch assignment. The officer's bid will be honored and the officer will be granted a bid position and be added to the watch the officer would have been eligible to bid for if he or she would have bid during the annual selection process.

### **Section 31.4 — Annual Selection Process.**

Following the Annual Furlough Selection, steady watch assignments shall be made in the following manner:

The Employer shall determine and post the number of positions to be assigned to each watch. Eighty (80%) percent of the positions on each watch included in this Article shall first be selected by seniority, and such seniority bid assignments shall be made before any discretionary assignments are filled by the Employer. The biddable opening on each watch shall be awarded to the most senior qualified bidder within that district or unit who has the present ability to perform all of the available duties to the reasonable satisfaction of the Employer. Any officer performing a duty assignment anywhere in the Department shall be presumptively considered able to perform to the satisfaction of the Department. The remaining twenty (20%) percent of those positions shall be filled at the discretion of the employer.

Within ten (10) days of the date of the annual selection of watch assignments, the Employer shall provide the Lodge with documentation of the number of allocated



personnel by watch, a list of successful bidders by watch, and a list of officers assigned by the Department's discretionary percentage by watch.

The annual furlough selection by seniority in the district or unit shall continue to be made in accordance with the historic practices and procedures of the Department.

### **Section 31.5 — Filling of Vacancies.**

Except for those exclusions set forth in Section 31.2 and Section 31.3 above, vacancies in steady watch assignments occurring after the Annual Selection Process shall be filled in the manner provided for in this Section. A vacancy exists when an officer performing the assignment is permanently transferred, permanently reassigned, resigns, retires, dies, is separated, or when the Department increases the number of officers in a unit on a specific watch.

Vacancies shall be filled as follows: if the vacancy is a bid vacancy, i.e., the previous incumbent held the position by bid, then the vacancy shall be filled by bid. If the previous incumbent had been appointed at the discretion of the Employer, then the vacancy shall be filled at the discretion of the Employer.

If and when the Employer decides to fill a recognized watch vacancy by bid, such vacancy to be bid shall be posted on the seventh calendar day (Wednesday) of the Third, Sixth, and Ninth Police Periods and shall remain posted for seven (7) calendar days from the day of posting. The vacancy shall be filled by the most senior qualified officer bidding for the vacancy. If no such qualified officer within the unit bids for such vacancy, the Employer may fill the watch vacancy by reverse seniority. Any officer performing the duty assignment anywhere in the unit shall be presumptively considered able to perform to the satisfaction of the Employer.

Members who are newly assigned to a unit may be placed on a watch at the Employer's discretion until such time as the member accepts a management position or is able to bid on a vacancy at the next regularly-scheduled vacancy posting during the Third, Sixth, or Ninth Police Period.

Within ten (10) days of the date of the watch vacancy filling, the Employer shall provide the Lodge with documentation of the number of vacancies filled by watch, the number of additional allocated personnel by watch, a list of successful bidders by watch, and a list of officers assigned by the Department's discretionary percentage by watch.

### **Section 31.6 — Temporary Watch Assignments.**

For the purpose of filling a temporary vacancy in order to provide relief (i.e., vacation, medical, suspension, detail, etc.) for a police period, the Employer shall first designate the watch(es) to provide the relief and shall seek volunteers to satisfy its needs from the specific watch(es). If there are more volunteers than required, the volunteer with the greatest seniority from the designated watch(es) shall be selected. If there are not sufficient volunteers, the officer with the lowest seniority from the designated watch(es) shall be selected.

Once watch assignments are made, changes will not be made except for: (1) officers identified as Personnel Concerns, (2) officers in a limited or convalescent duty for the duration of that status, (3) officers on restricted duty, (4) officers who have been relieved of their police powers, (5) to fill a temporary vacancy not to exceed three periods (for example, furlough, suspension, medical, detail), initially

filled by volunteers, then by reverse seniority, or (6) upon mutual agreement of the officer seeking the change and the Department (provided no such agreement shall involuntarily displace any other officer's selected watch assignment). These changes in watch assignments shall be made only for the duration of the circumstances giving rise to the change, after which the officer will return to his or her previous watch assignment and will be made only for operational needs.

When watch assignments are changed in accordance with the provisions of this Section, the provisions of Article 20 shall not apply. Changes in watch assignment not in accordance with the provision of this Section shall require compensation of the officer in accordance with Article 20 (i.e., time and one-half for all hours worked outside of the officer's selected watch).

**Section 31.7 — Joint Labor Management Committee.**

Upon the effective date of this Agreement, there shall be a Joint Watch Selection Committee established to promptly address errors and omissions in the bidding of steady watch assignments. The parties agree that such a Committee is necessary as a means by which complaints and/or grievances can be resolved without the delay inherent in the arbitration process. The Committee will consist of the Commanding Officer of the Management & Labor Affairs Section and the Lodge's Grievance Committee Chairperson, or their designees. The Committee will meet within five (5) working days of a request by either party for the purpose of resolving the dispute. A decision by the Joint Committee will be binding on the Employer and the Lodge. A mediator may be used if either party requests. The cost of the mediator will be split evenly between the parties. In the event the Joint Committee cannot agree on a resolution of the dispute, then either party may invoke the provisions of Section 31.8.

**Section 31.8 — Dispute Resolution.**

In the event the parties are unable to resolve disputes regarding the application of the terms of this Article, then either party may invoke expedited arbitration in accordance with the following procedure and the arbitration hearing shall commence within thirty (30) days of the demand for expedited arbitration unless the parties otherwise agree:

- A. The parties shall mutually select an Arbitrator from among the following 3 names:

\_\_\_\_\_,  
\_\_\_\_\_, and  
\_\_\_\_\_.

If the parties cannot mutually agree, the Arbitrator selected shall be the one who will provide the parties with the earliest available hearing date for an expedited arbitration hearing;

- B. Recognizing that the parties have agreed to the steady watch concept and the selection process therefore, the jurisdiction of the Arbitrator is for the purpose of addressing problems that may arise which unreasonably interfere with the effective performance of the Department's mission;
- C. The Arbitrator shall render his or her decision within 72 hours of the close of the hearing, or such other time upon which the parties mutually agree.

## **ARTICLE 32 — COMPLETE AGREEMENT**

The parties acknowledge that during the negotiations which preceded this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. The understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Except as may be stated in this Agreement, each party voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated and signed this Agreement.

## **ARTICLE 33 — SAVINGS CLAUSE**

If any provisions of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid, or unenforceable.

**This Agreement became effective on June 30, 2010.**

**APPENDIX A**

**SALARY SCHEDULE FOR SWORN POLICE PERSONNEL – 2007-2012**

**2.0% INCREASE EFFECTIVE JANUARY 1, 2007 (Officers with Seniority Dates Earlier Than January 1, 1975, See Page 62)**

GRADE	ANNUAL MONTHLY	FIRST	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER
		12 MOS	12 MOS	18 MOS	30 MOS	42 MOS	54 MOS	10 YRS	15 YRS	20 YRS	25 YRS
		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
1	ANNUAL	43,104	55,728	58,896	61,932	64,992	68,262	70,656	73,116	75,816	78,006
	MONTHLY	3,592	4,644	4,908	5,161	5,416	5,689	5,888	6,093	6,318	6,501
2	ANNUAL	55,728	58,896	61,932	64,992	68,262	71,700	74,178	76,764	79,632	82,008
	MONTHLY	4,644	4,908	5,161	5,416	5,689	5,975	6,182	6,397	6,636	6,834
2A	ANNUAL	57,642	60,906	63,984	67,092	70,452	73,968	76,446	79,134	82,008	84,402
	MONTHLY	4,804	5,076	5,332	5,591	5,871	6,164	6,371	6,595	6,834	7,034

**1% INCREASE EFFECTIVE JULY 1, 2007**

GRADE	ANNUAL MONTHLY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
		1	ANNUAL	43,104	56,286	59,484	62,550	65,640	68,946	71,364	73,848
	MONTHLY	3,592	4,691	4,957	5,213	5,470	5,746	5,947	6,154	6,381	6,566
2	ANNUAL	56,286	59,484	62,550	65,640	68,946	72,420	74,922	77,532	80,430	82,830
	MONTHLY	4,691	4,957	5,213	5,470	5,746	6,035	6,244	6,461	6,703	6,903
2A	ANNUAL	58,218	61,518	64,626	67,764	71,154	74,706	77,208	79,926	82,830	85,248
	MONTHLY	4,852	5,127	5,386	5,647	5,930	6,226	6,434	6,661	6,903	7,104

**APPENDIX A**

**SALARY SCHEDULE FOR SWORN POLICE PERSONNEL – 2007-2012**

**3% INCREASE EFFECTIVE JANUARY 1, 2008**

<b>GRADE</b>	<b>FIRST 12 MOS</b>	<b>AFTER 12 MOS</b>	<b>AFTER 18 MOS</b>	<b>AFTER 30 MOS</b>	<b>AFTER 42 MOS</b>	<b>AFTER 54 MOS</b>	<b>AFTER 10 YRS</b>	<b>AFTER 15 YRS</b>	<b>AFTER 20 YRS</b>	<b>AFTER 25 YRS</b>
	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
1 ANNUAL MONTHLY	43,104	57,972	61,266	64,428	67,608	71,016	73,506	76,062	78,870	81,150
2 ANNUAL MONTHLY	3,592	4,831	5,106	5,369	5,634	5,918	6,126	6,339	6,573	6,763
2 ANNUAL MONTHLY	57,972	61,266	64,428	67,608	71,016	74,592	77,172	79,860	82,842	85,314
2A ANNUAL MONTHLY	4,831	5,106	5,369	5,634	5,918	6,216	6,431	6,655	6,904	7,110
2A ANNUAL MONTHLY	59,964	63,366	66,564	69,798	73,290	76,950	79,524	82,326	85,314	87,804
2A ANNUAL MONTHLY	4,997	5,281	5,547	5,817	6,108	6,413	6,627	6,861	7,110	7,317

**2% INCREASE EFFECTIVE JANUARY 1, 2009**

<b>GRADE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
1 ANNUAL MONTHLY	43,104	59,130	62,490	65,718	68,958	72,438	74,976	77,586	80,448	82,776
2 ANNUAL MONTHLY	3,592	4,928	5,208	5,477	5,747	6,037	6,248	6,466	6,704	6,898
2 ANNUAL MONTHLY	59,130	62,490	65,718	68,958	72,438	76,086	78,714	81,456	84,498	87,018
2A ANNUAL MONTHLY	4,928	5,208	5,477	5,747	6,037	6,341	6,560	6,788	7,042	7,252
2A ANNUAL MONTHLY	61,164	64,632	67,896	71,196	74,754	78,492	81,114	83,970	87,018	89,562
2A ANNUAL MONTHLY	5,097	5,386	5,658	5,933	6,230	6,541	6,760	6,998	7,252	7,464

**APPENDIX A**

**SALARY SCHEDULE FOR SWORN POLICE PERSONNEL – 2007-2012**

**1.0% INCREASE EFFECTIVE JANUARY 1, 2010 (Officers with Seniority Dates Earlier Than January 1, 1975, See Page 62)**

GRADE	FIRST 12 MOS	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER	AFTER
		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
1 ANNUAL	43,104	59,724	63,114	66,378	69,648	73,164	75,726	78,360	81,252	83,604
MONTHLY	3,592	4,977	5,260	5,532	5,804	6,097	6,311	6,530	6,771	6,967
2 ANNUAL	59,724	63,114	66,378	69,648	73,164	76,848	79,500	82,272	85,344	87,888
MONTHLY	4,977	5,260	5,532	5,804	6,097	6,404	6,625	6,856	7,112	7,324
2A ANNUAL	61,776	65,280	68,574	71,910	75,504	79,278	81,924	84,810	87,888	90,456
MONTHLY	5,148	5,440	5,715	5,993	6,292	6,607	6,827	7,068	7,324	7,538

**2% INCREASE EFFECTIVE JANUARY 1, 2011**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
MONTHLY	3,592	5,077	5,365	5,642	5,920	6,219	6,437	6,661	6,907	7,107
2 ANNUAL	60,918	64,374	67,704	71,040	74,628	78,384	81,090	83,916	87,048	89,646
MONTHLY	5,077	5,365	5,642	5,920	6,219	6,532	6,758	6,993	7,254	7,471
2A ANNUAL	63,012	66,588	69,948	73,350	77,016	80,862	83,562	86,508	89,646	92,268
MONTHLY	5,251	5,549	5,829	6,113	6,418	6,739	6,964	7,209	7,471	7,689

**APPENDIX A**

**SALARY SCHEDULE FOR SWORN POLICE PERSONNEL – 2007-2012**

**1% INCREASE EFFECTIVE JANUARY 1, 2012**

<b>GRADE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>
1 ANNUAL	43,104	61,530	65,016	68,382	71,748	75,372	78,012	80,724	83,706	86,130
MONTHLY	3,592	5,128	5,418	5,699	5,979	6,281	6,501	6,727	6,976	7,178
2 ANNUAL	61,530	65,016	68,382	71,748	75,372	79,170	81,900	84,756	87,918	90,540
MONTHLY	5,128	5,418	5,699	5,979	6,281	6,598	6,825	7,063	7,327	7,545
2A ANNUAL	63,642	67,254	70,650	74,082	77,784	81,672	84,396	87,372	90,540	93,192
MONTHLY	5,304	5,605	5,888	6,174	6,482	6,814	7,033	7,281	7,545	7,766

**APPENDIX A**

**SALARY SCHEDULE FOR OFFICERS  
ON STEP 11 PRIOR TO JANUARY 1, 2006**

Officers on Step 11 prior to January 1, 2006 will remain on “Step 11” until they leave the Department (i.e., retire, quit, die or are discharged). Officers on Step 11 prior to January 1, 2006 shall receive a one percent (1%) wage increase effective July 1, 2007, a three percent (3%) wage increase effective January 1, 2008, a two percent (2%) wage increase effective January 1, 2009, a one percent (1%) wage increase effective January 1, 2010, a two percent (2%) wage increase effective January 1, 2011, and a one percent (1%) wage increase effective January 1, 2012 (and any base wage increases which may be subsequently negotiated) as follows:

**Schedule For Officers on Step 11 Prior to 1 JAN 2006**

	<b>Pay Grade</b>	<b>D-1</b>	<b>D-2</b>	<b>D-2A</b>
<b>2% 1 Jan 07</b>	ANNUAL	80,736	84,876	87,354
	Per Pay	3364	3536	3639
<b>1% 1 Jul 07</b>	ANNUAL	81546	85722	88230
	Per Month	6796	7144	7353
<b>3% 1 Jan 08</b>	ANNUAL	83994	88296	90876
	Per Month	7000	7358	7573
<b>2% 1 Jan 09</b>	ANNUAL	85674	90060	92694
	Per Month	7140	7505	7725
<b>1% 1 Jan 10</b>	ANNUAL	86532	90960	93618
	Per Month	7211	7580	7802
<b>2% 1 Jan 11</b>	ANNUAL	88260	92778	95490
	Per Month	7355	7732	7958
<b>1% 1 Jan 12</b>	ANNUAL	89142	93708	96444
	Per Month	7429	7809	8037

No additional officers will enter onto Step 11 after December 31, 2005. Officers who are not on Step 11 as of January 1, 2006 will achieve their maximum salary rate at twenty-five (25) years of service - on Step 10.



## APPENDIX B

Timekeeper

Citation Clerk

Clerk (Office Clerical – performing such duties as secretarial, filing, preparing routine periodic reports, etc.)

Review Officer

Crossing Guard Supervisor

Radio Equipment Officer

Assembly Room Officer

Summary Case Management Officer – Traffic Division

Remote Terminal Officer

Motor Maintenance Supervisor

Lockup Keeper

### **Activity Officer**

#### **Motor Maintenance-Service Writers**

Communications and Operations Section (including dispatchers and call-back personnel)

Auto Pound Supervisor

Police Officers working in the Crime Lab (excluding Mobile Unit)

Extradition Warrant Officers

Evidence and Recovered Property Officers

Abandoned Vehicle Officer

Police Officers working in Youth Division Administration – Missing Persons Section – performing Inquiry Aide/Clerical duty

## **APPENDIX C**

### **AUXILIARY POLICE AIDES**

The following are duties which may be performed by Auxiliary Police Aides:

- A. Prepare case reports of non-criminal incidents as directed by a sworn officer.
- B. Answer telephone inquiries and make appropriate referrals.
- C. Provide information to members of the public.
- D. Process Department reports and forms as directed by management.
- E. Aid in traffic direction and control.
- F. Run errands, and/or act as messengers.
- G. Assist in:
  - 1. crowd control at parades, athletic events and other public gatherings where potential for violence is minimal.
  - 2. times of disaster, disorder or emergency as directed by the Superintendent of Police.
  - 3. the operation of the Youth Fingerprint, Law Enforcement Explorer and Junior Police programs, under the direction of program personnel.
- H. Assist district neighborhood relations program personnel.
- I. Provide clerical assistance to court sergeants.
- J. Perform other administrative duties as determined by the unit commanding officer.

## **APPENDIX D**

### **DENTAL PLAN**

The Employer shall make dental coverage available to officers covered under this Agreement and their eligible dependents. The cost of this coverage will be borne by the Employer, subject to applicable officer co-insurance, deductibles, and co-payments. Officers will have the opportunity to choose between the Dental PPO Plan and the Dental HMO Plan. Under the Dental PPO Plan participants can use the dentist of their choice for services, but if they choose a dentist in the PPO network the benefit will be higher. If they choose an out-of-network dentist, the benefit will be lower. The Dental HMO Plan requires the member to select a participating network dentist. All family members must use the same Dental HMO dentist for their Dental services. Orthodontia is only available in the Dental HMO Plan. Lists of Dental PPO and Dental HMO dentists are available at the Benefits Management Office (312-747-8660).

**APPENDIX E**  
**NETWORK CHANGES**

No change, modification or alteration in the composition of the hospital network in effect at the time this Agreement is executed (a list of which is attached) shall be made except in compliance with the following:

1. Lodge 7 FOP shall be notified in writing of the intent to change at least ninety (90) days prior to the proposed change where circumstances are within the City's control. In all other cases, the City will provide the maximum notice as is practicable under the circumstances.
2. The notice referred to shall, at the time the notice is given, provide sufficient information to explain the contemplated action and shall include, at a minimum, but shall not be limited to:
  - a. The affected institutions.
  - b. The precise reason(s) the action is being contemplated.
  - c. The numbers of covered participants (employee and/or dependents) receiving in-patient service from such affected facility at the time the notice is given.
  - d. The number of covered participants (employees and/or dependents) receiving in-patient service from such affected facility during the preceding twelve (12) months.
3. The City shall meet within seven (7) calendar days of a request from the Lodge to discuss the proposed change, shall provide all additional relevant information which is reasonably available, and shall be responsible for such notices to participants as may be reasonably demanded by the Lodge. In the event the parties are unable to resolve a dispute within seven (7) calendar days of the first meeting or such other time as may be mutually agreed upon, the dispute shall be submitted to arbitration pursuant to Section 9.5, Step 3 within ten (10) days, and both parties shall cooperate to expedite the proceedings.

No change, modification or alteration covered by this Appendix shall be made or permitted for arbitrary or discriminatory reasons; nor shall any change, modification or alteration result in the unavailability of quality health care services in a specific geographic area.

## APPENDIX F

### IN-NETWORK/OUT-OF-NETWORK CARE

In-network co-insurance benefits shall be paid to eligible participants for the following out-of-network care or services:

- A. Emergencies defined as the sudden and unexpected onset of a medical condition with such severe symptoms that the absence of immediate medical attention could result in serious and permanent medical consequences.
- B. Care ordered by a physician which, after review by the Utilization Review vendor, is:
  - 1. medically necessary; and
  - 2. only available at a non-network hospital, or the proposed treatment is performed so infrequently in-network that direction to non-network hospital is medically appropriate; or
  - 3. available at a network hospital to which the patient cannot be safely transported (only until such time as the patient can be safely transferred to the network facility, arrangements for which should be initiated once the treatment plan has begun), provided the cost of the transfer shall be paid by the plan; or
  - 4. care rendered beyond a 50-mile radius (from any network hospital) where participant is domiciled or stationed.

This information is also contained in the Employee Benefit Handbook.

## APPENDIX G

### HEALTH CARE CONTRIBUTIONS FOR ACTIVE MEMBERS

Effective July 1, 2006, active officers covered by this Agreement will contribute the following percentages of their base salary from the appropriate Salary Schedule in Appendix A towards the cost of their health care:

Single Coverage:	1.2921%
Employee +1:	1.9854%
Family Coverage:	2.4765%

For example, contributions at selected salary levels per pay period will be as follows:

ANNUAL SALARY	SINGLE 1.2921%	EMP + 1 1.9854%	FAMILY 2.4765%
\$15,000	\$8.08	\$12.41	\$15.48
\$20,000	\$10.77	\$16.55	\$20.64
\$30,000	\$16.15	\$24.82	\$30.96
\$40,000	\$21.54	\$33.09	\$41.28
\$50,000	\$26.92	\$41.36	\$51.59
\$60,000	\$32.30	\$49.64	\$61.91
\$70,000	\$37.69	\$57.91	\$72.23
\$80,000	\$43.07	\$66.18	\$82.55
\$90,000 +	\$48.45	\$74.45	\$92.87

## APPENDIX H

### PRESCRIPTION DRUG COSTS

The following are the co-payments and effective dates for the lesser of a 30-day supply or 100 units of the following prescription drugs:

TYPE	Effective July 1, 2006
Generic Tier 1	\$10.00
Brand Formulary Tier 2	\$30.00
Brand Non-Formulary Tier 3_	\$45.00
Brand with Generic Equivalent	Generic Co-Payment Plus Cost Difference Between Brand and Generic

### MAIL ORDER DRUGS

Effective July 1, 2006, co-payments for prescriptions obtained through the mail order plan for all health care plans are as follows (per prescription; 90 day supply):

- (1) Generic Tier 1: \$20.00
- (2) Brand Formulary Tier 2: \$60.00
- (3) Brand Non-Formulary Tier 3: Not available
- (4) Brand with Generic Equivalent: Generic Co-Payment Plus Cost Difference Between Brand and Generic

**APPENDIX I**  
**CHEMICAL DEPENDENCY AND MENTAL HEALTH**  
**CO-INSURANCE AND LIMITS**

Courses of treatment for inpatient chemical dependency and mental health shall include the continuum of care used to treat a particular diagnosis. A new course of treatment will be considered when there is a 30-day or longer period of time with no treatment or clinical supervision provided.

**PPO In-Patient Care**

Co-Insurance:	City	Employee
In-Network	90%	10%
Out of Network	60%	40%

**PPO Outpatient Care:**

- 80% of \$100 Max Covered Expenses Per Session;
- Limit of Seven Sessions Covered if Treatment Is Not Certified
- Maximum Covered Expenses Per Year: \$5,000

**HMO Co-Payments for Mental Health or Substance Abuse Care:**

- Effective January 1, 2006: \$15.00 Co-Payment
- Effective January 1, 2007: \$20.00 Co-Payment

**HMO Service Limitations:**

- In-Patient Care: Max of 30 Days Per Year
- Out-Patient Care: Max of 30 Visits Per Year

It is understood that the first in-network treatment remains subject to the out-of-pocket maximum. All CD/MH treatment including out-patient may be subject to Utilization Review and is subject to the following maximums: \$37,500 annual individual/\$250,000 individual lifetime/\$500,000 family. The maximum lifetime benefit provisions of the Plan still shall apply.

All chemical dependency and mental health treatment is subject to review by the utilization review program. Additionally, to be considered under the chemical dependency/mental health benefit structure, a claim for benefits must include a primary DSM-III-R (Diagnostic and Statistical Manual of Mental Disorders–Third Edition–Revised) diagnosis (or diagnosis under a subsequent revision).



## APPENDIX J

### BEHAVIORAL INTERVENTION SYSTEM – PERSONNEL CONCERNS PROGRAM

- I. Hearings will be allowed for both the Behavioral Intervention System (BIS) and the Personnel Concerns (PC) Program.
  - A. The hearing is voluntary and must be requested by the affected Department member.
    1. In the instance of the Behavioral Intervention System, a hearing must be requested within seven (7) working days of being presented with the Individualized Performance Plan (IPP) and the Behavioral Intervention System Counseling Record. The request for a hearing must be in writing to the Director of the Personnel Division.
    2. In the instance of the Personnel Concerns Program, a hearing must be requested within seven (7) working days of having attended a Personnel Concerns Conference. The request for a hearing must be in writing to the Director of the Personnel Division.
  - NOTE: Department members upgraded from the Behavioral Intervention System to the Personnel Concerns Program are not entitled to a hearing.
  - B. The Department will set the hearing date and notify the affected Department member of the date.
  - C. The hearing time will be as close as possible to the officer's regular duty hours (i.e., morning for 1st watch officers, afternoon for 3rd watch officers) and will not be on the officer's furlough, Regular Day Off, or previously planned day off (i.e. Baby Furlough Day, Personal Day, etc.) unless the officer agrees to such. Overtime will not be granted for the hearing.
- II. Hearing Procedures.
  - A. The Department will explain its position for enrollment of the member in the Behavioral Intervention System or Personnel Concerns Program.
  - B. The officer, or his or her representative, will present the officer's position.
  - C. The Department representative may ask the officer questions.
  - D. The officer's representative may question the officer.
  - E. The Department representative will, within five (5) working days, notify the officer of his or her decision and that decision is final.
- III. Placement Duration (Behavioral Intervention System/Personnel Concerns Program).

Placement in either program is for one (1) year.

NOTE: Placement in either program may be extended past the initial year or, in the instance of the Behavioral Intervention System, be upgraded to the Personnel Concerns Program. Additionally, a member may be removed from either program prior to a year being completed.

Any member who is upgraded from the Behavioral Intervention System to the Personnel Concerns Program will be informed at the Personnel Concerns Conference that he or she may forward a To/From subject report to the Commander of the Personnel Division outlining the reasons the member feels this upgrade should not take place. In addition, any officer who extends past one (1) year in the Behavioral Intervention System or the Personnel Concerns Program may submit a To/From outlining the reasons he or she believes that they should not be retained in the program.

The aforementioned hearing procedures are not retroactive.

## **APPENDIX K**

### **HIGH RISK PREGNANCY SCREENING PROGRAM**

In order to reduce the risk of a premature birth and the attendant health risks to mother and child and to avoid the costs associated with same, the City offers a high risk pregnancy screening program. The program is part of the medical advisor program.

Under the program, a pregnant employee, spouse or dependent is encouraged to notify the medical advisor during the first trimester of pregnancy. During the telephone interview, the nurse reviewers will collect information on the health status of the prospective mother, her medical history, and conduct a health risk assessment to determine if she meets criteria for a high risk pregnancy.

If the prospective mother does not meet criteria, the medical advisor would offer educational materials on pregnancy and advise her that they will be following up with a call in her second trimester of pregnancy. Further, they will advise her that they are available if she has any questions about her pregnancy. Subsequent follow up will depend on the course of the pregnancy. As delivery approaches, they will advise her about expected lengths of stay postpartum.

If the prospective mother meets criteria for a high risk pregnancy, the medical advisor will contact her physician to discuss the risk factors and identify what steps, if any, are appropriate to reduce the risk of early delivery. They will follow the case as appropriate. If home health or other services available under the plan are necessary, they will approve the care plan and negotiate discounts for approved services. They will be available as a resource to both the prospective mother and her physician.

## APPENDIX L

### AFFIDAVITS IN DISCIPLINARY INVESTIGATIONS

1. No affidavit will be required in support of anonymous complaints of criminal conduct. **IPRA and IAD shall continue the** current and past practice with respect to classifying allegations as either criminal or excessive force. Allegations of excessive force shall not be classified as criminal for purposes of avoiding the affidavit requirement.
2. Anonymous complaints of Medical Roll Abuse and/or Residency violations will not be made the subject of a Complaint Register (CR) investigation until verified, consistent with the current procedure. If the anonymous complaint has been verified, no affidavit will be required.
3. Where a supervisory member receives an allegation of misconduct from a citizen, the supervisor will not be required to sign an affidavit.
4. Where one Department member makes an allegation of misconduct against another Department member, neither Department member will be required to sign an affidavit because both Department members are subject to discipline for making a false report under the Rule 14 of the Department's Rules and Regulations.
5. A complaint which is supported by an affidavit will not require additional affidavits in support of additional allegations within the same complaint.
6. In all other cases, **IPRA and IAD** will make a good faith effort to obtain an appropriate affidavit from the complainant within a reasonable time. An "appropriate affidavit" in the case of a citizen complainant is one where the complainant affirms under oath that the allegation(s) and statement(s) made by the complainant are true.
7. When an appropriate affidavit cannot be obtained from a citizen complainant, the head of either **IPRA** or IAD may sign an appropriate affidavit according to the following procedure. An "appropriate affidavit" in the case of the head of either **IPRA** or IAD is an affidavit wherein the agency head states he or she has reviewed objective verifiable evidence of the type listed below, the affidavit will specify what evidence has been reviewed and in reliance upon that evidence, the agency head affirms that it is necessary and appropriate for the investigation to continue.
8. The types of evidence the agency head must review and may rely upon will be dependent on the type of case, but may include arrest and case reports, medical records, statements of witnesses and complainants, video or audio tapes, and photographs. This list is illustrative only and is not to be considered exclusive or exhaustive.
9. In the case of an investigation of the type normally conducted by **IPRA**, the head of IAD will execute the affidavit described above, if the head of IAD believes execution of the required affidavit is appropriate under the facts of the case based upon the evidence received at that time. In the case of an investigation of the type normally conducted by IAD, the head of **IPRA** will execute the affidavit described above if the head of **IPRA** believes the

required affidavit is appropriate under the facts of the case based upon the evidence received at that time.

10. No officer will be required to answer any allegation of misconduct unless it is supported by an appropriate affidavit, except as specified in paragraphs one through five above. In the event that no affidavit is received within a reasonable time, the investigation will be terminated and no record of the complaint or investigation will appear on the officer's Disciplinary History.
11. Upon the receipt of a complaint which requires an affidavit, **IPRA or IAD** may conduct a preliminary investigation into those allegations but no Complaint Register (CR) number will be issued unless and until the required affidavit is obtained. The parties acknowledge that **IPRA and IAD are** currently unable to track these preliminary investigations but will begin to do so as soon as the computer application is functional. Until **IPRA and IAD are** able to begin tracking the preliminary investigations, a CR number will be used to track these investigations.

## APPENDIX M

### EXPEDITED ARBITRATION RULES

- A. All just cause discipline cases brought under Article 8 of the Collective Bargaining Agreement and which challenge disciplinary action involving a thirty (30) day suspension or less and/or seniority under Article 20 or Article 23 or any other mutually-agreed upon contract Article will be heard under this expedited procedure unless designated by either party for a hearing under the full arbitration hearing procedure.
- B. Cases subject to the expedited procedure will be heard in as close to chronological order as possible, according to the date filed. Exceptions will be made only in order to facilitate the use of non-employee witnesses.
- C. Cases currently scheduled for arbitration may be subject to this expedited procedure, subject to agreement of the parties.
- D. Five or six Arbitrators constituting an “expedited” panel will be selected from the existing panel. The “expedited” panel will be reviewed every six months, at which time substitutions may be made. In making substitutions, an Arbitrator may be removed at the request of either party, but any substitute must be agreed upon.
- E. In scheduling hearings, the Arbitrator on the panel will be required to schedule a block of two or three consecutive hearing days. The parties will attempt to rotate the scheduling equitably among all Arbitrators on the expedited panel, subject to their availability.
- F. The parties will attempt to schedule at least two hearings per day before the Arbitrator. Any case not completed at the end of the particular block of hearing days will be the first case heard by the same Arbitrator on his or her next scheduled date.
- G. Arbitrators will receive all grievance documents and relevant documents from the C.R. file at least one week prior to the hearing, at the discretion of the Arbitrator.
- H. Arbitrators will be permitted to issue subpoenas in accordance with applicable law. Subpoenas shall not be used for purposes of delay.
- I. The expenses of witnesses for either side shall be paid by the party producing such witnesses.
- J. Hearings will be scheduled alternately at City and Lodge locations.
- K. Each party will represent itself at the hearing, and may designate any representative who is not an attorney.
- L. The hearings shall be informal. The Arbitrator shall assist the parties in ensuring that there is a complete record.
- M. The Arbitrator may require witnesses to testify under oath.
- N. There shall be no stenographic record of the proceedings.
- O. The rules of evidence normally followed in arbitration proceedings shall apply. The Arbitrator shall be the sole judge of the relevance and materiality of the evidence offered.

- P. The parties will not file post-hearing briefs. The parties may argue orally on the record and may present relevant authorities to the Arbitrator at the hearing, except that any decisions rendered in the expedited proceedings under these rules may not be cited to the Arbitrator.
- Q. The Arbitrator will issue a short, written decision no later than sixty (60) days after the completion of the last day of any scheduled block of hearings. His or her decision shall be based upon the record developed by the parties before and at the hearing, and shall include a brief written explanation of the basis for his or her conclusion and shall include reference to the evidence considered and the role that evidence played in reaching his or her decision.

## APPENDIX N

### PROCEDURES FOR INJURY ON DUTY AND RECURRENCE CLAIMS

An officer who has been certified as injured on duty shall be provided a group of three available physicians for treatment. Groupings of three available physicians will be randomly selected from a pool of physicians who are members in good standing of a network of workman's compensation physicians qualified to render appropriate medical care for the injury claimed. The groupings of physicians will be rotated on a weekly basis until all members of the pool have appeared in a group which was available for officer selection, at which point the process will repeat itself. The officer will select a physician from the group provided by the Employer. The Medical Services Section will refer the officer to the physician selected by the officer.

An officer claiming a recurrence of an injury on duty will have his or her claim evaluated by a physician from the Medical Services Section. If that physician finds the condition complained of is not a recurrence, the Medical Services Section will provide the officer with a list of three physicians chosen in the manner described above. Should the physician who treated the original injury on duty be a member in good standing of the pool of workman's compensation physicians from which the group of three physicians was chosen, then that physician will be added to the group of three physicians provided to the officer. The officer will select a physician from the group provided by the Employer. The Medical Services Section will refer the officer to the physician selected by the officer.

Should the officer or the Department not agree with the medical finding, of the referral physician, either party may seek another opinion. The officer will select another physician from a different group of three physicians chosen in the manner described above. The Medical Services Section will refer the officer to the physician selected by the officer. Should that physician's opinion agree with the finding of the first referral physician, it will be binding on both the officer and the Employer. Should that medical opinion disagree with the first opinion, the parties may accept the second opinion or seek a third opinion. The process for obtaining a third opinion shall follow the same procedure for selection of the second opinion. The finding of the third physician agreeing with either of the previous opinions shall be binding on both the officer and the Employer.



## APPENDIX O

### SUBROGATION LANGUAGE FOR CITY OF CHICAGO

In the event the Plan provides benefits for injury, illness, medical care or other loss (the "Injury") to any person, the Plan is subrogated to all present and future rights of recovery that person, his or her parents, heirs, guardians, executors, or other representatives (individually and collectively called the "Participant") may have arising out of the Injury. The Plan's subrogation rights include, without limitation, all rights of recovery a Participant has: 1) against any person, insurance company or other entity that is in any way responsible for providing or does provide damages, compensation, indemnification or benefits for the Injury; 2) under any law or policy of insurance or accident benefit plan providing No Fault, Personal Injury Protection or financial responsibility insurance; 3) under uninsured or underinsured motorist insurance; 4) under motor vehicle medical reimbursement insurance; and, 5) under specific risk or group accident and health coverage or insurance, including, without limitation, premises or homeowners medical reimbursement, athletic team, school or workers compensation coverages or insurance.

Upon notice of an Injury claim, the Plan may assert a subrogation lien to the extent it has provided, or may be required to provide, Injury-related benefits. Notice of either the Plan's right of subrogation or the Plan's subrogation lien is sufficient to establish the Plan's rights of subrogation and entitlement to reimbursement from insurers, third parties, or other persons or entities against whom a Participant may have an Injury-related right of recovery. The Plan shall be entitled to intervene in or institute legal action when necessary to protect its subrogation or reimbursement rights.

The Participant and anyone acting on his or her behalf shall promptly provide the Plan or its authorized agents with information it deems appropriate to protect its right of subrogation and shall do nothing to prejudice that right and shall cooperate fully with the Plan in the enforcement of its subrogation rights. Reasonable attorney's fees and costs of Participant's attorney shall be paid first from any recovery by or on behalf of a Participant, and the amount of the Plan's subrogation claim shall be paid next from such recovery. Neither a Participant nor his or her attorney or other representative is authorized to accept subrogation or other Injury-related reimbursement payments on behalf of the Plan, to negotiate or compromise the Plan's subrogation claim, or to release any right of recovery prior to the payment of the Plan's subrogation claim.

The Participant and all other parties to a recovery are required to contact the Plan to determine, and arrange to pay the Plan's subrogation claim at or prior to the time an Injury-related payment or settlement is made to or for the benefit of the Participant. If the Participant obtains a payment or settlement from a party without the Plan's knowledge and agreement, the Plan shall be entitled to immediate reimbursement of its total subrogation claim from the Participant or any party providing any Injury-related payment. In the alternative, the Plan, in its sole discretion, may deny payment of benefits to or on behalf of the Participant for any otherwise covered claim incurred by the Participant until the amount of the unpaid coverage is equal to and offset by the unrecovered amount of the Plan's subrogation claim.

The Plan Administrator or its authorized agents are vested with full and final discretionary authority to construe subrogation and other Plan terms and to reduce or compromise the amount of the Plan's recoverable interest where, in the sole discretion of the Plan Administrator or its authorized agents, circumstances warrant such action. The Plan shall not be responsible for any litigation-related expenses or attorney fees incurred by or on behalf of a Participant in connection with an Injury claim unless the Plan shall have specifically agreed in writing to pay such expenses or fees.

The payment of benefits to or on behalf of the Participant is contingent on both the Participant's full compliance with the Plan's provisions, including the subrogation provision, and, when the Plan deems appropriate, the Participant's signing of a reimbursement agreement. However, the Participant's failure to sign this reimbursement agreement will not affect the Plan's subrogation rights or its right to assert a lien against any source of possible recovery and to collect the amount of its subrogation claim.

## **APPENDIX P**

### **BENEFITS DURING PROBATIONARY PERIOD**

In connection with the extension of the probationary period from a twelve (12) month period to an eighteen (18) month period, the following rights, privileges and benefits shall apply upon the completion of the first twelve (12) months of the probationary period:

- Article 3 - Lodge Security
- Section 7.1 - Administration of Summary Punishment
- Article 8 - Employee Security
- Article 10 - Non-Discrimination
- Article 11 - Holidays
- Article 12 - Promotions
- Article 18 - Disability Income
- Article 19 - Bereavement Leave
- Article 20.1 - Work Day and Work Week
- Article 20.2 - Compensation for Overtime
- Article 20.3 - Sixth and Seventh Day Work
- Article 20.4 - Call-Back
- Article 20.5 - Court Time
- Article 20.8 - Stand-By
- Article 20.11 - Accumulation of Compensatory Time
- Article 20.12 - Back to Back Shifts on Change Day
- Article 20.13 - Duty Availability Allowance
- Article 21.3 - Uniform Allowance
- Article 22 - Indemnification
- Article 24 - Educational Reimbursement
- Article 25 - Life and Health Insurance Provisions
- Article 26 - Wages
- Article 27 - Residency
- Article 29 - Baby Furlough Days
- Article 29.A. - Furloughs
- Article 30 - Personal Leaves of Absence
- Appendix A - Salary Schedule for Sworn Police Personnel
- Appendix D - Dental Plan
- Appendix E - Network Changes
- Appendix F - In-Network/Out-of-Network Care
- Appendix G - Health Care Contributions for Active Members

Appendix H - Prescription Drug Costs

Appendix I - Chemical Dependency and Mental Health Co-Insurance & Limits

Appendix K - High Risk Pregnancy Screening Program

Appendix N - Procedures for Injury on Duty and Recurrence Claims

Appendix O - Subrogation Language for City of Chicago

LOU Regarding Retroactivity of Wage Increases to Retirees

LOU Regarding One-Half Hour Lunch Period

LOU Regarding Article 22 Indemnification

MOU Regarding Health Care Plan

LOU Regarding Health Care Plan/Election by Married Employees

Any dispute or difference between the parties concerning the interpretation and/or application of any of the above provisions shall be subject to the Grievance Procedure of Article 9.

The parties further agree that an officer who successfully completes his or her probationary period after having been placed on I.O.D. shall be entitled to the benefits under the contract on the same basis as police officers who were in that officer's class who did not have his or her probationary period extended.

Finally, the parties agree that in the event a probationary police officer during his or her final six (6) months of the probation period and a non-probationary police officer are involved together in a situation which gives rise to the non-probationary police officer and the probationary police officer each receiving discipline of a five (5) day suspension or less and the discipline for the non-probationary police officer is subsequently rescinded or reduced, any discipline imposed on the probationary police officer may be reviewed in accordance with the collective bargaining agreement and the City will not assert timeliness provided the officer has completed successfully his or her probationary period.

## APPENDIX Q

### DISCIPLINE SCREENING PROGRAM

1. When a Complaint Register (CR) investigation is sustained and the accused is a member of the bargaining unit and the recommendation for discipline is a fifteen-day (15) suspension or less, the accused member will be notified of the Screening Program option.
2. The Department will forward to the member notification of the sustained finding and recommendation for discipline. The member will be advised that he or she may accept the recommended discipline or request the Screening Program option. This notification will be returned within seventy-two (72) hours to the Internal Affairs Division.
3. When the member requests the Screening Program option, he or she will be notified of the date the Screening Committee will meet and of the right to review the investigative file prior to the screening date. The member will appear at either the **Independent Police Review Authority** or the Internal Affairs Division to review the investigative file. The member may make written or audiotape recorded notes, but may not remove or make copies of any part of the investigative file.
4. At the Screening Committee Meeting, a representative of the Lodge and a representative of the Department will meet and review the selected files and attempt to reach an agreement on the findings and/or the recommendation for discipline. If an agreement is reached, the representative of the Department will submit the agreed-upon disposition to the Assistant Deputy Superintendent, Internal Affairs Division or the Chief Administrator, **Independent Police Review Authority** for approval. If approved, the representative of the Lodge shall contact the member for his or her agreement and approval of the agreed-upon disposition.
5. If all parties agree, the agreed-upon disposition will be forwarded to the Superintendent for final approval. The Superintendent will retain only the right to decrease the agreed-upon suspension and/or grant options when appropriate. The Superintendent will not increase the agreed-upon suspension or impose a suspension contrary to the agreed-upon disposition of the Committee.
6. In the event the member accepts the Committee's agreement, he or she will sign a waiver of the right to the filing of a grievance of the suspension. In the event the member rejects the Committee's agreement, he or she will sign a rejection of the Committee's agreement.
7. If the Superintendent imposes discipline, the bargaining unit member retains the right to file a grievance if he or she wishes to do so.

## APPENDIX R

### PROCEDURES FOR PSYCHOLOGICAL REVIEW

Any officer covered by this Agreement who has been involuntarily removed from active duty for psychological reasons has a right to file a grievance pursuant to Section 9.4 of this Agreement. In order to achieve a fair and prompt resolution of such a grievance, the Lodge and the Employer agree that these procedures will be followed.

#### I. ISSUES FOR REVIEW

- A. Is the Grievant presently psychologically fit to perform the duties of a full duty police officer?
- B. Was the Grievant psychologically capable of performing the duties of a full duty police officer at the time he or she was removed from duty or at any time thereafter? If so, on what date?

The duties of a full duty police officer shall include the ability to perform the duties set forth in the following two paragraphs.

Police Officers, as part of and empowered by the community, protect the lives, property, and rights of all people, maintain order, and enforce the law impartially. They work in partnership with the community to respond to crime and neighborhood disorder. They work various shifts and days as assigned, patrolling an assigned beat by vehicle and/or on foot in order to observe conditions, intervene in observed situations that require their attention, and provide a visible presence to prevent crime from occurring. Police Officers respond to a variety of assignments such as crimes in progress, accidents, damage to property, and domestic and other disturbances. They may have to deal with unruly persons and overcome forceful resistance. They protect crime scenes until detectives or superiors arrive; examine the scene for evidence, and question suspects, victims, and witnesses in order to gather information. Under Chicago's Alternative Policing Strategy (CAPS), Police Officers participate in and conduct neighborhood meetings to identify community concerns and work with supervisors and peers to analyze crime patterns and develop responses to criminal activity in an area.

Police Officers respond to a variety of emergencies and must pursue suspects on foot over a variety of terrain and obstacles. Police Officers prepare reports, recording all details of an incident; prepare arrest slips to start the booking procedure; and testify in court. Police Officers must possess the ability to physically control suspects and to safely discharge firearms to protect citizens and/or themselves. They perform a wide variety of other tasks, such as directing pedestrian or vehicular traffic, issuing traffic citations, and assisting sick and injured persons in a variety of ways. They perform all other related duties as required and directed in order to serve citizens by enforcing laws and protecting lives and property.

The Panel must find that an officer is either fit or unfit for full duty as a Police Officer. When an officer is found fit for full duty, the Panel may recommend that the Grievant participate in counseling. However, the Panel's recommendation may not be conditioned upon such participation.

## II. INFORMATION AVAILABLE FOR REVIEW BY THE PANEL

- A. The Grievant must execute a release in proper legal form authorizing the Lodge to have access to the Employer's psychological files. The term "psychological files" does not include the results of any standardized psychological/ psychiatric tests.
- B. No documentation in the possession of any member of the Panel shall be withheld if requested by another Panel member. Each member of the Panel shall provide to the other members of the Panel the results of any standardized psychological/psychiatric tests, conclusions based on said tests, and each Panel member's rationale for finding the Grievant fit or unfit.
- C. The mutually-appointed member of the Panel may interview, examine, and evaluate the Grievant and may request additional data through the representatives of the Lodge and the Employer. Any member of the Panel is authorized to review any and all information or documents contained in Complaint Register files that are open, not-sustained, and/or sustained. However, no member of the Panel shall review any information or documents in Complaint Register files in which the finding was exonerated or unfounded. The restrictions on the retention of Complaint Register files set forth in Section 8.4 of this Agreement shall also apply to the Psychological Review process.

## III. PROCEDURES

- A. All members of the Panel shall meet and discuss the Grievant's fitness and reach a conclusion regarding fitness.
  - B. The mutually-appointed member of the Panel shall draft the Panel's decision regarding the Grievant's fitness. The decision must specifically address whether the officer was fit for some or all of the time the officer has been removed from duty and the officer's present fitness. The decision must also address all of the issues submitted for review and state the evidence relied upon as the basis for the decision.
  - C. The mutually-appointed member of the Panel shall send the draft of the Panel's decision to the Panel members appointed by the Lodge and the Employer for verification of their representations within fourteen (14) days from the date of the meeting of the Panel. The members of the Panel appointed by the Lodge and the Employer shall have fourteen (14) days from the postmark date of the draft report to verify said representations and to provide suggestions, recommendations, and comments to the mutually-appointed member of the Panel. The mutually-appointed member of the Panel may make any revisions to the decision based upon the comments received from the other members of the Panel. The final decision shall issue no later than fourteen (14) days from the postmark date of the latest response of the other members of the Panel, if any. In all cases, the decision of the Panel shall issue no later than sixty (60) days from the date of the meeting of the Panel. Failure to meet these time guidelines does not divest the Panel of authority to make fitness for duty decisions, nor expose the Employer to any liability.
- IV. Copies of the decision of the Panel shall be provided immediately to the representatives of the Lodge and the Employer.

## APPENDIX S

### GROUND RULES FOR FAST TRACK ARBITRATIONS OF SUSPENSIONS BETWEEN SIXTEEN AND THIRTY DAYS

The following procedures shall apply to “fast track” arbitrations conducted pursuant to Section 9.6 of the collective bargaining agreement, involving suspensions of between sixteen (16) and thirty (30) days, inclusive:

- A. Within fourteen (14) calendar days of the Lodge providing written notice to the Department of its invocation of “fast track” arbitration, the Lodge and the Department shall agree upon the selection of an arbitrator to hear the case within sixty (60) days of his or her appointment. The parties may, but are not required, to agree upon a panel of arbitrators who have agreed to hear such cases upon an expedited basis. Once scheduled, the hearing shall not be postponed except for compelling reasons.
- B. Arbitrators will receive all grievance documents and relevant documents from the C.R. file at least one week prior to the hearing, at the discretion of the Arbitrator.
- C. Arbitrators will be permitted to issue subpoenas in accordance with applicable law. Subpoenas shall not be used for purposes of delay.
- D. The expenses of witnesses for either side shall be paid by the party producing such witnesses.
- E. Each party will represent itself at the hearing, and may designate a representative who is not an attorney.
- F. The hearings shall be informal. The Arbitrator shall assist the parties in ensuring that there is a complete record.
- G. The Arbitrator may require witnesses to testify under oath.
- H. There shall be no stenographic record of the proceedings.
- I. The rules of evidence normally followed in arbitration proceedings shall apply. The Arbitrator shall be the sole judge of the relevance and materiality of the evidence offered.
- J. The parties will not file post-hearing briefs. The parties may argue orally on the record and may present relevant authorities to the Arbitrator at the hearing, except that any decision rendered in any proceeding under these ground rules may not be cited in any other proceeding, whether that proceeding be fast track, full arbitration, or any other proceeding.
- K. The Arbitrator will issue a short, written decision no later than sixty (60) days after the completion of the hearing. His or her decision shall be based upon the record developed by the parties before and at the hearing, and shall include a written explanation of the basis for his or her conclusion and shall include reference to the evidence considered and the role that evidence played in reaching his or her decision.



## APPENDIX T

### DRUG AND ALCOHOL TESTING

Pursuant to the award issued *In the Matter of the Arbitration Between the City of Chicago and Fraternal Order of Police, Chicago Lodge No. 7* by Arbitrator Edwin H. Benn on April 16, 2010, the Chicago Police Department's drug and alcohol testing program shall be amended as follows:

- A. The Department's existing policies and orders regarding random drug testing shall be revised to include the following components:
1. Testing for the presence of alcohol while on duty.
    - a. Officers selected for random drug testing shall also be tested for alcohol.
    - b. Upon notification to submit to random testing, Officers shall continue to report to the Random Drug Testing Unit for the collection of urine specimens.
    - c. The Department may use urine specimens to test for the presence of both drugs specified in this agreement and alcohol. The Department may also test for alcohol using a breath alcohol test administered by a qualified tester using a certified and calibrated Breathalyzer.
    - d. The initial and confirmatory test levels for a positive presence of alcohol shall be a breath alcohol level of .021 or its urine concentration equivalent, unless a different standard is required by paragraph (e) below.
    - e. If the test reveals a breath alcohol level of .021 through .039 or their urine concentration equivalents, the Officer shall be relieved from duty without compensation until the next duty day and shall submit to drug and alcohol testing prior to his/her return to duty. If the return-to-duty test reveals an alcohol level of .00, the Officer may return to duty and shall not be subject to discipline based on the initial test result; however, during the six- (6-) month period following the date of the initial test, the Officer will be selected for random drug and alcohol testing from an eligibility pool consisting of similarly situated Officers.

If the return-to-duty test or any test administered within the six- (6-) month period described above reveals any presence of alcohol, the Officer shall be relieved from duty without compensation until ordered to return to duty, and the Random Drug Testing Unit will refer the matter to the Internal Affairs Division.

If the test reveals a breath alcohol level equal to or greater than .04 or its urine concentration equivalent, the Officer shall be relieved from duty without compensation until ordered to return to duty, and the Random Drug Testing Unit will refer the matter to the Internal Affairs Division. In the event discipline is recommended, the Internal Affairs Division shall consider whether to agree to hold the discipline in abeyance in exchange for the Officer's agreement to participate in a rehabilitation program, remain drug and alcohol free

for a defined period and comply with other appropriate terms and conditions (i.e., a “last chance” agreement).

An Officer who is relieved from duty without compensation in accordance with this subsection may utilize accrued elective time during the unpaid period of absence.

- f. The above changes shall be implemented effective January 1, 2012 or thereafter.
- 2. Bidders and/or applicants for assignments in the Narcotics Section, Gang Enforcement Section, Gang Investigation Section and Vice Control Section in the Organized Crime Division and the Intelligence Section in the Counterterrorism and Intelligence Division shall be required to submit to a drug and alcohol test prior to appointment. Thereafter, all Officers assigned to these Units shall be selected for random drug and alcohol testing from an eligibility pool consisting solely of Officers assigned to such Units.
- B. The procedures applicable to drug testing conducted by the Department, regardless of whether the basis for the testing is random, for cause or any other basis, shall be amended to include the following:
  - 1. Ecstasy (MDA/MDMA) and steroids shall be added to the panel of substances for which the Department tests, and Methaqualone shall be removed from such panel. The modernized panel shall thus read as follows:

SUBSTANCE	INITIAL TEST LEVEL (ng/mL)	CONFIRMATORY TEST LEVEL (ng/mL)
Anabolic Steroids	Any Presence	Any Presence
Amphetamines	1000	500
Barbiturates	300	200
Benzodiazepines	300	200
Cocaine Metabolites	300	150
Marijuana Metabolites	50	15
MDA/MDMA	250	200
Methadone	300	200
Opiates	2000	2000
Phencyclidine	25	25
Propoxyphene	300	200

- 2. Initial and confirmatory test levels will be consistent with the federal regulations promulgated by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (“SAMHSA”) for those substances covered by such regulations.

3. During the term of this Agreement, the Department may add or remove additional substances to the panel referred to above when it has reasonable grounds for such addition or removal (such as when new drugs are developed or changes occur in patterns of consumption of dangerous or illegal drugs), provided that it shall provide Lodge 7 with thirty (30) days' advance written notice and, upon request, meet with Lodge 7 to negotiate the addition or removal of a substance to or from the panel. If the parties are unable to agree on the addition or removal of a substance from the panel, the dispute shall be resolved through the binding grievance arbitration procedure set forth in Article 9. The sole issue before the Arbitrator shall be whether the Department has a reasonable basis for adding or removing the substance to or from the panel and for the initial and confirmatory test levels.
  4. If a test reveals a positive presence of a substance on the above panel or the abuse of prescription drugs, the Random Drug Testing Unit will continue to refer the matter to the Internal Affairs Division.
- C. Effective upon ratification, in any instance where an Officer discharges his/her weapon, whether on or off duty, the Officer shall submit to drug and alcohol testing at the direction of the Internal Affairs Division or any superior authority. If the Officer has discharged his/her weapon off duty and the test reveals the presence of alcohol, the Department shall not discipline the Officer based solely on the results of the alcohol test when the Officer's actions are consistent with the Department's use of force guidelines.
  - D. The Department's existing policies and orders regarding drug and alcohol use shall be amended to state that an Officer is prohibited from consuming alcohol within the four- (4-) hour period preceding the start of a previously scheduled shift or after receiving notice to report for duty. Alleged violations of this rule cannot result in discipline unless a test conducted pursuant to the testing procedures is positive.
  - E. The Department will continue to conduct its drug and alcohol testing program in accordance with the regulations promulgated by the Illinois State Police set forth in Title 20, Part 1286, of the Illinois Administrative Code.

## **NOTICE TO SUPERVISORS REGARDING PROGRESSIVE DISCIPLINE**

Supervisors, including Watch Commanders, retain the flexibility, authority and discretion where circumstances warrant to issue reprimands to offending officers for infractions. Second or even repeated infractions of minor rules may, but do not always, require increased punishment (particularly including loss of time or income) when an oral or written reprimand will suffice to achieve the goal of correcting improper behavior.

There is some belief that a progressive system of discipline requires enhanced penalties no matter how insignificant the infraction. This is not correct.

You are permitted and urged to use your judgment in determining the appropriate level of discipline. Officers in this Department are a valuable resource which should not be wasted or unduly restricted.

**MEMORANDUM OF UNDERSTANDING  
REGARDING MAINTENANCE OF BENEFITS**

It is further understood that the below-listed benefits enjoyed by officers covered by this Agreement will be maintained for the duration of the Agreement and shall not be diminished, modified, or eliminated during the term of the Agreement.

Sickness in family time

Change of uniforms at District

Use of department lockers and mailboxes

Use of gymnasium facilities during off-duty hours

Physical and optical examinations

Health care fringe benefits, including hospitalization insurance

Furloughs and compensatory (baby) furloughs

Marriage leave

Pension benefits as provided by statute

Utilization of compensatory time earned in partial tour or full tour segments consistent with Article 20 and Article 23.5 of Agreement.

One half-hour lunch period taken during the tour of duty

Life insurance rates, including cost of optional insurance

Any obligation of the City of Chicago to indemnify officers for punitive damages assessed, adjudged, or otherwise levied shall be based upon City Ordinances and/or State Statutes providing for such indemnification.

**MEMORANDUM OF UNDERSTANDING  
REGARDING DISTRICT UNIT BID ASSIGNMENTS**

The Lodge and the Employer agree that Lodge members who have successfully bid for the position of district desk or district lockup keeper will continue to function in that position for the duration of this contract unless removed in accordance with the provisions of Section 23.9.

The Lodge and the Employer further agree to open for bid in accordance with the provisions of Section 23.9 the position of District Watch Relief in each of the Patrol Division's 25 Districts. The member bidding for the position of District Watch Relief must be able to perform to the satisfaction of the Employer the functions of a desk officer, lockup keeper and district review officer after a period of orientation. Successful district bid members will be utilized in bid assignments before full duty non-bid members. When not required to function as district watch relief; the member will be assigned to district patrol duties.

The Employer shall select the most senior qualified bidder for the position of District Watch Relief. If there are not sufficient bidders to fill a District Watch Relief position declared vacant by the Employer, the Employer shall fill such vacancy within its discretion.

The following are the number of District Desk, District Lockup, and District Watch Relief positions subject to bid under the provisions of Section 23.9:

<u>Dist</u>	<u>Desk</u>	<u>Lockup</u>	<u>W/Relief</u>	<u>Dist</u>	<u>Desk</u>	<u>Lockup</u>	<u>W/Relief</u>
001	<b>6</b>	0	9	014	<b>6</b>	3	9
002	<b>6</b>	6	12	015	<b>6</b>	3	9
003	<b>6</b>	3	9	016	<b>6</b>	3	9
004	<b>6</b>	3	9	017	<b>6</b>	3	9
005	<b>6</b>	6	12	018	<b>6</b>	3	<b>9</b>
006	<b>6</b>	3	9	019	<b>6</b>	6	<b>12</b>
007	<b>6</b>	3	9	020	<b>6</b>	3	9
008	<b>6</b>	3	9	021	<b>6</b>	3	9
009	<b>6</b>	3	9	022	<b>6</b>	<b>3</b>	9
010	<b>6</b>	3	9	023	<b>6</b>	3	9
011	<b>6</b>	6	12	024	<b>6</b>	3	9
012	<b>6</b>	3	9	025	<b>6</b>	6	<b>12</b>
013	<b>6</b>	3	9				

## **MEMORANDUM OF UNDERSTANDING REGARDING BIDDING PROCEDURES**

The City of Chicago and the Fraternal Order of Police, Chicago Lodge No. 7, jointly agree that the following procedures and interpretations will apply to processing bids to Fill Recognized Vacancies in accordance with Section 23.8 of the contract:

1. All sworn full duty non-probationary members below the career service rank of sergeant will be allowed to bid for one transfer request. Members who are currently on the medical roll but who are otherwise full duty will be allowed to bid.
2. Bids for vacancies must be submitted in accordance with the instructions contained in the Recognized Vacancy Announcement and must be forwarded to the Management and Labor Affairs Section within 72 hours of the time the announcement is posted. Members may fax a copy of the bid to the Management and Labor Affairs Section to ensure timely receipt; however, two copies of the properly completed bid form must also be forwarded to the Management and Labor Affairs Section. The bid form must contain the signature of the member, and the signature of his or her commanding officer/watch commander specifying the date and time the bid was submitted.
3. A successful bidder may not bid for another recognized vacancy within one police period year unless reassigned by the Employer. For example, a member who submits a successful bid in the 11th period for a 12th period vacancy in 2000 is not eligible to submit another bid to fill a recognized vacancy until the 11th period of 2001 for a 12th period of 2001 vacancy.
4. Probationary members may not submit a bid to fill a recognized vacancy while on probation. A probationary member whose probationary period will expire during the 72-hour period to submit bids, may submit a bid for a recognized vacancy. The member must be off probation at the time of the bid. A member whose probationary period expires after the 72-hour bid period but prior to the beginning of the period when the vacancy will be filled is not eligible to bid.
5. The member is responsible for ensuring that the bid form set has been received by the Management and Labor Affairs Section by the deadline specified in the Recognized Vacancy Announcement. The member will forward the original and white copy to the Management and Labor Affairs Section, the green copy to the Lodge, and will retain the gold copy for their records.
6. Bids which do not contain the required information or are otherwise improperly completed will not be accepted.

**LETTER OF UNDERSTANDING AND AGREEMENT  
REGARDING PHYSICAL FITNESS**

The City of Chicago and Fraternal Order of Police Lodge No. 7 jointly recognize that physical fitness of police officers is of mutual benefit to the officers, the City and the public.

Therefore, the City and the Lodge hereby agree to undertake a joint effort to develop a reasonable physical fitness program applicable to all bargaining unit members.

The City and the Lodge hereby establish a Physical Fitness Committee consisting of 3 members designated by the Lodge and 3 members designated by the Superintendent of Police. The Committee may be assisted by such consultants or other individuals (paid for by the Employer, provided the Employer agrees to their participation) as may be necessary to accomplish its goals.

The Committee's recommendations shall be advisory only. Upon receipt of the Committee's recommendations, the Superintendent may adopt or modify the recommended program. If the Superintendent modifies the program, he/she shall so notify the Committee and the Lodge in writing. Within ten (10) calendar days of such notice, the Lodge may request arbitration of the modifications under Article 9. The issue before the arbitrator shall be whether the modifications proposed by the Superintendent are reasonable.

No officer shall be discharged, suspended, relieved from duty, demoted, or disciplined in any manner under or relating to any physical fitness program.



## PHYSICAL FITNESS INCENTIVE

In an effort to promote physical fitness among the officers covered by this Agreement, the Employer and Lodge agree to the following:

- Beginning in 2001, every officer covered by this Agreement will have one opportunity annually to schedule an appointment for a physical fitness test. An officer will have one opportunity to re-schedule the test, but will only be allowed to take the test once each year. The test must take place prior to November 1 of every year.
- An officer will complete a waiver which indicates that he or she is volunteering to take this test and will not hold the Employer liable for any injuries or illness that occurs as a result of his or her participation in the testing process.
- Successful completion of the physical fitness test will result in payment of a physical fitness premium of **\$350**, payable December 1 of the year the officer successfully completes the test.
- It is understood that this is a voluntary program. Officers who participate in the physical fitness test will do so during off-duty hours without compensation.
- Any injury, illness, or death that results from participation in this program will not be considered an Injury on Duty or a death in the performance of duty.
- The performance requirement for each test is based on the State of Illinois P.O.W.E.R. test. Officers must pass every test and meet the minimum standards listed below to qualify for the physical fitness premium:

Test	MALE				FEMALE			
	23-29	30-39	40-49	50+	23-29	30-39	40-49	50+
<b>Sit &amp; Reach</b>	16.0	15.0	13.8	12.8	18.8	17.8	16.8	16.3
<b>1 Minute Sit Up</b>	37	34	28	23	31	24	19	13
<b>Maximum Bench Press Ratio</b>	.98	.87	.79	.70	.58	.52	.49	.43
<b>1.5 Mile Run</b>	13.46	14.31	15.24	16.21	16.21	16.52	17.53	18.44

- The following are not subject to the grievance procedure:
  - The test standards.
  - The results of the testing.
  - The medical status of an officer who is injured participating in this program.

**MEMORANDUM OF UNDERSTANDING**  
**RE: HEALTH CARE PLAN – F.O.P., LODGE 7**

This memorandum confirms our conversations relating to health care contributions in the situation where a bargaining unit officer has a spouse employed by the City. The City will not require such employees to pay two single contributions.

If an officer is married to another City employee (whether in or out of the F.O.P. bargaining unit), it is understood that the employee whose plan is selected shall be required to pay the appropriate contribution (in the case where the spouse is outside the F.O.P. unit). Furthermore, dependent eligibility will be determined by the plan of the employee making the contributions.

In the event the officer elects to be covered as a dependent on his/her spouse's plan, and the spouse is not an F.O.P. bargaining unit member, the officer's health care benefits will be determined in accordance with the provisions of that plan and not the plan applicable to the F.O.P. or the several memoranda of understanding applicable to the F.O.P. plan.

It is also agreed by the Lodge and the Employer that, in the event that two employees marry in the future, or the spouse of a current employee becomes an employee of the City, the required election will be made within thirty (30) days of the date of marriage. The required election will be made by contacting the City of Chicago Benefits Eligibility Unit to receive the forms necessary to make the election. Further information is set forth in the Employee Benefits Handbook.

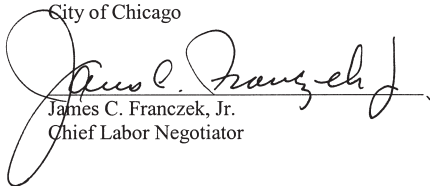
Officers who are unavailable for reasons such as leave of absence, medical, furlough, etc., will be allowed to make the election within seven (7) working days of their return to duty.

It is understood that this agreement will be incorporated into the City of Chicago Medical Plan for sworn police employees, as well as the plan available to non-sworn personnel (F.O.P. Revision December, 1989) as revised.

Please acknowledge your agreement in the space provided below.

**AGREED:**

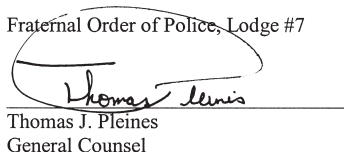
City of Chicago

  
James C. Franczek, Jr.  
Chief Labor Negotiator

Dated: November 20, 2000

**AGREED:**

Fraternal Order of Police, Lodge #7

  
Thomas J. Pleines  
General Counsel

Dated: November 20, 2000

FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

JAMES C. FRANCZEK, JR.  
312-786-6110  
jcf@nlfpc.com

300 SOUTH WACKER DRIVE  
SUITE 3400  
CHICAGO, ILLINOIS 60606  
PHONE 312-986-0300  
FAX 312-986-9192  
<http://www.nlfpc.com>

November 8, 2000

Thomas J. Pleines, Esq.  
General Counsel  
F.O.P., Chicago Lodge No. 7  
1412 West Washington Boulevard  
Chicago, Illinois 60607-1821

**Re: Alternative Medical Coverage**

Dear Tom:

This letter sets forth the parties' agreement with respect to the issue of alternate medical coverage in the case of employees who fail to comply with the City's medical plan enrollment requirements.

1. The City will offer alternate coverage for individuals who (a) are otherwise eligible under the Plan; (b) have been denied coverage under the Plan because they failed to comply with the Plan's enrollment requirements; (c) first became eligible for coverage subsequent to the close of the last most recent open enrollment period; and (d) agrees to pay the required premium.

2. In addition to the foregoing, persons who are entitled to coverage as the spouse of an eligible employee shall not be eligible for alternate coverage if the spouse is currently covered by other medical insurance coverage. Also, the employee must not be covering another person as spouse at the time the application for coverage is made by the employee.

3. When an employee who has applied for coverage for an otherwise eligible dependent is denied coverage because of failure to meet enrollment deadlines, the employee shall be notified of the availability of the Alternative Coverage. The employee shall have thirty (30) days to respond to the offer of Alternative coverage. The employee shall elect one of the following:

- a. Retrospective coverage. Coverage shall be effective as of the date the dependent would have been eligible for coverage had the employee completed the enrollment on a timely basis. If the employee elects retrospective coverage, the employee must pay the required premium

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FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

Thomas J. Pleines, Esq.  
November 8, 2000  
Page 2

from the date of eligibility through the next December 31. Premium payment(s) shall be due for the period of retrospective coverage upon submission of the application. Premiums shall be due thereafter no later than the first day of the month for which the coverage is effective.

- b. Prospective coverage only. Coverage shall be effective on the first day of the month following the month in which the required premium is submitted. Premiums are due thereafter no later than the first day of the month for which the coverage is effective.
- c. In the event the employee fails to apply for Alternative coverage within the time specified, the employee may next apply for coverage for the dependent during the open enrollment period. No further offer of Alternative Coverage shall be made to the employee with respect to the applicable dependent.

4. The Alternative Coverage shall be provided on the same basis as the coverage of the plan selected by the employee. Coverage shall be made available under the Alternative Plan as of the Effective Date of the Alternative Coverage without regard to pre-existing conditions. The dependent covered under the Alternative Coverage will be included in the membership unit of the employee. Further, covered expenses will be included in any calculation of deductible or out-of-pocket expenses, annual and lifetime benefit maximums in accordance with the applicable plan.

5. The cost of the Alternative Coverage as of the effective date of this amendment shall be \$130 per covered person per month. However, no employee shall be required to pay more than \$390 per month effective with the effective date of this amendment. The premium for the Alternative Coverage shall be adjusted on each January 1 occurring thereafter by the amount of the change in the Medical Care Component of the Consumer Price Index for Urban wage earners for the most recently reported 12 months.

6. Premiums for the Alternative Coverage shall be made in the form of a check or money order. Cash cannot be accepted, nor can a deduction be made from the paycheck of an employee. In the event an employee submits a check which is returned from the bank because of non-sufficient funds (NSF), the Alternative Coverage shall be terminated as of the last day for which premium payments have been received.

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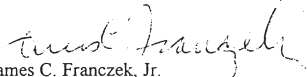
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FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

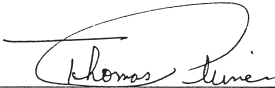
Thomas J. Pleines, Esq.  
November 8, 2000  
Page 3

If the foregoing comports with your understandings, please sign in the space indicated below.

Very truly yours,

  
James C. Franczek, Jr.

AGREED:

  
Thomas J. Pleines, For the F.O.P., Lodge No. 7

JCF:mp

cc: Deputy Superintendent Jeanne Clark  
Darka Papushkewych, Esq.  
Commander George Rosebrock

149737.1

LAW OFFICES

ASHER, GITTLER, GREENFIELD & D'ALBA, LTD.

SUITE 1900  
200 WEST JACKSON BOULEVARD  
CHICAGO, ILLINOIS 60606

TELEPHONE (312) 263-1500  
FACSIMILE (312) 263-1520  
E-MAIL [firm@ulaw.com](mailto:firm@ulaw.com)



August 21, 2007

**Via Facsimile: (312) 986-9192**

James C. Franczek, Jr., Esq.  
Franczek Sullivan P.C.  
300 South Wacker Drive  
Suite 3400  
Chicago, IL 60606

Re: *City of Chicago and Fraternal Order of Police  
Chicago Lodge No. 7*

Dear Mr. Franczek:

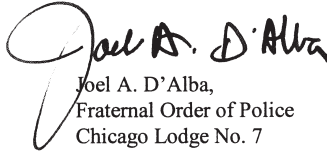
Confirming our conversations, the parties understand and agree as follows:

1. In the event negotiations do not conclude by June 30, 2007, the City agrees that economic increases, including but not limited to, wage, allowance, salary and pay increases agreed to by the parties shall be retroactive to July 1, 2007, unless the parties mutually agree to another date.
2. Any bargaining unit member who retires, dies, or voluntarily leaves the bargaining unit between June 30, 2007, and approval by the City Council of Chicago of any successor collective bargaining agreement between Fraternal Order of Police Chicago Lodge No. 7 and the City of Chicago, shall receive all increases in economic benefits including, but not limited to, wage, allowance, salary, pay and/or bonus to which he/she would have been entitled during the period the member was employed between June 30, 2007, and leaving of the bargaining unit as described.

James C. Franczek, Jr., Esq.  
August 21, 2007  
Page 2

Please indicate your acknowledgment and agreement in the space provided below.

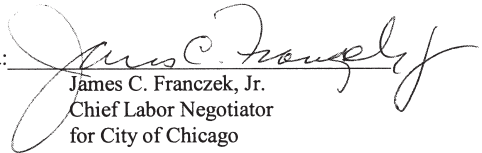
Very truly yours,

  
Joel A. D'Alba,  
Fraternal Order of Police  
Chicago Lodge No. 7

JAD\klj

cc: Mark P. Donahue  
Thomas Pleines

Dated: August 23, 2007

Agreed:   
James C. Franczek, Jr.  
Chief Labor Negotiator  
for City of Chicago



# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

June 15, 2000

- WILLIAM J. NOLAN  
President
- BOB PODGORNÝ  
1st Vice President
- JOHN D. CAREY  
2nd Vice President
- HAROLD R. KUNZ  
3rd Vice President
- SHEILA C. BURKE  
Recording Secretary
- AL BARSKI  
Treasurer
- JOHN T. CAPPARELLI  
Financial Secretary

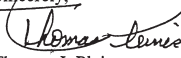
Mr. James C. Franczek, Jr.  
Franczek & Sullivan, PC  
300 S. Wacker Drive, Suite 3400  
Chicago, IL 60606-6785

Re: Educational Reimbursement

Dear Jim:

This letter confirms our discussions and acknowledgment that effective June 15, 2000, the benefits provided by Article 24 of the Agreement apply to courses taken on the Internet, provided that these courses meet the requirements set forth in Sections A.1. through 4. Further, such courses must be offered by colleges or universities accredited by the North Central Association of Colleges and Secondary Schools.

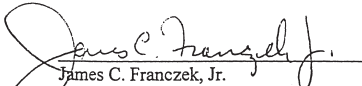
If this letter accurately states our discussions regarding Article 24, please sign your name below.

Sincerely,  
  
Thomas J. Pleines  
General Counsel

- Sergeants-At-Arms
- JIM O'LEARY
- TERENCE J. O'NEILL
- \*\*CHAEEL T. SULLIVAN
  
- JOHN M. DINEEN  
Immediate Past President
  
- Trustees
- DEAN ANGELO  
Chairman
- HAROLD BROWN
- CARLOS E. CORTES
- FRANK DIMARIA
- MARK P. DONAHUE
- BILL DOUGHERTY
- BOB DOYLE
- TIMOTHY M. FALLON
- AL FRANCIS
- LESLIE HARRIS
- TED MACUDZINSKI
- VIC RINI
- DOMINIC RIZZI
- RON SHOGREN
- TOM SKELLY
- RICK WAGNER
- JOHN YANEZ
  
- THOMAS J. PLEINES  
General Counsel

TJP/laj

Agreed and acknowledged

  
James C. Franczek, Jr.  
for the City of Chicago

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THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS

4-228





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

November 17, 2000

Ms. Darka Papushkewych  
Chief Labor Negotiator  
City of Chicago, Department of Law  
30 N. LaSalle Street, Suite 1020  
Chicago, IL 60602

WILLIAM J. NOLAN  
President  
BOB PODGORNÝ  
1st Vice President  
JOHN D. CAREY  
2nd Vice President  
HAROLD R. KUNZ  
3rd Vice President  
SHEILA C. BURKE  
Recording Secretary  
AL BARSKI  
Treasurer  
JOHN T. CAPPARELLI  
Financial Secretary

Re: Negotiations / "Pattern and Practice" Litigation

Dear Ms. Papushkewych:

Sergeants-At-Arms  
JIM O'LEARY  
TERENCE J. O'NEILL  
CHAEI T. SULLIVAN

This letter will confirm the concerns that the Lodge raised regarding potential "pattern and practice" litigation that might be brought against the Chicago Police Department by the United States Department of Justice. We are both aware that such litigation has resulted in consent decrees being entered in several cities which arguably impact the collective bargaining agreements in effect. We have further discussed the fact that the FOP has attempted to intervene and affect the litigation in those cities.

JOHN M. DINEEN  
Immediate Past President

The parties understand that, in the event of such a lawsuit, the City has no control over whether the Lodge is a party to the litigation. Furthermore, the City is not expressing an opinion on whether the Lodge has any legal claim or right to intervene. Nevertheless, the City will agree to meet and confer with the Lodge in the event of such litigation to allow the Lodge to express its concerns and viewpoint regarding any issues that may impact the rights and obligations which exist under the collective bargaining agreement.

Trustees

DEAN ANGELO  
Chairman  
HAROLD BROWN  
CARLOS E. CORTES  
FRANK DIMARIA  
MARK P. DONAHUE  
BILL DOUGHERTY  
BOB DOYLE  
TIMOTHY M. FALLON  
AL FRANCIS  
LESLIE HARRIS  
TED MACUDZINSKI  
VIC RINI  
MICHAEL P. SCHUMACHER  
RON SHOGREN  
TOM SKELLY  
RICK WAGNER  
JOHN YANEZ

Sincerely,

Thomas J. Pleines  
General Counsel

THOMAS J. PLEINES  
General Counsel

Agreed and acknowledged on behalf of the City of Chicago:

Darka Papushkewych  
Chief Labor Negotiator

I:\FOP cba negotiations\1999\correspondence\papushkewych 11-17-00 pattern & practice.wpd

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

November 14, 2000

Ms. Darka Papushkewych  
Chief Labor Negotiator  
City of Chicago, Department of Law  
30 N. LaSalle Street, Suite 1020  
Chicago, IL 60602

WILLIAM J. NOLAN  
President  
BOB PODGORNÝ  
1st Vice President  
JOHN D. CAREY  
2nd Vice President  
HAROLD R. KUNZ  
3rd Vice President  
SHEILA C. BURKE  
Recording Secretary  
AL BARSKI  
Treasurer  
JOHN T. CAPPARELLI  
Financial Secretary

Re: Negotiations / Section 8.4

Dear Ms. Papushkewych:

This letter will confirm our agreement, reached during negotiations for a successor to the collective bargaining agreement which expired on June 30, 1999, concerning Section 8.4. The Department has proposed the inclusion of new language in paragraph two of Section 8.4 concerning what use may be made of disciplinary investigations which are categorized as "not sustained." The parties agree that if a "not sustained" file is relied upon, it will be noted in the CR file being investigated. The disciplinary history will be limited to a five- (5) year retention period for sustained findings only and a one- (1) year retention period for summary punishments.

Sergeants-At-Arms  
JIM O'LEARY  
TERENCE J. O'NEILL  
JHAEL T. SULLIVAN  
JOHN M. DINEEN  
Immediate Past President  
Trustees  
DEAN ANGELO  
Chairman  
HAROLD BROWN  
CARLOS E. CORTES  
FRANK DIMARIA  
MARK P. DONAHUE  
BILL DOUGHERTY  
BOB DOYLE  
TIMOTHY M. FALLON  
AL FRANCIS  
LESLIE HARRIS  
TED MACUDZINSKI  
VIC RINI  
MICHAEL P. SCHUMACHER  
RON SHOGREN  
TOM SKELLY  
RICK WAGNER  
JOHN YANEZ

The inclusion of this language in Section 8.4 is not meant in any way to change or alter the fact that the Department has the burden of establishing that it had just cause to impose discipline or that the amount of discipline imposed is appropriate under the circumstances of any case. Further, the inclusion of this language does not prevent the Lodge from challenging whether the "not sustained" file(s) relied upon was sufficiently similar in number or type to be relevant and competent to be used for the purpose for which the Department has used the "not sustained" file. Further, the Lodge reserves the right to argue the relevancy and weight it believes is appropriate to those files.

If this letter accurately reflects your understanding and agreement regarding this issue, please sign where indicated and return a copy to me.

Sincerely,

Thomas J. Pleines, General Counsel

THOMAS J. PLEINES  
General Counsel

Agreed and acknowledged on behalf of the City of Chicago:

Darka Papushkewych, Chief Labor Negotiator

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS



**FRATERNAL ORDER OF POLICE**  
CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

November 9, 2000

Ms. Darka Papushkewych  
Chief Labor Negotiator  
City of Chicago, Department of Law  
30 N. LaSalle Street, Suite 1020  
Chicago, IL 60602

Re: Negotiations / Section 8.7

Dear Ms. Papushkewych:

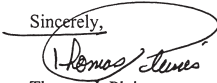
This letter will confirm our agreement, reached during negotiations for a successor to the collective bargaining agreement which expired on June 30, 1999, concerning Section 8.7. The listing of the job titles of Detective, Youth Officer and Gang Crime Specialist in paragraph one of Section 8.7 is not to be construed to mean that the absence of any other D-2 job titles from this Section indicates a waiver of the just cause standard concerning the demotion or removal of an officer from any other D-2 job title.

The position of the Lodge is that just cause is the appropriate standard of review whenever the Department seeks the removal or demotion of an officer from a D-2 position. The position of the Department is that just cause is not the appropriate standard of review in all cases where the Department seeks the removal or demotion of an officer from a D-2 position. Furthermore, it is the Department's position that just cause for removal/demotion may exist in a situation where the removal/demotion is not for disciplinary reasons, *i.e.*, where the Department demonstrates that an individual officer is unable or unwilling to satisfy the reasonable requirements of the D-2 position for whatever reason(s).

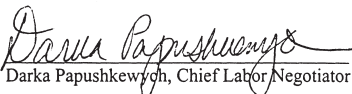
In the event the Department seeks to demote or remove an officer from a D-2 position other than Detective, Youth Officer, or Gang Crime Specialist, each party reserves the right to argue whether just cause is the appropriate standard of review of the Department's action in that particular case.

If this letter accurately reflects your understanding and agreement regarding this issue, please sign where indicated and return a copy to me.

Sincerely,

  
Thomas J. Pleines  
General Counsel

Agreed and acknowledged on behalf of the City of Chicago:

  
Darka Papushkewych, Chief Labor Negotiator



# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

January 20, 2000

WILLIAM J. NOLAN  
President  
BOB PODGORSKY  
1st Vice President  
JOHN D. CAREY  
2nd Vice President  
HAROLD R. KUNZ  
3rd Vice President  
SHEILA C. BURKE  
Recording Secretary  
AL BARSKI  
Treasurer  
JOHN T. CAPPARELLI  
Financial Secretary

Sergeants-At-Arms  
JIM O'LEARY  
TERENCE J. O'NEILL  
\*\*CHAEI T. SULLIVAN

JOHN M. DINEEN  
Immediate Past President

Trustees  
DEAN ANGELO  
Chairman  
HAROLD BROWN  
CARLOS E. CORTES  
FRANK DIMARIA  
MARK P. DONAHUE  
BILL DOUGHERTY  
BOB DOYLE  
TIMOTHY M. FALLON  
AL FRANCIS  
LESLIE HARRIS  
TED MACUDZINSKI  
VIC RINI  
DOMINIC RIZZI  
RON SHOGREN  
TOM SKELLY  
RICK WAGNER  
JOHN YANEZ

THOMAS J. PLEINES  
General Counsel

Mr. James C. Franczek, Jr.  
Franczek & Sullivan, PC  
300 S. Wacker Drive, Suite 3400  
Chicago, IL 60606-6785

Re: Negotiations - City Proposal Re: Article 18

Dear Jim:

This letter is to confirm our mutual understandings and agreements in regard to the City's proposal to change the current language of the Agreement by replacing the terms "Department physician" and "Medical Director" with the term "Medical Services Section."

The Department's expressed reason for this proposed change in the language of the Agreement is to have the Agreement reflect the terminology currently, and for the foreseeable future, in use concerning the Medical Services Section. It is not the Department's intention that this change in terminology will allow medical decisions which are required to be made by a doctor to be made by anyone other than a qualified doctor. It is not the Department's intent to in any way alter its current practices in regard to medical decisions.

If this letter accurately states our understandings and agreements concerning this change in terminology, but not in practices, please sign your name below and return it to me.

Sincerely,

Thomas J. Pleines  
General Counsel

Agreed and acknowledged on behalf of the City of Chicago:

James C. Franczek, Jr.  
Chief Negotiator

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

August 22, 2000

WILLIAM J. NOLAN  
President

BOB PODGORNÝ  
1st Vice President

JOHN D. CAREY  
2nd Vice President

HAROLD R. KUNZ  
3rd Vice President

SHEILA C. BURKE  
Recording Secretary

AL BARSKI  
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JOHN T. CAPPARELLI  
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Sergeants-At-Arms  
JIM O'LEARY  
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AL FRANCIS  
LESLIE HARRIS  
TED MACUDZINSKI

VIC RINI  
MICHAEL P. SCHUMACHER  
RON SHOIGREN  
TOM SKELLY  
RICK WAGNER  
JOHN YANEZ

THOMAS J. PLEINES  
General Counsel

Mr. James C. Franczek, Jr.  
Franczek, Sullivan, P.C.  
300 S. Wacker Drive, Suite 3400  
Chicago, IL 60606-6785

Re: Videotaping of Witnesses Before the Police Board

Dear Jim:

This letter will confirm our discussions and agreement that the testimony of all witnesses in hearings conducted by the Police Board of the City of Chicago will be video-recorded in addition to the current practice of stenographically recording their testimony. The videotape, the written transcripts, and all evidence will be forwarded to the Board members for their consideration and deliberations as a part of the record.

Additionally, the City of Chicago shall amend the Municipal Code of Chicago, Section 2-84-030, paragraph ten to read:

No member of the board may participate in any disciplinary recommendation or action without having read the written record and having viewed the taped testimony of the witnesses upon which said recommendation or action is based.

The City and the Lodge also acknowledge that certain details such as who will perform the video recording, provide and care for the equipment, and the date taping will begin, need to also be resolved through further discussions.

If this letter accurately sets forth our understanding and agreement, please sign your name below and return a copy of this letter to me.

Sincerely,

Thomas J. Pleines  
General Counsel

Agreed and acknowledged on behalf of the City of Chicago:

James C. Franczek, Jr., Chief Negotiator

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS

**LETTER OF UNDERSTANDING  
REGARDING DISPUTED I.O.D. CLAIMS**

The employer will acknowledge in writing its responsibility for medical bills arising from IOD matters by providing a letter to officers receiving second or subsequent notices from covered health care institutions and collection agencies, said letter to be signed by the Director of Personnel or his or her designee, or the Medical Services Section Director or his or her designee, within ten (10) days of a grievance request for said letter. Such notices shall be submitted by the officer to the Director of Human Resources, Chicago Police Department. The Lodge shall be advised in writing of the name and business address/location of the incumbent Director as well as successor Directors. By way of example, the following language should be made available on City of Chicago letterhead:

Dear \_\_\_\_\_:

\_\_\_\_\_ (Name) has incurred medical expenses in connection with an injury which he/she is claiming arose in the line of duty. Please be advised that the City of Chicago guarantees payment of your medically necessary services for (Name).

If the injury is determined to have arisen in the line of duty, the City has assumed liability for all medical expenses incurred and you will be reimbursed accordingly by the Committee on Finance. If the injury is found not to be duty related, reimbursements will be made by the claims administrator of the city of Chicago's medical plan in accordance with its provisions.

Because you are medical services will be reimbursed by one of the entities noted above, the City cautions that you suspend efforts to obtain payment directly from (Name) \_\_\_\_\_ for payment of medical services arising from his/her injury, and that you not initiate or pursue any collection or garnishment actions against (Name) \_\_\_\_\_.

For further information please contact \_\_\_\_\_.



# FRATERNAL ORDER OF POLICE

CHICAGO LODGE # 7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE (312)930-9696 • FAX (312) 930-9967

October 18, 1996

**VIA HAND DELIVERY**

Mr. James C. Franczek, Jr.  
Franczek, Sullivan, Mann,  
Crement, Hein, Relias, PC  
300 S. Wacker Drive, Suite 3400  
Chicago, IL 60606-6785

**Re: Lodge 7 and the City of Chicago Article 22 Indemnification**

Dear Mr. Franczek:

This will confirm the continuation of the previous agreements between the City and the Lodge relating to Article 22 (Indemnification), including Section 22.3, of the collective bargaining agreement. It is understood and agreed that an officer's invocation of Fifth Amendment Rights (U.S. Constitution) shall not be considered by the parties to constitute "non-cooperation" within the meaning of Section 22.3 where legal representation offered by the Employer does not provide assurances of confidentiality and the attorney-client privilege.

It is the City's position, with which the Lodge agrees and on which the Lodge relies, that once an officer is named as a defendant in a civil cause of action resulting from or arising out of the performance of duties and he is required to submit to an interview with attorneys or investigators representing, associated with, or acting under the authority of the office of the Corporation Counsel to discuss the case, the resulting conversation is confidential and shielded from disclosure by the attorney-client privilege. As at least one arbitrator has acknowledged the privileged character of such communications:

However, it is generally agreed that preliminary discussions with counsel are privileged even though the attorney does not ultimately represent the person making the statements.


Thus, communications from the Grievant to the Assistant Corporation Counsel clearly would have been privileged. FOP, Lodge 7 and City of Chicago (David Stephans), Malin, 1987, pp. 7-8.

We, of course, understand that under such circumstances, an officer who nevertheless invokes his Fifth Amendment rights is deemed to have failed to cooperate in the "investigation, administration or litigation" of the claim.

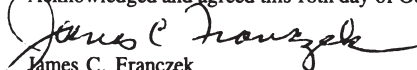
It is further understood that when an officer invokes his or her Fifth Amendment rights in the course of a disciplinary (i.e., complaint register) investigation conducted by IAD or OPS, such conduct, standing alone, is not considered to constitute a breach of the duty to cooperate within the meaning of Section 22.3. (However, the City takes the position, with which the Lodge does not concur, that an officer's silence during a Departmental investigation may be taken into account in its determination whether the conduct complained of in the civil cause of action resulted from or arose out of the performance of duties (Section 22.1) and whether the officer seeking legal representation was acting within the scope of his or her employment (Section 22.4)).

Please signify your concurrence with the above in the space provided.

Sincerely,

  
Thomas J. Pleines  
General Counsel

Acknowledged and agreed this 18th day of October, 1996:

  
James C. Franczek  
Chief Negotiator for the City



# FRATERNAL ORDER OF POLICE

## CHICAGO LODGE # 7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE (312)930-9696 • FAX (312) 930-9967

January 9, 1997

Mr. James C. Franczek, Jr.  
Franczek, Sullivan, Mann, Crement, Hein, Relias, PC  
300 S. Wacker Dr., Suite 3400  
Chicago, IL 60606-6785

**RE: Vehicle License Plate / City Sticker Violations**

Dear Jim:

This letter concerns our prior agreement, as set forth in your letter of August 1, 1996, regarding the procedure the Department would follow in the event that the Department has cause to believe that a member of this bargaining unit is operating a vehicle which may be in violation of the licensing requirements mandated by either the State of Illinois or the City of Chicago. After August 1, 1996 the parties met on numerous occasions to discuss the feasibility of implementing that agreement as well as whether or not the letter of August 1, 1996 was as extensive and comprehensive as the parties desired it to be to give effect to our respective goals. The conclusion reached by the parties was that the procedures set forth in your letter were not workable.

The parties have met to negotiate this issue. As a result of this further negotiation, the following procedure was agreed to and will be followed in all cases where the Department has cause to believe that a member of this bargaining unit is operating a motor vehicle which is not properly licensed under the laws of the State of Illinois or the Municipal Code of the City of Chicago. This letter and the following procedure replaces and supercedes your letter of August 1, 1996 and the procedure contained therein.

The Department will no longer handle violations of this type as a part of the Complaint Register process. We agree that when a member of this bargaining unit is alleged to have failed to purchase, renew, or display current Illinois license plates on the vehicle the member is operating the following procedure will be followed:

1. A supervisor will prepare only a Summary Punishment Action Request (SPAR) form against the member noting the violation. No Complaint Register Number (CR#) will be issued.
2. Where the violation noted is the failure to purchase, renew, and/or display current State of Illinois license plates, the SPAR form will be processed with a recommendation for disciplinary action not to exceed a one (1) day suspension.
3. The member will have ten (10) working days to show compliance with the State of Illinois licensing requirements. If the member does not comply within ten (10) working days, or in the event of prior licensing violations in the past one year period, the employer may issue a CR#.
4. We further agree that when a member of this bargaining unit is alleged to have failed to purchase or display a city vehicle sticker, the member shall have five (5) working days to demonstrate that he did purchase the city vehicle sticker within the time specified by the City. In the event the member cannot demonstrate within five (5) working days that he did properly purchase the city vehicle sticker within the time specified by the City, the SPAR form will be processed with a recommendation for disciplinary action not to exceed a one (1) day suspension.
5. The member will have ten (10) working days to show compliance with the City of Chicago vehicle sticker requirement. If the member does not comply within ten (10) working days, or in the event of prior city vehicle sticker violations in the past one year period, the employer may issue a CR#.
6. In the event the member can demonstrate that he did purchase the city vehicle sticker within the time specified by the City and offer a reasonable explanation





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE # 7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
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why the city vehicle sticker was not displayed, the SPAR will be disposed of with no discipline imposed and the SPAR will not appear on the member's disciplinary record.

It is further agreed that the retention period for a SPAR form upon which discipline is entered will be one (1) year from the date of the incident. All other provisions of this collective bargaining agreement and the Department's orders concerning internal appeals, grievability, and the satisfaction of discipline imposed through the use of the SPAR form remain in force and effect and are applicable to the vehicle violations referred to in this letter.

If this letter accurately represents your understanding and agreement regarding these procedures, please sign your name below.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas J. Pleines".

Thomas J. Pleines  
General Counsel

Agreed:

A handwritten signature in black ink, appearing to read "James C. Franczek, Jr.".

James C. Franczek, Jr.  
For the City

FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

JAMES C. FRANCZEK, JR.  
312-786-6110  
jcf@nlfpc.com

300 SOUTH WACKER DRIVE  
SUITE 3400  
CHICAGO, ILLINOIS 60606  
PHONE 312-986-0300  
FAX 312-986-9192  
<http://www.nlfpc.com>

July 23, 1996

Mr. Thomas J. Pleines, General Counsel  
F.O.P., Lodge No. 7  
600 West Fulton Street, Suite 300  
Chicago, IL 60661

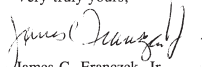
**Re: Memorandum of Understanding One-Half Hour Lunch Period**

Dear Tom:

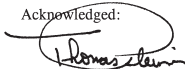
This will confirm the understanding of the parties with respect to the one-half hour lunch period referenced in the Memorandum of Understanding incorporated in the collective bargaining agreement between the parties. The parties agree and understand that this one-half hour period is normally an uncompensated lunch period. In the event that an officer works in excess of eight (8) hours in a given tour of duty because he has been required to perform work during a meal period, the officer may request overtime compensation in accordance with the terms of the contract. Such requests shall be initiated and processed according to the procedures set forth in the applicable general order(s) governing all requests for overtime compensation.

Please indicate your agreement with this letter by signing on the line provided. As always, we are appreciative of your kind courtesies.

Very truly yours,

  
James C. Franczek, Jr.  
Chief Labor Negotiator

Acknowledged:

  
Thomas J. Pleines  
General Counsel

JCF:mp

cc: Ms. Darka Papushkewych  
Mr. William Nolan

FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

JAMES C. FRANCZEK, JR.  
312-786-6110  
jcf@nlfp.com

300 SOUTH WACKER DRIVE  
SUITE 3400  
CHICAGO, ILLINOIS 60606  
PHONE 312-986-0300  
FAX 312-986-9192  
<http://www.nlfpc.com>

July 23, 1996

Thomas J. Pleines, Esq.  
General Counsel  
F.O.P., Chicago Lodge No. 7  
600 West Fulton Street, Suite 300  
Chicago, Illinois 60661

**Re: LETTER OF AGREEMENT - Furloughs from Mounted Unit**

Dear Tom:

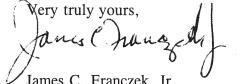
This letter confirms our discussions regarding the mounted unit and scheduling of mounted unit furlough during the summer months.

The Lodge and the City agree to allow two members of the Mounted Unit to select furlough segments 5B and 9B and to allow one (1) member of the mounted unit to select furlough segments 6A and 9A in addition to the current authorized furlough segments for the 1997 furlough selection process. The Lodge and the City agree that authorized extensions for furlough segment 6A and 9A by use of elective time such as personal days, baby furlough days or compensatory time will not be granted.

The Lodge and the City also agree that during 1997, prior to the furlough selection for 1998, both parties will meet and discuss authorizing additional furlough segments during the summer months for members assigned to the mounted unit.

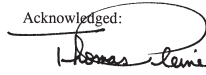
If the understandings contained in this letter comport with yours, please sign this letter and return it to me promptly.

Very truly yours,



James C. Franczek, Jr.  
Chief Labor Negotiator

Acknowledged:



Thomas J. Pleines  
General Counsel

JCF:mp



# FRANCZEK RADELET

Attorneys and Counselors

300 South Wacker Drive | Suite 3400 | Chicago, IL 60606  
Phone 312.986.0300 | Fax 312.986.9192 | franczek.com

JAMES C. FRANCZEK, JR.  
312.786.6110  
jcf@franczek.com

April 16, 2010

Mr. Joel A. D'Alba  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard, Suite 1900  
Chicago, Illinois 60606

**Re: Remittance for Health Fairs**

Dear Mr. D'Alba:

This letter confirms the parties' agreement that the City of Chicago will continue to remit to the Fraternal Order of Police, Chicago Lodge No. 7, a sum of \$75,000.00 during the first quarter of calendar years 2008, 2009, 2010, 2011 and 2012. Any amounts due for calendar years 2008, 2009 and 2010 will be remitted to the Lodge no later than July 1, 2010.

The Lodge agrees that these remittances shall be used for the sole purpose of sponsoring health fairs for its members. The Lodge further agrees to advise the City in writing regarding the planning, participation, implementation and results of its health fairs and will meet with the City upon request to discuss such matters.

The parties recognize that the City is under no obligation to continue these remittances beyond calendar year 2012. Any remittances beyond calendar year 2012 remain a subject for future negotiations.

Your acknowledgement and agreement is appreciated in the space provided below.

Very truly yours,

James C. Franczek, Jr.

AGREED:

---

Joel A. D'Alba

423531.1



# FRANCZEK RADELET

*Attorneys and Counselors*

300 South Wacker Drive | Suite 3400 Chicago, IL 60606  
Phone 312.986.0300 | Fax 312.986.9192 | franczek.com

JAMES C. FRANCZEK, JR.  
312.786.6110  
jcf@franczek.com

July 9, 2009

Mr. Joel A. D'Alba  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard, Suite 1900  
Chicago, Illinois 60606

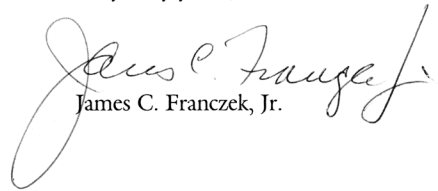
**Re: Vocational Training Program**

Dear Mr. D'Alba:

This letter confirms the parties' agreement that the Employer will continue to offer an appropriate vocational training program for officers who receive duty or occupational disability benefits and who desire to avail themselves of such program. The continuation of the program is subject to the monies appropriated for such program, which shall be at least \$120,000.00 for 2010 and 2011.

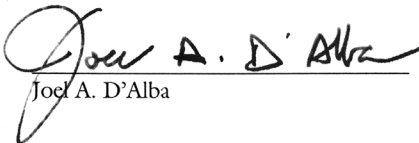
Your acknowledgment and agreement is appreciated in the space provided below.

Very truly yours,



James C. Franczek, Jr.

AGREED:



Joel A. D'Alba

408717.1

FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

JAMES C. FRANCZEK, JR.  
312-786-6110  
jcf@franczek.com

300 SOUTH WACKER DRIVE  
SUITE 3400  
CHICAGO, ILLINOIS 60606  
PHONE 312-986-0300  
FAX 312-986-9192  
http://www.franczek.com

March 7, 2005

Joel A. D'Alba, Esq.  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard  
Suite 1900  
Chicago, Illinois 60606

**Re: Medical Services Section/Referral Physician List**

Dear Mr. D'Alba:

This letter confirms our agreement with respect to the list of approximately 800 referral physicians maintained by the Department's Medical Services Section ("MSS"). An officer seeking a referral for an injury on duty will be allowed to select any physician on this list within the specialty appropriate to the treatment of the officer's injury(s).

The Department reserves the right both to add physicians to the physician referral list and to remove physicians from the list. The Department agrees that physicians will not be removed from the list for arbitrary or capricious reasons. The Department agrees to meet with designated representatives of the Lodge on a quarterly basis for the purpose, among others, of discussing the composition of the referral list, including suggestions for expansion of the list and to respond to Lodge inquiries concerning removals from the list.

If this letter accurately reflects your understanding and agreement regarding this issue, please sign where indicated and return a copy to me.

Very truly yours,

  
James C. Franczek, Jr.

Acknowledged and Agreed to this 7<sup>th</sup> day of March, 2005

  
Joel A. D'Alba, Esq.  
Attorney, Fraternal Order of Police, Chicago Lodge No. 7

262535.1

FRANCZEK SULLIVAN P.C.  
ATTORNEYS AT LAW

JAMES C. FRANCZEK, JR.  
312-786-6110  
jcf@franczek.com

300 SOUTH WACKER DRIVE  
SUITE 3400  
CHICAGO, ILLINOIS 60606  
PHONE 312-986-0300  
FAX 312-986-9192  
http://www.franczek.com

March 7, 2005

Joel A. D'Alba, Esq.  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard  
Suite 1900  
Chicago, Illinois 60606

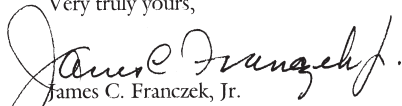
**Re: Wellness Benefit**

Dear Mr. D'Alba:


I am writing to confirm that the reference in Arbitrator Benn's award to "\$600.00 per year (effective 1/1/06)" for the City's wellness benefit is to be interpreted as a commitment by the City to fund up to \$600.00 of eligible wellness benefits for each officer enrolled in the City's PPO plans and each covered member of the officer's family who is also enrolled in the City's PPO plans.

Please sign below if the foregoing comports with your understanding.

Very truly yours,

  
James C. Franczek, Jr.

Acknowledged and Agreed to this 7th day of March, 2005

  
Joel A. D'Alba, Esq.  
Attorney, Fraternal Order of Police, Chicago Lodge No. 7

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF CHICAGO AND  
THE FRATERNAL ORDER OF POLICE, CHICAGO LODGE No. 7  
RE: DEPARTMENT-PROCURED OUTSIDE EMPLOYMENT**

The parties agree to implement a Department-procured outside employment program, subject to the following terms and conditions:

- A. The Department-procured outside employment program is a voluntary program that allows non-probationary full-duty officers to work on their days off for non-governmental employers, subject to the terms and conditions set forth below.
- B. The Department will procure outside employment opportunities; however, officers who participate in the program will work directly for the non-governmental employer for a pre-determined uniform rate of pay established exclusively by the Employer, and the non-governmental employer shall be solely responsible for paying each officer and otherwise accounting for the officer's compensation.
- C. An officer's eligibility for Department-procured outside employment is governed by the following terms and conditions:
  - 1. An officer is not eligible to work any Department-procured outside employment assignment under the following circumstances:
    - a. The officer's most recent overall performance rating was "requires improvement" or "unacceptable".
    - b. The officer is serving a suspension or has been relieved from regular duty as a result of summary punishment.
    - c. The officer is on the medical roll or has been released from the medical roll for furlough.
    - d. During the thirty- (30-) day period prior to the date of the officer's application, the officer was absent from duty for five (5) or more days as a result of a non-duty-related injury or illness.
    - e. The officer's disciplinary record contains three (3) or more summary punishment actions within the prior twelve- (12-) month period.
    - f. The officer has been disqualified from participating in the program based on his or her performance while working a special employment or Department-procured outside employment assignment.
  - 2. An officer will be suspended from working a Department-procured outside employment assignment for a period of thirty (30) calendar days if the officer was scheduled for a Department-procured outside employment assignment and failed to work such assignment without reasonable cause for such absence acceptable to the Employer (e.g., a death in the family, an injury on duty or a change in the officer's regular duty schedule).
  - 3. An officer will be suspended from working a Department-procured outside employment assignment for a period of ninety (90) calendar days if the officer was scheduled for a Department-procured outside



employment assignment and failed to work such assignment without advance notice to the Employer of his or her absence (i.e., a “no call/no show”).

- D. If an officer believes that he or she has been wrongfully declared ineligible to work Department-procured outside employment, the officer shall submit a “To-From-Subject Report” to the coordinator of the Department-procured outside employment program no later than four (4) calendar days following his or her receipt of notification of ineligibility. If the program coordinator’s response is unsatisfactory to the officer, then the officer may initiate a grievance at Step One of the grievance procedure set forth in Section 9.2 no later than seven (7) of the officer’s working days following his or her receipt of such response.
- E. The Employer shall assign Department-procured outside employment opportunities to eligible officers on a rotating basis.
- F. The Employer shall publish any limitations it establishes on the number of hours, tours or assignments that may be worked by officers in the program and may restrict participation in the program to officers who are assigned to certain Units or who have specialized knowledge, skills or abilities.
- G. The exclusive remedy for any incorrect assignment of Department-procured outside employment shall be the assignment of future Department-procured outside employment opportunities in a manner that corrects the error in assignment.
- H. The parties recognize that the Department-procured outside employment program is a new initiative for the Department. Therefore, the parties agree to establish a labor-management committee to facilitate its implementation and administration. The labor-management committee will be composed of equal representation from the Department and the Lodge and will be charged with the following responsibilities: monitoring and evaluating the implementation and administration of the program; attempting to resolve any disputes arising out of the program prior to invoking the formal grievance procedure; and attempting to develop joint recommendations regarding the program’s modification, continuation, expansion or discontinuation. Any joint recommendation by the committee to modify, continue, expand or discontinue the program is subject to the approval of the Department and the Lodge.
- I. Notwithstanding any recommendation by the committee, the Department may discontinue the program at its discretion. If the Department intends to discontinue the program, the Department will timely provide the Lodge with written notice of its intent and upon request will promptly meet with the Lodge to discuss its rationale.
- J. This memorandum of understanding shall be implemented as expeditiously as possible following its execution.

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
CITY OF CHICAGO  
AND THE  
FRATERNAL ORDER OF POLICE, CHICAGO LODGE NO. 7  
REGARDING  
RETIREE HEALTH CARE BENEFITS

The parties agree that the health care benefit provided to officers who retire on or after age sixty (60) pursuant to Section 25.2 of the parties' collective bargaining agreement ("the Agreement") shall be extended to officers who retire on or after age fifty-five (55), subject to the following terms and conditions:

**A. Applicability**

This memorandum of understanding applies only to any officer who retires on or after age fifty-five (55) with a retirement date on or after November 1, 2009 and who intends to avail himself/herself of the health care benefit provided to officers who retire on or after age sixty (60) by Section 25.2 of the Agreement.

**B. Health Care Benefits Upon Retirement**

**1. Officers Who Retire on or After Age Sixty (60)**

Officers who retire on or after age sixty (60) shall continue to receive the health care benefit set forth in Section 25.2 of the Agreement and may elect to have their final compensation paid in accordance with Section (C). Any officer who intends to exercise this option shall notify the Employer of his/her intent in writing at the time he/she files for retirement and shall otherwise comply with any administrative procedures established by the Employer to implement this provision. After an officer files for retirement, he/she may only rescind his/her election prior to the effective date of retirement or by any administrative deadline established by the Employer, whichever date is earlier. Upon retirement, the officer's election becomes irrevocable.

**2. Officers Who Retire on or After Age Fifty-Five (55) and Before Age Sixty (60)**

Officers who retire on or after age fifty-five (55) and before age sixty (60) shall be eligible for the health care benefit set forth in Section 25.2 of the Agreement, provided that

the required number of eligible officers file for retirement in accordance with the following schedule:

<u>Required Number of Officers</u>	<u>Filing Deadline</u>	<u>Effective Date of Retirement</u> (must be age 55 through 59)
160	10/01/2009	11/01/2009 through 03/31/2010
130	01/01/2010	04/01/2010 through 12/31/2010
100	10/01/2010	01/01/2011 through 12/31/2011
100	10/01/2011 and each 10/01 thereafter	01/01/2012 through 12/31/2012 and each 01/01 through 12/31 thereafter

At least thirty (30) calendar days prior to each filing deadline, the Employer shall send notice to the Lodge of the number of retirement applications filed to date and the name of each applicant and shall send notice to each applicant of the number of retirement applications filed to date. If the requirement set forth in this subsection is not satisfied, the Employer shall send notice to the Lodge and each applicant that the minimum threshold was not met within three (3) business days of the filing deadline, and such applicants shall have the right to withdraw their filings for retirement within fifteen (15) business days from the date of such notice.

### **C. Payment of Final Compensation Upon Retirement**

#### **1. Legally Required Final Compensation**

Upon retirement, the Employer shall pay to each eligible officer or his/her estate if necessary any compensation owed to such officer in the form of wages earned, unused compensatory time granted pursuant to the federal Fair Labor Standards Act ("FLSA"), unused elective time provided by the Agreement (e.g., furlough days, Baby Furlough Days and personal days) and any other final compensation that may be legally owed to such officer, except as provided by subsection (C)(2). Any wage increases that are implemented as a result of negotiations, mediation or interest arbitration for a successor collective bargaining agreement and that are effective prior to the officer's date of retirement shall be applied retroactively to his/her legally required final compensation paid pursuant to this subsection.

## 2. Non-FLSA Compensatory Time

Upon retirement, the Employer shall calculate the value of each officer's accumulated non-FLSA compensatory time (if any) based on the officer's rate of pay in effect at the time of retirement. Any wage increases that are implemented as a result of negotiations, mediation or interest arbitration for a successor collective bargaining agreement and that are effective prior to the officer's date of retirement shall be applied retroactively to the value of his/her non-FLSA compensatory time paid pursuant to this subsection.

As part of the officer's legally required final compensation, the Employer will pay to the officer or his/her estate the value of his/her non-FLSA compensatory time up to yet not exceeding \$10,000.00.

On or before March 1 of the first calendar year following the date of the officer's retirement, the Employer shall pay to the officer or his/her estate the value of his/her remaining non-FLSA compensatory time up to yet not exceeding \$15,000.00. If a remainder exists, the Employer shall also pay to the officer or his/her estate one-third of the value of the remainder.

On or before March 1 of the second calendar year following the date of the officer's retirement, the Employer shall pay to the officer or his/her estate the value of his/her remaining non-FLSA compensatory time up to yet not exceeding \$20,000.00. If a remainder exists, the Employer shall also pay to the officer or his/her estate one-half of the value of the remainder.

On or before March 1 of the third calendar year following the date of the officer's retirement, the Employer shall pay to the officer or his/her estate the value of any and all remaining non-FLSA compensatory time.

### D. Term of Memorandum of Understanding

The terms and conditions of this memorandum of understanding shall be subject to renegotiation by the parties on or after June 30, 2012.

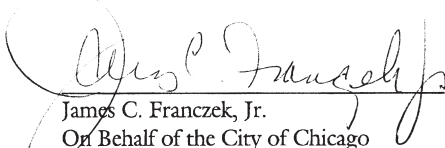
### E. Ratification of Memorandum of Understanding

This memorandum of understanding is subject to the ratification process designated by the Lodge in accordance with its Constitution, By-Laws and other governing procedures.

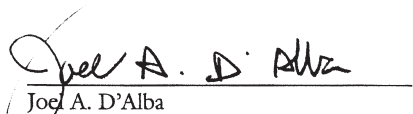
July 17, 2009

If this memorandum of understanding is ratified through such process, the Lodge shall promptly notify the Employer in writing of such ratification, and this memorandum of understanding shall be implemented as expeditiously as possible. Thereafter, neither this memorandum of understanding nor any of its terms and conditions shall be submitted as part of any ratification process for a successor collective bargaining agreement or as a disputed issue during any interest arbitration. This memorandum of understanding may, however, be introduced as evidence by either party during any interest arbitration consistent with the parties' letter of understanding regarding such issue.

If this memorandum of understanding is not ratified through such process, its terms and conditions shall be considered null and void, but may be the subject of continued negotiations between the parties.



James C. Franczek, Jr.  
On Behalf of the City of Chicago



Joel A. D'Alba  
On Behalf of the Fraternal Order of Police,  
Chicago Lodge No. 7



# FRANCZEK RADELET

Attorneys and Counselors

300 South Wacker Drive | Suite 3400 | Chicago, IL 60606  
Phone 312.986.0300 | Fax 312.986.9192 | franczek.com

JAMES C. FRANCZEK, JR.  
312.786.6110  
jcf@franczek.com

July 17, 2009

Mr. Joel A. D'Alba  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard, Suite 1900  
Chicago, Illinois 60606

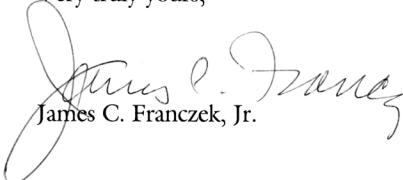
**Re: Joint Pension Legislation Council**

Dear Mr. D'Alba:

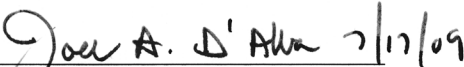
This letter confirms the agreement between the City of Chicago and the Fraternal Order of Police, Chicago Lodge No. 7, to establish a Joint Pension Legislation Council. As we have discussed, the Joint Pension Legislation Council will be responsible for reviewing, researching and developing recommendations if appropriate regarding any and all legislation impacting or otherwise related to the *Policemen's Annuity and Benefit Fund of Chicago, Illinois*. The parties have already explored the issues of membership, legislative review procedures and scheduling and agree to continue to discuss and ultimately decide upon the necessary features of the Joint Pension Legislation Council. Finally, this letter confirms the parties' intent that the Joint Pension Legislation Council be established and fully operational prior to the 2010 spring session of the 96<sup>th</sup> General Assembly.

Your acknowledgment and agreement is appreciated in the space provided below.

Very truly yours,

  
James C. Franczek, Jr.

AGREED:

  
Joel A. D'Alba

2007 NEGOTIATIONS  
BETWEEN THE  
CITY OF CHICAGO  
AND THE  
FRATERNAL ORDER OF POLICE, CHICAGO LODGE NO. 7

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**MEMORANDUM OF UNDERSTANDING  
FOR WORK DAY SCHEDULES**

*As Amended By the Parties on November 13, 2009*

*Amendments To Be Effective Operationally on January 10, 2010*

With respect to (I) the Work Day Schedule; (II) Impasse Resolution and Ratification Procedures for the Work Day Schedule and its implementation; and (III) the modification of certain provisions of the collective bargaining agreement in order to facilitate and implement the Work Day Schedule, the parties hereby agree as follows:

I. The Work Day Schedule

A. Ten (10) Hour Work Day Schedule for District Rapid Response Cars.

1. The parties agree to pilot a ten (10) hour work schedule in Districts 3, 7, 10, and 15 for officers assigned or detailed to the third watch Rapid Response cars. This will result in a fifth watch. This schedule will be the same as the previously piloted CHA Rotating schedule, except as specifically modified herein.
2. The starting time for the Rapid Response Cars on the fifth watch will be 1600.
3. Each participating District shall have at least fifteen (15) Rapid Response car positions which will be filled by the eighty percent (80%)/twenty percent (20%) bidding process.
4. This pilot program will be discontinued at the end of the 2009 thirteenth police period.

B. Ten (10) Hour Work Schedule in Detective Division Area Two (2) and Juvenile Intervention and Support Center.

1. The parties agree to pilot a ten (10) hour work schedule in Detective Division Area Two (2) and for Detectives assigned or detailed to the Juvenile Intervention and Support Center. The schedule will be the same as the pilot schedule currently in effect at the time of this amendment.
2. The ten (10) hour schedule will not apply to Summary Investigation Detectives, Review Investigation Detectives, Detectives assigned or detailed to Administrative Desk Duty Assignments or Detectives assigned or detailed to fixed day off groups.
3. The starting times for the ten (10) hour schedule will be 0800; 1800; and 2200.
4. This pilot program will remain in effect through the 2010 thirteenth police period and may thereafter be discontinued collectively or individually by the Department in accordance with the procedure set forth in Paragraph II(F) and (G).

C. Ten (10) Hour Work Day Schedule in Districts 5 and 20.

1. The parties agree to pilot a ten (10) hour work schedule for officers assigned or detailed to Districts 5 and 20. The schedule will be the same as the pilot schedule currently in effect at the time of this amendment.
2. The ten (10) hour schedule will not apply to officers assigned or detailed to the District Commander's administrative staff, Community Policing, CAPS, school duties, officers on authorized foot posts, and Review Officer positions.
3. The starting times for the ten (10) hour schedule will be 0700; 1600; and 2130.
4. Officers who hold Desk, Lockup, and Watch Relief positions on the First Watch will be considered successful bidders to a 1930 start time, which falls within the plus or minus two (2) hour adjustment period from the regularly designated 2130 starting time in accordance with Section 20.7 of the Agreement, unless the officers elect to opt out of their current position. Officers who successfully bid to Desk, Lockup,



and Watch Relief positions on the First Watch will ordinarily, but subject to the Department's discretion, be assigned field duties between 1930 and 0130.

5. This pilot program will remain in effect through the 2010 thirteenth police period and may thereafter be discontinued collectively or individually by the Department in accordance with the procedure set forth in Paragraph II(F) and (G).
- D. Ten (10) Hour Work Day Schedule for Officers Assigned or Detailed to the Targeted Response Unit, Mobile Strike Force and the Special Functions Group.
1. The parties agree to pilot a ten (10) hour work schedule for officers assigned or detailed to field duties in the Targeted Response Unit or Mobile Strike Force and mutually agreed upon field functions within the Special Functions Group. The schedule will, at the Department's option, have either fixed or rotating consecutive days off. In the event the Department selects fixed days off, at least one of the fixed consecutive days off shall be either a Saturday or a Sunday.
  2. This pilot program will remain in effect through the 2010 thirteenth police period and may thereafter be discontinued collectively or individually by the Department in accordance with the procedure set forth in Paragraph II(F) and (G).
- E. Six-Three Eight and One Half (8 1/2) Hour Schedule in Districts 8 and 13.
1. The parties agree to pilot a six-three eight and one half (8 1/2) hour work schedule for officers assigned or detailed to Districts 8 and 13. This schedule will have three rotating days off.
  2. The eight and one half (8 1/2) hour schedule will not apply to officers assigned or detailed to the District Commander's administrative staff, Community Policing, CAPS, school duties, authorized foot posts or fixed day off groups.
  3. The starting times for the six-three eight and one half (8 1/2) hour schedule will be 0700; 1500; and 2200.
  4. This pilot program will remain in effect through the 2010 thirteenth police period and may thereafter be discontinued collectively or

individually by the Department in accordance with the procedure set forth in Paragraph II(F) and (G).

F. Four-Two Eight and One Half (8 1/2) Hour Schedule in Districts 1, 2, 3, 4, 6, 7, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 24 and 25.

1. The parties agree to implement a four-two eight and one half (8 1/2) hour work schedule for officers assigned or detailed to Districts 1, 2, 3, 4, 6, 7, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 24 and 25. This schedule will have two rotating days off.
2. The eight and one half (8 1/2) hour schedule will not apply to officers assigned or detailed to the District Commander's administrative staff, Community Policing, CAPS, school duties, fixed posts at the filtration plant or fixed day off groups.
3. The starting times for the four-two eight and one half (8 and 1/2) hour schedule will be 0700; 1500; and 2200.
4. This work schedule will remain in effect through the thirteenth police period of the calendar year in which the parties' successor labor agreement to the 2003-2007 current labor agreement expires [e.g., if the successor labor agreement expires on June 30, 2012, then the work schedule will remain in effect through the 2012 thirteenth police period] and is subject to renegotiation upon such expiration with any changes effective no earlier than the first police period of the calendar year following such expiration [e.g., if the successor labor agreement expires on June 30, 2012, then the work schedule is subject to renegotiation beginning July 1, 2012, and any changes to the work schedule will become effective no earlier than the 2013 first police period].

G. Four-Two Eight-and-One-Half Hour Schedule for Detectives Assigned or Detailed to Areas 1, 3, 4 and 5.

1. The parties agree to pilot a four-two eight-and-one-half hour work schedule for Detectives assigned or detailed to Areas 1, 3, 4 and 5. This schedule will have two rotating days off.
2. The four-two eight-and-one-half hour schedule will not apply to Summary Investigation Detectives, Review Investigation Detectives, Detectives assigned or detailed to Administrative Desk Duty Assignments or Detectives assigned or detailed to fixed day off groups.

3. The starting times for the four-two eight-and-one-half hour schedule will be 0830; 1700; and 0001.
  4. This pilot program will remain in effect through the 2010 thirteenth police period and may thereafter be discontinued collectively or individually by the Department in accordance with the procedure set forth in Paragraph II(F) and (G).
- H. All starting times may be adjusted plus or minus two (2) hours from the designated starting times in accordance with Section 20.7 of the Agreement.
- I. Officers will initially select their watches and be assigned day off groups. Officers will then select their furloughs.
- J. Furloughs will be selected by unit for the calendar years beginning January 1, 2010 and each January thereafter in accordance with Section 23.2 of the Agreement.

#### Ratification, Implementation and Dispute Resolution

- A. The implementation or continuation of the pilot programs or work schedules described in Paragraph I is contingent upon the approval of such programs by Unit 156A-Sergeants.
- B. If approved, the Department will immediately announce the anticipated implementation or continuation of the pilot programs or work schedules described in Paragraph I, which will provide a sufficient period for affected officers to bid into or out of the affected units. Officers will bid to the ten (10) hour shifts and eight and one half (8 1/2) hour shifts pursuant to Article 31. Officers assigned to the ten (10) and eight and one half (8 1/2) hour shifts will be subject to the reverse seniority provisions of Sections 31.5 and 31.6.
- C. A Joint Labor Management Committee shall continue to meet monthly for the purpose of monitoring, reviewing, ascertaining and making recommendations regarding the pilot programs and work schedules and promptly addressing errors and omissions in the pilot programs and work schedules. The Committee will continue to consist of the Commanding Officer of the Management and Labor Affairs Section and the Lodges' Grievance Committee Chairman (or their designees) and additional persons designated by each party up to a maximum of five (5) persons for each party. At the end of each police period, reports will continue to be presented by

both the City and the Lodge to this Committee for the purpose of monitoring and reviewing the pilot programs and work schedules.

- D. The goals of the pilot schedules are to attempt to boost employee productivity, reduce employee stress, reduce medical and IOD absences, reduce automobile accidents, reduce overtime assignments, reduce response time between radio assignments, reduce radio assignments pending, reduce crime, reduce citizen complaints, improve service to the community, and boost employee morale. The parties recognize that implementation of the pilot schedules might not result in measurable improvements in each of these goals.
- E. The Joint Labor Management Committee will meet promptly upon the request of either party in order to make recommendations and attempt to reach agreement by negotiations in good faith regarding the pilot schedules' continuation, expansion, modification, or discontinuation. The Committee shall have the authority to continue, modify, expand or terminate any of the pilot schedules by mutual agreement. Any mutual decision to continue, expand, modify, or discontinue pilot schedules by the Committee shall be binding upon the parties, subject to ratification by the parties.
- F. The pilot programs that are approved and implemented shall remain in effect through the 2010 thirteenth police period and may thereafter be continued either collectively or individually at the discretion of the Department. If the Department intends to discontinue one (1) or more pilot programs, the Department will provide the Lodge with written notice of its intent no later than July 1, 2010 and upon request shall promptly meet with the Lodge to discuss the rationale for its decision.
- G. In the event the Lodge disagrees with the rationale for the Department's decision and believes one (1) or more of the pilot programs identified by the Department for discontinuation should be continued beyond the 2010 thirteenth police period, the dispute shall not be submitted to interest arbitration and may only be resolved through the following dispute resolution procedure:
  - 1. Within five (5) business days of the meeting required by subsection (F), the Lodge shall submit a demand for arbitral review to the Management and Labor Affairs Section. In the event that two (2) or more bargaining units file a demand for arbitral review, the actions shall be consolidated into the same proceeding. In the event that the arbitrator believes he/she could not award complete relief among the parties because a particular bargaining unit is not a party to the

proceedings, the arbitrator shall have the authority to order such other bargaining unit to join the proceedings as either an involuntary grievant or respondent.

2. Within thirty (30) calendar days of the execution of this memorandum of understanding, the parties shall mutually select an arbitrator and pre-schedule such arbitrator for a hearing beginning on or about August 1, 2010.
  3. The issue before the arbitrator shall be whether the Department was unreasonable in deciding to discontinue a pilot program.
  4. The arbitrator shall issue an abbreviated written decision and order within ten (10) business days of the close of the hearing and shall issue a full written decision and order thereafter.
  5. The arbitrator's written decisions and orders shall be binding on both the Department and the Lodge, provided that the arbitrator does not exceed his/her authority as defined in this memorandum of understanding.
  6. The parties shall share equally the fees and expenses of the arbitrator and any other arbitration costs that are common to both parties. Each party shall be responsible for compensating its own attorneys and representatives.
  7. The established time limits in this dispute resolution procedure may only be extended by mutual written agreement.
  8. During the parties' discussions and the impasse procedures, the pilot programs shall continue in effect.
- H. In the event a dispute arises out of the implementation or administration of the work schedules described in Paragraph I, the parties may mutually agree to attempt to resolve the dispute through mediation, or either party may invoke the grievance and arbitration procedure set forth in the parties' labor agreement.

## Contract Modifications and Understandings Regarding the Implementation of the Pilot Programs

Notwithstanding any other provision of the current collective bargaining agreement successor collective bargaining agreement for the duration of the pilot programs and schedules, the following provisions and understandings shall be in effect:

- A. The normal tour for the ten (10) hour shift will be ten and one half (10 1/2) hours, which includes a one half (1/2) hour uncompensated lunch period. The normal tour for the eight and one half (8 1/2) hour shift will be nine (9) hours, which includes a one half (1/2) hour uncompensated lunch period. The parties agree and understand that if an officer is required to perform work during the one half (1/2) hour meal period, the officer will receive overtime compensation in accordance with the terms of this Agreement.
- B. For officers working the ten (10) and eight and one half (8 1/2) hour schedules, the Lodge waives the overtime provisions of Section 20.1 of the Agreement insofar as that section requires payment of overtime for all hours worked in excess of the normal work day of eight (8) hours. Overtime in excess of the normal tour of duty will be compensated at the overtime rate.
- C. Officers with straight day furloughs will be given the same number of straight furlough days in the ten (10) and eight and one half (8 1/2) hour schedules. Officers with working day furloughs will have any remaining days converted to hours. Where the conversion of working day furloughs to hours results in a remainder of hours that is lower than the eight and one half (8 1/2) hour tour of duty, officers may utilize compensatory time to attain a complete tour of duty or, in the alternative, will forfeit the remainder hours.
- D. Compensation for Designated Holidays is granted as follows:
  - 1. Officers on the ten (10) hour shift will receive ten (10) hours of holiday compensation for holidays occurring on their days off and will receive ten (10) hours of compensation and five (5) hours of holiday compensation when officers are required to work a ten (10) hour shift on a holiday.

Officers on the eight and one half (8 1/2) hour shift will receive eight and one half (8 1/2) hours of holiday compensation for holidays occurring on their days off and will receive eight and one half (8 1/2) hours of compensation and four and one quarter (4 1/4) hours of holiday compensation when officers are required to work an eight and one half (8 1/2) hour shift on a holiday.

2. Officers on the ten (10) hour shift whose regular day off coincides with an established holiday, and who are required to work a regular tour of duty ten (10) hours on that holiday, will be credited with twenty-five (25) hours of compensatory time and five (5) hours of compensatory time or additional pay, as the officer elects.

Officers on the eight and one half (8 1/2) hour shift whose regular day off coincides with an established holiday, and who are required to work a regular tour of duty eight and one half (8 1/2) hours on that holiday, will be credited with twenty-one and one quarter (21 1/4) hours of compensatory time and four and one quarter (4 1/4) hours of compensatory time or additional pay, as the officer elects.

3. In the event that an officer covered by this agreement is required to attend court on his or her regular day off and that day that is also a holiday, the officer will be compensated at a rate of double-time for the minimum set forth in 20.5 or double-time for the actual hours worked, whichever is greater, plus compensatory time or additional pay in an amount equal to the normal tour of duty, as the officer elects.

- E. For those officers working a ten (10) hour schedule, a personal day, if used, will be worth a tour of duty, ten (10) hours, and baby furlough days will be worth eight (8) hours each. An officer assigned to the ten (10) hour schedule who wishes to use a baby furlough day will be required to use an additional two (2) hours of compensatory time.

For those officers working an eight and one half (8 1/2) hour schedule, a personal day, if used, will be worth a tour of duty, eight and one half (8 1/2) hours, and baby furlough days will be worth eight (8) hours each. An officer assigned to the eight and one half (8 1/2) hour schedule who wishes to use a baby furlough day will be required to use an additional one half (1/2) hour of compensatory time.

- F. For officers working a ten (10) hour schedule, an officer who is directed to perform substantially all the duties and assumes substantially all the responsibilities of a Desk Sergeant for more than four (4) hours within a single ten (10) hour tour of duty shall be paid at a D-3 rate consistent with his or her own tenure for a ten (10) hour tour of duty, or for the time spent, which ever is greater. An officer who is directed to perform substantially all the duties and assumes substantially all the responsibilities of a Desk Sergeant

for four (4) hours or less shall be paid at a D-3 rate consistent with his or her own tenure for the actual hours worked.

- G. The number of District Desk, District Lockup, and District Watch Relief positions that will be subject to bid in Districts 5 and 20 shall be as follows:

<u>District</u>	<u>Desk</u>	<u>Lockup</u>	<u>Watch Relief</u>
005	3	6	12
020	3	3	9

Chicago Police Department



Jody Weis  
Superintendent of Police

Dated: 16 Nov 09

Fraternal Order of Police,  
Chicago Lodge No. 7



Mark P. Donahue  
President

Dated: 16 Nov 09





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
PHONE: 312-733-7776 • FAX: 312-733-1367

*President*  
MARK P. DONAHUE

*1st Vice President*  
BILL DOUGHERTY

*2nd Vice President*  
FRANK J. DIMARIA

*3rd Vice President*  
GREGORY BELLA

*Recording Secretary*  
SIDNEY M. DAVIS

*Financial Secretary*  
RICHARD L. AGUILAR

*Treasurer*  
JOHN T. CAPPARELLI

*Sergeants-At-Arms*  
BILL BURNS  
JAMES E. MORIARTY, JR.  
KENNETH L. WATT

*Immediate Past President*  
WILLIAM J. NOLAN

*Trustees*

*Chairman*  
ROBERT J. RUTHERFORD

DERRICK L. ARMSTONG  
JIM BAILEY  
HAROLD BROWN  
RHONDA BULLOCK  
JOSEPH M. BUTNEY  
PATRICK W. DUCKHORN  
MICHAEL P. GARZA  
KEVIN WILLIAM GRAHAM  
ANNA K. HANLEY  
CHESTER HORNOWSKI  
EDWARD KING  
TOM McDONAGH  
ROBERT PODGORNÝ  
RONALD H. SHOGRÉN  
THOMAS J. SKELLY  
DAN TREVINO

January 5, 2010

Commander Donald J. O'Neill  
City of Chicago, Dept. of Police  
Management and Labor Affairs Section  
3510 South Michigan Avenue, 4<sup>th</sup> Floor  
Chicago, IL 60653

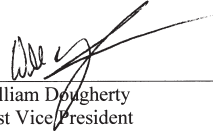
**RE: Amendment to Work Schedule Agreement**

Dear Cmdr. O'Neill:

The purpose of this letter is to memorialize our agreement to amend the November 16, 2009, Memorandum of Understanding for Work Day Schedules as it pertains to officers working an 8 ½ hour day. Specifically, it is agreed that page 3 sec. E (3) and page 4, section F (3) will be amended from the specified 1500 hour starting time to a 1530 hour starting time for the 3<sup>rd</sup> watch. This amendment does not alter in anyway the Department's right to change the 1530 hours starting time by no more than 2 hours without incurring an extra pay obligation pursuant to section 20.7 of the collective bargaining agreement.

If this letter is an accurate statement of our agreement, please sign your name below to indicate your agreement.

Sincerely,

  
William Dougherty  
First Vice President

AGREED:   
Commander Donald O'Neill

DATE: 5 Jan 2010

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

1412 WEST WASHINGTON BOULEVARD • CHICAGO, ILLINOIS 60607-1821  
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January 5, 2010

Commander Donald J. O'Neill  
City of Chicago, Dept. of Police  
Management and Labor Affairs Section  
3510 South Michigan Avenue, 4<sup>th</sup> Floor  
Chicago, IL 60653

**RE: Change of Schedule**

Dear Cmdr. O'Neill:

The purpose of this letter is to confirm our discussions and agreement concerning T.A.R.A. training when it occurs during the new work schedule. We have agreed that an officer who is scheduled for week long (5 consecutive days) T.A.R.A. training will have his or her days off changed to Sunday and Saturday of the same week for the week in which T.A.R.A training is to take place. This change will not result in the payment of compensation or overtime. Upon the completion of T.A.R.A. training the affected officer(s) will be returned to their original day off groups.

If this letter is an accurate statement of our discussions and agreement, please indicate this by signing your name below.

Sincerely,

Thomas J. Pleines  
General Counsel

TJP/mk  
cc: William Dougherty  
Mark Donahue

AGREED:   
Commander Donald O'Neill

DATE: 5 Jan 2010

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

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DAN TREVINO

April 12, 2010

Commander Donald O'Neill  
Management and Labor Affairs Section  
City of Chicago, Department of Police  
3510 S. Michigan Ave.  
Chicago, IL 60653

**Re: District Desk Officer Bid Positions/  
Work Day Schedules**

Dear Commander O'Neill:

The purpose of this letter is to confirm and memorialize our discussions and agreements regarding the increased number of bid positions for District Desk which will be available under the next collective bargaining agreement.

By way of background and to put this matter in the appropriate context, a brief recitation of certain facts is necessary. During negotiations for a successor agreement to the 2003-2007 agreement, the parties spent a great deal of time negotiating a new Work Day Schedule. Those efforts resulted in an agreement signed by the parties on November 16, 2009. The last paragraph of the agreement specifies the number of Desk positions in the 005 and 020 Districts will be three (3) in each district.

Subsequently, the parties negotiated an increase in the number of bid positions for the District Desk in all districts except 001, 007, 009, 018 and 019. This agreement therefore increased the number of bid positions for District Desk in the 005 and 020 districts from three (3) to six (6). Upon ratification of Arbitrator Benn's award by the City Council, these new bid positions will be opened for bid in accordance with the provisions of Section 23.9 in each affected district.

If the foregoing is an accurate account of our discussions and agreements, please so indicate by signing your name below.

Sincerely,

Thomas J. Pleines  
General Counsel

TJP/cm

AGREED:   
Commander/Donald O'Neill

~~THE~~ ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRATERNAL ORDER OF POLICE

CHICAGO LODGE #7

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THOMAS J. SKELLY  
DAN TREVINO

Commander Donald O'Neill  
Management and Labor Affairs Section  
City of Chicago, Department of Police  
3510 S. Michigan Ave., Suite 4005  
Chicago, IL 60653

Dear Commander O'Neill:

During the negotiations for a successor to the 2003-2007 agreement, the parties mutually acknowledged the need to make certain amendments to Article 23, *Seniority*, Section 23.1 – *Definition and Application*. Specifically, the parties agreed to amend 23.1, subsections B and C, to update and clarify language.


It was agreed that these amendments will not have a retroactive effect. Any officer whose continuous length of service (seniority) had been changed due to suspensions under subparagraph B(1) or absences from duty under paragraph B(3), would not have his seniority date recalculated as a result of these amendments. Conversely, an officer whose seniority date should have been adjusted, pursuant to subparagraphs B(1) or B(3), but was not so adjusted, will not now be adjusted. The Department had the right to make the required adjustments under the original language of Section 23.1 and if it did not do so then, it has waived its right to do so now.

In regards to subparagraph B(2), the parties agreed that leaves of absence from the "Department's" service would clarify that an officer would not continue to accrue seniority for purposes of this section, by working for the City of Chicago (the Employer) in a non-law enforcement position. Also, in regards to "suspensions of more than thirty (30) days", when an officer serves such a suspension, the entire period of suspension will be deducted from his seniority. However, any suspension time which is satisfied by the use of compensatory time through the granting of options, will not be deducted from the officer's seniority.

Finally, the provisions of Section C no longer have any applicability and the continuation of that section would serve no purpose.

If the above accurately reflects our agreements and the purpose of these amendments, please so indicate by signing your name below.

Sincerely,

  
Thomas J. Pleines  
General Counsel

TJP/cm  
cc: David Johnson  
James Franczek  
Greg Bella  
William Dougherty

  
Donald O'Neill

Date: 18 MAR 10

THE ELECTED REPRESENTATIVE OF CHICAGO'S PATROL OFFICERS





# FRANCZEK RADELET

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April 16, 2010

Mr. Joel A. D'Alba  
Asher, Gittler, Greenfield & D'Alba, Ltd.  
200 West Jackson Boulevard, Suite 1900  
Chicago, Illinois 60606

**Re: Disciplinary Investigations**

Dear Mr. D'Alba:

This letter confirms the Employer's representations during negotiations regarding the amendments to Sections 6.1 and 6.2 of the parties' collective bargaining agreement ("the Agreement").

I. Audio Recording of Statements Made by Non-Department Members During Disciplinary Investigations

Throughout these negotiations, the parties discussed the legality and practicality of a policy requiring non-Department members to submit to audio recording and the impact such policy may have on the credibility and integrity of the investigative process. During these discussions, the Lodge articulated legitimate and reasonable concerns regarding the consequences of a non-Department member's refusal to consent to audio recording, including the distinctions between audio-recorded and written statements and how such distinctions if present may influence the investigation. In response to these concerns, the Employer explained that the Independent Police Review Authority ("IPRA") and the Internal Affairs Division ("IAD") were firmly committed to obtaining audio-recorded statements from non-Department members within the confines of the law. Moreover, the Employer has invited the Lodge to review the protocols, procedures and training materials for audio recording non-Department members as they are developed and to submit recommendations as may be appropriate. This letter affirms such invitation and the Employer's commitment to collaborate with the Lodge as these policies are implemented.

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II. Officer's Right To Edit and Correct Statements Made During Disciplinary Investigations

This letter also confirms the parties' discussions regarding an officer's right to edit and correct statements made during disciplinary investigations. Specifically, the Employer agrees that the amendments to Sections 6.1 and 6.2 regarding the method of recording statements do not modify the current policy or practice governing the editing and correcting of statements. The Employer also recognizes that this policy or practice may need to be modified to accommodate the new method of recording and that such modifications will only become effective upon the written consent of the Lodge.

Your acknowledgement and agreement with the understandings set forth above is appreciated in the space provided below.

Very truly yours,

James C. Franczek, Jr.

AGREED:

---

Joel A. D'Alba

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## NOTES

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# **Chicago Lodge No. 7**

*The Elected Representative of Nearly 18,000  
Active and Retired Chicago Police Officers*

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Tom McDonagh  
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Tom Skelly  
Dan Trevino

*General Meetings are held the third Tuesday of each month  
except for a summer break. Your participation is important --*

***Attend the General Meetings!***

**Fraternal Order of Police  
Chicago Lodge No. 7**



**1412 West Washington Boulevard  
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Facsimile: 312-733-1367**

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